



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: info@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – August 18th, 2025

Approved Minutes

1. Call to Order: **Meeting called to order by Chair Verplank at 4:00pm**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen
ABSENT: C. North
Also Present: Chief Greg Janik, P. Stanislawski, W. Bales
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, second by Fox to approve the agenda as presented. No discussion, motion passes by unanimous voice vote.
6. Special Guest:
 - A. None
7. Approval of Minutes:
 - A. **July 21st, 2025 – Regular – [Page 2](#)**
Motion by Pullen, second by Phelps, approve the minutes of the 7/21/2025 regular meeting as presented. No discussion. Motion passes by unanimous by voice vote.
8. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
 - A. **None**
9. Request for Payment:
 - A. **Accounts Payable (Roll Call Vote) -[page 4](#)**
Motion by Phelps, 2nd by Beckman, to pay the invoices in the amount of \$180,820.45 no discussion.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Verplank
NAYS: None
ABSENT: North
Motion passes: 6:0.
 - B. **Financial Report – [Page 9](#)**
 1. **Financial Report presented by P. Stanislawski**
10. Fire Chief Comments:
 - A. **Incident Reports / EMS Report / Calls to Date / Overlapping Calls**
 1. **Incidents – 704 year to date**
 - i. **Calls are up 4.3% compared to last year.**
 2. **Average Response Time year to date – 6:59**
 - B. **Cost Recovery Updates**
 1. **Incident 24-0687 – Payments Received - \$350.00 with a Balance of \$175.00**
 - C. **Donations from Ray's Towing - 5 Cars Delivered & Hauled Away for Extrication Training**



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11. Unfinished Business:

A. 415 Wiley Road – Lease / Purchase Agreement – Discussion – [Update](#)

1. Zoom Meeting with Bendzinski and Associates. Bendzinski gave a brief summary and suggested the FB attend the Saugatuck Township workshop meeting for the presentation.
2. It was discussed in the meeting with Bendzinski to have a lead representative for lease / purchase agreement.

B. New Hire Process – Update Jane Verplank

1. Jane Verplank updated the board on the new hire process.

C. MMRMA Renewal – Premium Reduction / Increase Deductible - Discussion Page 11 (Roll Call Vote) Motion by Beckman and 2nd by Fox to raise the current deductible for MMRMA from \$ 1000.00 to 10,000.00.

YAYS: Beckman, Fox, Aldrich, Verplank, Phelps, Pullen

NAYS: None

ABSENT: North

Motion Passes: 6:0

12. New Business:

A. New State EMS Reporting System – Transition from Image Trend to First Due – Report From IT Director

1. Presentation by E. Kirchert and Dr. D. Blatt.
2. The State of Michigan will not renew its contract with Image Trend. The State of Michigan has contracted with First Due.
3. Five years of EMS data will be transferred over to the new system.

B. Apparatus and Truck Operating & Repair Data – Update – [Page 14](#)

1. Chief Janik made mention of the good job Erik Kirchert of breaking down the data of the cost of the apparatuses and operations.

C. Special Meeting Tuesday, September 9th, 2025 at 11:00 a.m.

1. Attendance at the Saugatuck Township Workshop Meeting – Funding Presentation 415 Wiley Rd. by Bendzinski & Associate & Attorney Steve Mann.
2. Requirement per the attorney is to have someone take notes at the meeting.

13. Correspondence:

A. Thank you from Allegan County Community Foundation (For ACFCA) – Support Allegan County Safe School Network and Safe School Conference – [Page 18](#)

14. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

15. Fire Board Comments:

- A. Aldrich – None
- B. Beckman – Asked if the Morgan J. was painted red at one time.
- C. Fox – Have we looked recently at Douglas Cove calls and if the calls for Fire was warranted.
- D. Verplank – None
- E. Phelps – None
- F. Pullen – Thank you Dave and Erik.
- G. North – Absent

16. Adjournment:



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A. Meeting adjourned at 5:04pm.

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.