



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
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FIRE DISTRICT BOARD MEETING

4:00pm – April 7th, 2025

APPROVED MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
Present: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, T. Pullen, C. North
Absent: None
Also Present: Chief Greg Janik, W. Bales
4. Reminder: It is requested the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
Motion by Phelps, second by Beckman, to approve the agenda as presented. No discussion. Motion passes by unanimous by voice vote.
6. Public Comment on Agenda Items Only: (*The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.*)
A. None
7. Fire Chief Comments:
A. Lakeshore Dr Inspection – Representative Huizinga, Township Staff, Chief Janik, Allegan County Road Commission for Federal Funding
 1. **Updated the status of the proposed project for the Reconnecting Lakeshore Drive project.**
8. Unfinished Business:
A. Cost Recovery - Reimbursement Percentage Review [Page 2](#)
 1. **Chief Janik presented updated Cost Recovery collected, and Cost Recovery not recovered as of today's date.**
9. New Business:
A. Review Incident Mapping [Page 5](#)
 1. **Chief Janik presented Incident Mapping from 2023 to present date to illustrate where Saugatuck Fire Township District responses to incidents in the area are.****B. Fiscal Year – 2025-26 [Page 8](#)**
 1. **Chief Janik presented the proposed budget for Fiscal Year 2025-26 with a 5% increase not including the impact from tariffs.****C. Proposed Cost Recovery Fee Structure FY 2025/26 [Page 11](#)**
 1. **Chief Janik presented the Proposed the Cost Recovery Fee Structure. The Fee Structure for Cost Recovery would be a 5% increase.****D. Proposed Rental Inspection Fee Structure FY 2025/26 [Page 12](#)**
 1. **Chief Janik present the Proposed Rental Inspection Fee Structure for FY 2025/26.**
 2. **Chief Janik proposed an increase in Re-Inspection Fees.**
 3. **The Fire Board will review on April 21st, 2025, meeting.**



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E. Plan Review & Inspection Fee Structure FY 2025-26 [Page 14](#)

1. Chief Janik presented the Plan Review & Inspection Fees Structure for FY 2025/26.
2. Special Events and tent inspections fees discussion.
3. The Fire Board will review and vote on April 21st, 2025 meeting.

10. Correspondence:

A. None

11. Public Comments: *(The Fire Board requests that speakers respect the three-minute time limit for individual comments and the five-minute time limit for an individual speaking on behalf of a group. This is not a question-and-answer session, it is an opportunity to voice your thoughts with the Fire Board.)*

A. None

12. Fire Board Comments:

S. Aldrich- None

E. Beckman-None

D. Fox- None

J. Verplank- Budget proposed presentation to the municipalities May 2025.

S. Phelps- None

T. Pullen – Thought the purpose of the Fire Board Workshop was for Fire Department expansion.

C. North - None

13. Adjournment:

A. Meeting adjourned at 5:08

NOTICE

Requests for accommodation or interpretive services must be made 48 hours prior to this meeting.
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.