



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
269 857-3000 / Fax: 269 857-1228  
E-mail: [info@saugatuckfire.org](mailto:info@saugatuckfire.org)

## FIRE CODE BOARD of APPEALS MEETING

2:00pm – Monday - January 13<sup>th</sup>, 2025

### APPROVED MINUTES

A. Call to Order / Roll Call: **January 13, 2025 at 2:12pm.**

**PRESENT: C. North, E. Beckman, Jane Verplank.**

**ABSENT: None**

**Also Present: Chief Greg Janik, A.C.O.T. M. Betts, Capt. K. Meyer, P. Dalton, W. Bales, and Attorney's A. Gordon, and Randy Schipper.**

B. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.

C. Approval of Agenda (*additions / deletions*):

**A. Agenda stand as Present.**

D. Approval of Minutes:

**A. None**

E. Unfinished Business:

**A. BOA site inspection at 6545 Clearbrook Drive, Saugatuck, Michigan 49453.**

**B. Saugatuck Township Fire District fire apparatuses at site 2112 and 2111.**

**C. Chief Janik presented to the BOA how STFD can access the property in the event of an emergency.**

**D. Currently the driveway access is off Blue Star Highway with a length of 730 feet and a width of approximately 8' – 10'. There is no easement or driveway off Clearbrook Dr. to the home.**

**E. Chief Janik also discussed issues with address of the home that conflict with the location of the driveway access off Blue Star Highway. Chief Janik suggested that the homeowner have the address changed with Saugatuck Township to make finding the property easier for responding emergency personnel in the event of an emergency. Including the importance of having the property clearly marked with an address sign to ensure locating the property.**



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- F. Chief Janik discussed the difficulties of accessing the property with an emergency apparatus and how ALS transport would not attempt to utilize the current driveway with concerns of damaging the ambulance. Chief Janik, North, Verplank, and Beckman observed that the driveway has large tree branches hindering the capabilities of a fire apparatus making it down the driveway without damage to the apparatus.
- G. The attorney for the Lambs stated the property owners had an agreement with neighbors the Saugatuck Township Fire Department could access the home by utilizing the neighbor's driveway.
- H. There were concerns about accessing the driveway due to the amount of snow buried in front of the driveway making it difficult access.
- I. STFD also looked at alternate ways of accessing the property and noted huge snow piles between the Dollar General Strip Mall and the property at the driveway entrance. Between Clearbrook Dr. and the property, there were concerns the depth of snow was not clear making it difficult for ALS to bring a cot through the snow if there were a medical emergency.

F. New Business:

**A. NONE**

G. Public Comments: (Limit 3 minutes): NONE

H. Board of Appeal Member Comments:

I. Adjournment: **Meeting Adjournment at 2:25pm.**

## NOTICE

Request for accommodations or interpretive services must be made 48 hours prior to this meeting.  
Please contact Saugatuck Township Fire District at 269-857-3000 for further information.