

**SAUGATUCK TOWNSHIP FIRE DISTRICT  
BOARD MEETING  
JULY 14, 2003**

A regular meeting of the Saugatuck Township Fire District was held on Monday, July 14<sup>th</sup>, 2003 at the Township Hall. The meeting was called to order by Chairman Raebel at 7:34 p.m.

Present: Asbel, Kaye, Raebel and Edgcomb.

Absent: Bekken.

Also Present: Chief Blok.

**MINUTES**

Pertaining to the minutes of 6/9/03, Kaye noted a correction to *Bills & Financial Review* "A" striking "sold the River Queen and maintains only" and replacing with "decided to operate only". Kaye added a grammatical correction in *Chief Blok's Report* "D" striking "past" and replacing with "passed". **Motion by Kaye/Raebel to accept as amended.** Carried unanimously.

Pertaining to the minutes of 6/23/03, **Motion by Kaye/Asbel to accept as presented.** Carried unanimously.

**BILLS & FINANCIAL REVIEW**

- A. Discussion and approval of bills. Kaye asked for clarification on the Arrakis bill for \$395.00. Blok verified it is for annual support on the fire computer program. **Motion by Asbel/Edgcomb to accept the bills in the amount of \$33,817.45, payroll in the amount of \$10,050.00.** Carried unanimously. Board discussion took place regarding procedures used for expense allocations.
- B. Financial Review. Kaye inquired as to the accounting procedures used to allocate memorial fund dollars for fire boat expenses. Board discussion took place regarding financial procedures for non-tax funds earmarked for fire boat expenses and the relevance of additional tracking of various equipment expenses.
- C. Interest Rates. Per Board request, Wright updated members on current interest rates.

**CORRESPONDENCE**

- A. IRS Abatement of Penalty. Blok informed Board of the procedures taken to have the IRS remove a penalty they assessed for an untimely 941 deposit.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

None.

**CHIEF BLOK'S REPORT**

- A. 271 calls to date, last year same time 259.
- B. Blok presented incentive program guidelines recommended by the personnel committee. The committee will review attendance quarterly and interview departmental members. Kaye asked to have a representative from the committee attend a workshop meeting to give the Board an update.
- C. Blok asked for Board approval to appoint Dane Schreckengust as an officer. **Motion by Kaye/Raebel to approve the appointment of Dane Schreckengust to the position of Officer.** Carried unanimously.

**SAUGATUCK TOWNSHIP FIRE DISTRICT  
BOARD MEETING  
JULY 14, 2003**

- D. Power steering on the new truck has broken. Michigan Kenworth out of Grand Rapids will be coming to the station to replace under warranty.
- E. 3 new people have applied for membership. The personnel committee meets Wednesday and will interview the applicants. Have 25 members and hoping to recruit more for a Fall school at the station. Blok stated he would also like to hold a MFR first responder class at the station adding the classes are pricey but less expensive than those held at a college.
- F. Janik brothers have made a donation of \$3,000 to a new fund earmarked for fire boat expenses.
- G. A person called and is interested in purchasing the old fire boat for use as a pleasure craft, will look at it on Saturday. Another person would like to trade the fire boat for a different boat. Kaye stated we should hold out for cash.
- H. Blok presented a letter written by Tom Desmet of KLSWA that was sent to the 3 municipalities regarding the condition of the fire hydrants. Kaye noted the letter stated all but one is in working order and questioned the definition of "working order". Board discussed the condition of hydrants. Blok stated the Township will be replacing the 4" caps to 4 ½".
- I. Networking of the station computers has been performed for \$250.00.
- J. The State called and offered a 24' fiberglass boat with 2 90hp Johnsons for \$250. Kaye stated the department should not speculate by reselling equipment for profit but asked if there was a use for it and could the department justify the purchase. Board discussed.

**AUDIENCE**

None.

Asbel reported on the last Douglas meeting where the police department union came under fire by the community due to their grievance against a change in health insurance coverage. Board discussed police department defibrillator purchases.

There being no further business, **motion by Kaye/Edgcomb to adjourn at 8:50 p.m.** Carried unanimously.

Jane Wright, rec. sec.