

**SAUGATUCK TOWNSHIP FIRE DISTRICT
BOARD MEETING
DECEMBER 8, 2003**

A regular meeting of the Saugatuck Township Fire District was held on Monday, December 8th, 2003 at the Township Hall. The meeting was called to order by Chairman Raebel at 7:35 p.m. Present: Jerry Bekken, Cliff Asbel, Bill Kaye, Marty Raebel and Morg Edgcomb.

Absent: None.

Also Present: Chief John Blok.

MINUTES

Pertaining to the minutes of 11/10/03, **Motion by Kaye/Edgcomb to accept as presented.** Carried unanimously. Pertaining to the minutes of 11/24/03, **Motion by Kaye/Edgcomb to accept as presented.** Carried unanimously.

BILLS & FINANCIAL REVIEW

- A. Discussion and approval of bills. Asbel asked what Boat Services did to repair the radar. Blok stated he was not aware as Maintenance Officer Joe Fucile was in charge of that matter. Kaye stated he had talked to Fucile but could not recall the source of the problem, but warranty for the work performed would not start until Spring. **Motion by Kaye/Bekken to accept bills in the amount of \$15,771.45, payroll of \$10,407.68.** Carried unanimously.
- B. Financial Review. Kaye asked when tax money will begin to be deposited, Wright replied it would be this month of December. Kaye commented on the amount of donations received in the name of late firefighter Bud Schreckengust.
- C. Year End Audit. Wright stated the auditor will be present to review audit with the Board during the January 12th meeting.

CORRESPONDENCE

- A. Congressman Pete Hoekstra, support of grant. Blok asked to move the agenda item to Chief's report.
- B. MSP, report of investigation. Letter from D/Sgt. Matt Doan was submitted for the record. The investigation has been concluded with no further action. Kaye asked to have copies of the letter distributed to the City and Village Councils.

UNFINISHED BUSINESS

- A. Kaye discussed the Squirt truck, stating the ISO ratings included it as a spare pumper and submitted a letter from Blok recommending keeping the truck. **Motion by Kaye/Asbel to remove the Squirt truck #1521 from being available for sale.** Carried unanimously.
- B. Asbel stated a letter was sent to Cummins two weeks ago with no response. Board discussion took place and Asbel suggested sending a copy of the letter to Cummins national headquarters. Board agreed to set a 10 day to 2 week time limit for the next action.

NEW BUSINESS

- A. Raebel asked if the Board would consider canceling the December 22nd workshop. Discussion took place and board agreed to cancel the workshop meeting, noting Blok could contact board members if necessary.
- B. Asbel stated he attended the joint municipal Christmas party.

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CHIEF BLOK'S REPORT

- A. 482 calls to date, 497 same time last year.
- B. Flashlights for department members. Blok stated historically flashlights seem to disappear and therefore the reason the department has asked members to maintain their own. However, Blok displayed a combination flashlight pack with batteries that is available for bulk purchase at \$7.00 each. Would need to purchase 25 and would show support for the members. Board supported the purchase.
- C. Letters in support of FEMA grant. Blok submitted letters from Pete Hoekstra and Patty Birkholz.
- D. First responder school is complete with state testing scheduled to be done around the first of January. An EMT class will be held at the station next, the classification is the next step up from MFR and costs \$600 which the members pay themselves. The class will be open to 5 other departments. Discussion took place as to how to best recognize the member's efforts.
- E. Tanker #1421 ~~purchased from South Haven~~ has problems with the windows going up and down and we will need to replace them.
- F. Blok circulated the brochure seeking donations for the fire boat. Board discussed methods of distribution.
- G. Blok offered to continue snowplowing the parking lot with his personal truck. In the past he was allowed to take up to 50 gallons of gas per month for the service, but stated he might want to negotiate different terms.
- H. Fucile will inventory the equipment and tools Blok personally owns and is currently being used by the department and stored in the fire barn.

AUDIENCE

None.

There being no further business, **motion by Bekken/Edgcomb to adjourn at 8:27 p.m.** Carried unanimously.

Jane Wright, rec. sec.