

**SAUGATUCK TOWNSHIP FIRE DISTRICT
BOARD MEETING
JANUARY 12, 2004**

A regular meeting of the Saugatuck Township Fire District was held on Monday, January 12th, 2004 at the Township Hall. The meeting was called to order by Chairman Raebel at 7:40 p.m. Present: Jerry Bekken, Cliff Asbel, Bill Kaye, Marty Raebel and Morg Edgcomb.

Absent: None.

Also Present: Chief John Blok and Auditor Joe Walls.

Motion by Kaye/Bekken to amend the agenda and move discussion of the audit to the first item of business. Motion carried unanimously.

2002/2003 FINAL AUDIT

Joe Walls, Auditor for Siegfried Crandall, reviewed the 2002/2003 final audit in detail. Board asked questions and general discussion ensued until 8:15.

MINUTES

Pertaining to the minutes of 12/8/03, Kaye requested to remove "purchased from South Haven" from *Chief's Report, Item E*. **Motion by Kaye/Bekken to accept as amended.** Carried unanimously.

BILLS & FINANCIAL REVIEW

- A. Discussion and approval of bills. Asbel asked about the amount of antifreeze purchased. Blok responded they flushed several engines. **Motion by Kaye/Bekken to accept bills in the amount of \$16,558.72, payroll of \$17,607.68.** Carried unanimously.
- B. Financial Review. Asbel commented on several expenditure comparisons to last year. Kaye requested to reclassify defib pads to account #790.

CORRESPONDENCE

- A. Letter from Cummins was read which stated they will not be responsible for repairs necessary to the fire boat engine. Board discussion took place regarding how to proceed with a response to Cummins. Asbel agreed to write a letter in response.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

CHIEF BLOK'S REPORT

- A. \$1,000 fire boat donation was received from Wally's Restaurant.
- B. Blok presented the year end report summarizing the calls for 2003 and associated response times.
- C. The Chief submitted a list of personally owned tools, equipment, and office furniture that is at the fire barn and used by the department. He added the list is for informational purposes.
- D. 87 smoke detectors were purchased or donated and 50 have been given away. Departmental members are offering installation for those individuals that need help.

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Smoke detectors are available on the medical unit and members will offer them to people who need them when they make a call. Blok asked for approval to purchase additional detectors. Board supported the purchase.

- E. Winter party 2004 is coming up. Blok asked for approval to give away door prizes. Board supported.
- F. The Chief will be taking off the month of February for vacation and will miss both the regular and workshop meetings. Scott Phelps will sit in for him during the meetings.
- G. Blok stated they could use another computer in the office that would act as a stand alone and hold the fire program. Kaye suggested holding off on purchasing one until he could investigate into the possible donation of a computer.
- H. Blok stated they could use a new copy machine. Asbel asked what the copy needs are. Discussion ensued and board approved \$300 for the purchase.

AUDIENCE

None.

There being no further business, **motion by Bekken/Kaye to adjourn at 9:10 p.m.** Carried unanimously.

Jane Wright, rec. sec.