

**SAUGATUCK TOWNSHIP FIRE DISTRICT
BOARD MEETING
JULY 12, 2004**

A regular meeting of the Saugatuck Township Fire District was held on Monday, July 12th, 2004 at the Township Hall. The meeting was called to order by Chairman Raebel at 7:40 p.m.

Present: Jerry Bekken, Morg Edgcomb, Cliff Asbel, Bill Kaye, and Marty Raebel.

Also Present: Chief John Blok.

Absent: None.

MINUTES

Pertaining to the minutes of 6/14/04, **Motion by Kaye/Edgcomb to accept as presented.**

Carried unanimously. Pertaining to the minutes of 6/28/04, **Motion by Bekken/Kaye to accept as presented.** Carried unanimously. Pertaining to the minutes of 7/1/04, **Motion by Kaye/Bekken to accept as presented.** Carried unanimously.

BILLS & FINANCIAL REVIEW

- A. Discussion and approval of bills. Discussion took place regarding the Elan credit card account and petty cash account with Blok suggesting to close both and open a debit card account through Macatawa Bank with \$2,500.00. **Motion by Kaye/Edgcomb to close the credit card and petty cash accounts and open a Macatawa Bank debit account for \$2,500.** Motion carried unanimously. Kaye asked about the Unwin's bill for brake repairs. Blok stated the \$631.39 charge included a front hub. Bekken verified the East Jordan Iron Works bill was for replacement hydrants in the Village. **Motion by Kaye/Bekken to approve bills in the amount of \$9,846.36 and payroll in the amount of \$10,407.68.** Motion to pay bills carried unanimously.
- B. Financial Review. Kaye noted several items on the fiscal year end reports stating it will be good information for the next budgeting process. Raebel noted the reduction in vehicle maintenance expenses over last year.

CORRESPONDENCE

None.

UNFINISHED BUSINESS

None.

NEW BUSINESS

- A. Construction in Township. Asbel asked what procedures are in place for tracking new private roads being built. Blok reported a joint meeting was held to decide responsibility for numbering of new homes and the system in place for notifying the department.
- B. Election of Officers. **Kaye nominated Raebel as Chairman and Asbel as Secretary. Edgcomb seconded the nomination.** Motion carried unanimously.

CHIEF BLOK'S REPORT

- A. 252 calls to date. 270 same time last year, Blok noted this last month was slow.
- B. Blok reported the all terrain 3 wheel Honda that was stored in the back station is no longer there. He stated he has no idea where it is, but will complete a stolen vehicle report. Board agreed a police report and insurance claim should be filed. Asbel asked what the replacement cost would be, Blok stated it was donated but insured for \$4,000.

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- C. Need another rescue sled. Board agreed to the purchase.
- D. Fit testing for air pack face masks every 2 years is necessary to meet OSHA requirements. Kaye suggested studying the OSHA standards and inquiring with several companies that perform the testing to compare services. Blok stated we should know around September whether we get the grant to purchase new air packs.
- E. Personnel policies state the department is licensed and insured to do medical calls up to the first responder level only. Training of some personnel are above that level but it needs to be clarified from AMR that our people are covered by their insurance if we are requested to go along with AMR. Board discussion took place as to possible procedures to follow.
- F. Insurance policies were renewed 7/1/04. Wolbrink was always the carrier for our MRMA policy, but was recently sold to Lighthouse. Agent Vicky Ball will be splitting from Lighthouse and can act as our MRMA agent. Blok suggested changing from Lighthouse and using Vicky Ball for MRMA. Mark Bekken may be able to take over as agent for our VFIS policy, and we can deal directly with Accident Fund for our workers comp insurance.
- G. Blok stated before next year's parade we should address the throwing of candy in the street voicing concern for children darting in front of the engines. Board discussed ways to proceed with the concern.
- H. Blok reported a discussion with Joe Fucile regarding the work involved with getting the engines in the boat. Fucile made the statement that he feels he does not get compensated well enough for what he does. Asbel asked if he is salaried. Board suggested compensating him with time off or paid overtime.
- I. Blok called AIS but has not received a return call as of yet. He will continue to try to contact. Asbel will get with Blok and write a letter.

AUDIENCE

None.

There being no further business, **motion by Kaye/Bekken to adjourn at 8:49 p.m.** Carried unanimously.

Jane Wright, rec. sec.