

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, JULY 17, 2006, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Kaye called the meeting to order at 7:30 p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-Large Member Lance Winchester, At-large Member Cliff Asbel, and Chief John Blok.

Absent: None.

Public comment began at 7:30 p.m. Kaye stated Mark Kinnaman will be attending the meeting at some time tonight to discuss the proposed cost recovery ordinance and asked to interrupt the regular agenda when he arrives to receive his comments. No further comments were received. Ended 7:31 p.m.

Approval of Minutes: **Moved by Winchester, seconded by Bekken to approve minutes of June 12, 2006, Fire Board regular meeting.** Kaye suggested clarifying *Chief's Report, Item C.* and offered the language. Motion to approve minutes with the suggested correction carried unanimously. **Moved by Smith, seconded by Bekken to approve minutes of June 26, 2006, Fire Board workshop meeting.** Carried unanimously.

Financial Review:

- A. Discussion and approval of Bills. Kaye presented bills in the amount of \$60,943.05. It was **Moved by Winchester, seconded by Bekken to approve paying the bills as presented.** Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$13,476.90. It was **Moved by Smith, seconded by Asbel to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye requested verification of #980 Equipment/Building as to what comprised the \$27,424.67 year end expenditure balance. Wright presented a detail listing and Board agreed it was correct.
- C. Mark Kinnaman arrived at 7:42 and Kaye asked to break from the agenda to discuss the proposed cost recovery ordinance presented to the three municipalities, adding the intent of the ordinance is to allow the department to recover labor costs for extraordinary responses. General discussion developed with Kinnaman informing the Board of the legal issues enforcing such an ordinance. Board asked questions and Kinnaman suggested paring down the suggested language to the bare minimum and present the amended ordinance to the three municipalities for their consideration. At 8:10 Kaye summarized the decision to simplify the language of the ordinance draft and return to the regular agenda.
- D. Quarterly Transaction Review. Board ensured charges were coded correctly.

E. 2005/2006 Budget Amendments. Wright presented budget amendments which would close the fiscal year with all line items in budget. **Moved by Bekken, seconded by Winchester to accept budget amendments as presented.** Carried unanimously.

Correspondence: Siegfried Crandall, Proposal for Audit. Wright stated the proposal to audit increased by \$75 to \$1950. Kaye asked if any member had dissatisfaction with the job the audit firm has done in the past. Having none, **it was moved by Bekken, seconded by Asbel to accept the bid from Siegfried Crandall to perform the 2005/2006 annual audit.** Carried unanimously.

Unfinished Business: Winchester stated he has reviewed the MERS program and has no problem with the valuations. Asbel stated his contact verified MERS is following convention with their valuations. Board discussed the costs associated with the adoption of benefit E and agreed that adopting the benefit at the end of the year would be appropriate.

New Business: Bekken asked if Sabota from the Denison estate contacted anyone regarding the no burning signs. Chief asked if the department received permission to enter the property during an emergency. Winchester will contact a representative and report back to the Board.

Chief Blok's Report:

- A. Department responded to a downed power line in Douglas and cost 2 hours in labor. Chief asked for a resolution from the Board to decide how to recover costs from Consumers Energy.
- B. Received the renewal for property and equipment insurance. It is the same premium as last year.
- C. 278 calls YTD.
- D. The newly installed fire program update does not allow for multiple users.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:35 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date