

**SAUGATUCK TOWNSHIP FIRE BOARD  
WORKSHOP MEETING**

**MONDAY, NOVEMBER 27, 2006, 7:30 p.m.  
SAUGATUCK TOWNSHIP FIRE BARN  
3342 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Chairman Kaye called the meeting to order at 7:30 p.m.

**Members present:** Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-Large Member Lance Winchester, Chief John Blok, and Deputy Chief Greg Janik.

**Absent:** At-large Member Cliff Asbel.

Public comment began at 7:30 p.m. No comments were received. Ended 7:30 p.m.

**Chief Blok's Report:**

1. The Christmas party will be held on December 13<sup>th</sup>, RSVP is necessary by December 4<sup>th</sup>.
2. Received an insurance refund from Michigan Mutual Risk Management for \$450.00.
3. Placed a bid for the air fill system in the amount of \$4,777.00.
4. Fire Pro program is now accessible online via the City of Saugatuck's file server. The City's computer versus the Township's was per the recommendation of Mark Kolean of Shoreline Computers who did the transfer. Mark has a maintenance contract with the City and the system is larger with more space. The fire program is password protected.
5. Fire Pro is coming out in the near future with a program for inspections which will tie with the current program. It may be free of charge. A notebook computer would need to be purchased to utilize.
6. Updated equipment for pre-plans and inspections is to come out of the donation fund.
7. Presented a letter to the audit firm Siegfried Crandall confirming the representations made during the audit. Kaye approved and signed.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:30 p.m.** Carried unanimously.

\_\_\_\_\_  
Lance Winchester, At-Large Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bill Kaye, Chairman

\_\_\_\_\_  
Date