

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, JANUARY 8, 2007, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Kaye called the meeting to order at 7:30 p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-large Member Cliff Asbel, At-Large Member Lance Winchester, and Chief John Blok.

Absent: None.

Public comment began at 7:30 p.m. Receiving none, public comment ended at 7:30 p.m.

Approval of Minutes: **Moved by Asbel, seconded by Bekken to approve the minutes of December 11, 2006, Fire Board regular meeting.** Motion to approve as presented carried unanimously.

Financial Review:

- A. Discussion and approval of Bills. Kaye presented bills in the amount of \$15,804.12. **Moved by Bekken, seconded by Asbel to approve paying the bills as presented.** Carried unanimously. Kaye presented payroll in the amount of \$14,261.55. **Moved by Smith, seconded by Asbel to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye noted the tax revenue is now coming in, and being 50% through the fiscal year we are on target with expenses. Asbel pointed out we are maximizing interest earnings and should remain active transferring cash when possible.
- C. Quarterly Review of Expenses. Board approved expense allocation with no corrections.

Correspondence: None.

Unfinished Business:

- A. Kaye asked for a report from the Chief regarding the Fireman's Club CD. Blok noted there is only one member still active that was involved with the collection of the funds and the CD is maturing in February. Board discussion took place regarding the use of donated funds and replacing the CD with a more liquid investment upon maturity. **Motion by Kaye, seconded by Asbel to roll the Fireman's Club CD into the Donation Fund Pool upon CD maturity.** Blok reiterated the source of the funds were from members selling candy and cheese many years ago. Additional discussion took place with Kaye calling the question and the motion passed unanimously.
- B. Asbel asked if Inspector Greg Janik has gotten any closer to settling on a computerized inspection program. Blok reminded that Fire Pro, the current computer program, will be adding an inspection module to the program with a forthcoming upgrade. Kaye verified the networking

has helped for inputting information and asked if there are additional tools necessary for the inspection program. Blok asked to defer until the program is installed and the need for additional tools is identified.

New Business: None.

Chief Blok's Report:

- A. Blok distributed 2006 year end reports and informed the Board the reports will be created on a monthly basis in the future. He reviewed the reports by location and response times noting the reduction in response time is largely due to more day calls. Additional reports were distributed and discussion took place in regard to dealing with a growing population.
- B. 6 calls to date, 1 fire and 5 medical. Same time last year was 10 calls, 5 fires and 5 medical.
- C. Annual winter party is set for the last Saturday in January and invitations will be sent out.
- D. Received the title for the new tanker and it was titled as a 2007 truck.
- E. We won the bid for the air system. The next high bid was \$3,200. The current air system is 5,000 psi whereas the new air system is 6,000 psi. It has a 10 hp motor with an air filtering system and cabinets to house everything. Blok suggested installing the new system in the front fire barn at an estimated cost of \$1,500. He asked to keep the old system in the back barn until the new is connected and then put the old up for sale while still connected. Board agreed.

There being no further business it was **Moved by Bekken, seconded by Asbel to adjourn at 8:40 p.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date