

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, APRIL 9, 2007, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Kaye called the meeting to order at 7:30 p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-large Member Cliff Asbel, At-Large Member Lance Winchester, and Chief John Blok.

Absent: None.

Public comment began at 7:30 p.m. Receiving none public comment ended at 7:30 p.m.

Approval of Minutes: **Moved by Smith, seconded by Bekken to approve the minutes of March 12, 2007, Fire Board regular meeting.** Motion to approve as presented carried unanimously. **Moved by Bekken, seconded by Smith to approve the minutes of March 26, 2007, Fire Board workshop meeting.** Asbel stated he acted as Recording Secretary and requested to correct the signature line. Motion to approve as amended carried unanimously

Bills and Financial Review:

- A. Discussion and approval of Bills. Kaye presented bills in the amount of \$18,716.50. **Moved by Asbel, seconded by Winchester to approve paying the bills as presented.** Kaye verified the February gas bill in the amount of \$1,241.54 was for one month only. Blok noted the heat is always kept low. Asbel asked for clarification of the Standard Security 2006 plan contribution. Blok verified the annual amount is for the department's incentive program. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$14,261.55. **Moved by Bekken, seconded by Asbel to approve the payroll as presented.** Discussion took place regarding day time responses by full and part time employees and the method used to calculate their per-call pay. Board agreed to continue the policy of not paying full time employees for day time responses due to that being part of their job description, but agreed to pay for day time responses for part time employees as they do not receive any employee benefits as long as that employee makes up the time spent on the call. Motion to approve the payroll carried unanimously.
- B. Review of Financial Statements. Referring to the deposit detail, Kaye asked about the reimbursement from Sub-Aquatic. Blok stated we were billed in advance for the annual maintenance of the old air bank system and he requested reimbursement for part of the year when it was sold to the Ganges department. Kaye noted accounts are well in line and requested transferring an additional \$75,000 to the class pool.

Correspondence: None.

Unfinished Business: None.

New Business: None.

Chief Blok's Report:

- A. Monthly Run Information. 113 year to date, 115 same time last year with average response time close to 5 minutes.
- B. Water Rescue Vests. Found another vendor with a vest that is a little different than the one previously evaluated. Tested this one in a pool and the guys liked it better and it is cheaper at \$853.30 including weight belt. Kaye suggested having a protocol for using the equipment. Discussion took place regarding training, placement, etc. Blok agreed standard operating procedures will be established and reviewed for the next workshop meeting.
- C. Digital Recorder. The recorder can utilize voice recognition software which will be purchased.
- D. Budget. Need to set aside money for the purchase of a pumper truck. The newest is 17 years old and ISO requires nothing older than 20 years. Also should consider money to replace the chassis on the 1979 GMC heavy rescue truck. The truck was purchased 7 years ago and has a very utilitarian aluminum body, but a gasoline engine. The engine died during a call due to the drain from the 25KW generator used to run the heaters, lights, etc. Discussion took place as to how much money to set aside in the budget for equipment purchases. Blok stated they would sell the 1970 Mack water tower truck for approximately \$5,000 upon the purchase of a new pumper.
- E. FEMA Trailers. There are 500 to 600 for sale at \$20 - \$25 thousand each and are available for fire departments to purchase at \$2,700. Board agreed they would not be interested.

Smith asked about water extensions in the township. Blok stated there is an on-going issue between the department and the township's interpretation of the fire code. Bekken asked about Consumers Energy moving overhead wires in downtown Saugatuck. Blok stated the City will be considering paying for the \$4,500 expense. There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:45 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date