

**SAUGATUCK TOWNSHIP FIRE BOARD  
PUBLIC HEARING AND REGULAR MEETING**

**MONDAY, JUNE 11, 2007, 7:30 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

**Members present:** Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-large Member Cliff Asbel, At-Large Member Lance Winchester, Chief John Blok and Deputy Chief Greg Janik.

**Absent:** None.

**Public Hearing:** Kaye stated the reason for the public hearing is to received comments and questions on the proposed 2007/2008 budget. He then opened the public hearing. Receiving no comments, there was a **Motion by Bekken, seconded by Asbel to close the public hearing.** Carried unanimously.

Kaye then opened the regular meeting and offered public comment at 7:31 p.m. Receiving none, public comment ended at 7:31 p.m.

Approval of Minutes: **Moved by Asbel, seconded by Bekken to approve the minutes of May 14, 2007, Fire Board regular meeting.** Motion to approve as presented carried unanimously.

**Bills and Financial Review:**

- A. Discussion and Approval of Bills. Kaye presented bills in the amount of \$14,505.53. **Moved by Asbel, seconded by Smith to approve paying the bills as presented.** Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$11,409.24. **Moved by Bekken, seconded by Winchester to approve the payroll as presented.** Motion to approve the payroll carried unanimously.
- B. Review of Financial Statements. Kaye asked if the City of Saugatuck will be forthcoming with their final tax payment. Wright stated she has been in contact with the City Manager and they are hopeful they can issue the check yet this fiscal year. Kaye reviewed the cash balances and noted no transfers would be necessary.
- C. Budget Amendments. Kaye reviewed the proposed budget amendments. **Motion by Smith, seconded by Bekken to accept the budget amendments as presented.** Carried unanimously.

**Correspondence:** Siegfried Crandall Proposal to Audit. Kaye reviewed the audit proposal and noted the fee was set not to exceed \$2,000. Wright stated it reflects an increase of \$50. Board agreed to have Siegfried Crandall perform the annual audit.

**Unfinished Business:** Kaye verified the dive gear has been ordered.

**New Business:** Adopt 2007/2008 Budget. **Motion by Bekken, seconded by Asbel to adopt the 2007/2008 budget as presented.** Kaye stated a nice job was done on the budget and that all three municipalities have reviewed and approved the budget with very positive comments. Motion carried unanimously.

**Chief Blok’s Report:**

- A. Monthly Run Information. 196 year to date, 196 same time last year.
- B. Insurance company that writes the VFIS sickness coverage supplement to the workers comp coverage has increased slightly from \$4,145 to \$4,180. The agent has presented a proposal for an accidental death policy and different medical expense policies available. Discussion took place and board agreed it is too late to include any additional expenses for the next fiscal years budget, and the agent should present proposals earlier next year.
- C. Boat is in the water. Mechanical gauges have been replaced with electrical gauges. Kaye verified re-training and use polices are in place. Blok noted some constraints exist due to low roster. He stated pump training can take place at the dock. Kaye volunteered his time for taking it out noting diesels need to be run to keep maintenance up.
- D. Water mains in subdivisions. Met with Ronald Farr, and township representatives to talk about the fire code and installing fire hydrants when water mains are available. The fire code requires a 5 member board of appeals and Janik has received the criteria for involvement. Blok reviewed the reasons to use a fire code board of appeals for each of the three municipalities. Kaye asked why we couldn’t use one board for all municipalities. Board discussion ensued and they agreed to support the code and nominate members subject to approval by the Township Supervisor. Additional discussion took place regarding the prescribed course of action for interpretation of the code. Janik stated the situation is in the township’s hands.

There being no further business it was **Moved by Bekken, seconded by Smith to adjourn at 8:20 p.m.** Carried unanimously.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Kaye, Chairman

\_\_\_\_\_  
Date