

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, JULY 9, 2007, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Reggie Smith, At-large Member Cliff Asbel, At-Large Member Lance Winchester, and Chief John Blok.

Absent: None.

Kaye offered public comment. Receiving none, public comment ended at 7:30 p.m.

Approval of Minutes: **Moved by Bekken, seconded by Smith to approve the minutes of June 11, 2007, Fire Board regular meeting.** Motion to approve as presented carried unanimously. **Moved by Winchester, seconded by Bekken to approve the minutes of June 25, 2007, Fire Board workshop meeting.** Motion to approve as presented carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills. Kaye presented bills in the amount of \$10,536.54. **Moved by Smith, seconded by Winchester to approve paying the bills as presented.** Bekken asked about the need to rent chairs from CDR. Blok explained some 80 people were present during a recent gas demonstration and the chairs were set up on the main floor. Kaye asked about the annual software support and if an upgrade for inspections has been made available yet. Blok stated they are now looking at another program that would have a cross reference capability and no decision to purchase has been made yet. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$14,261.55. **Moved by Asbel, seconded by Bekken to approve the payroll as presented.** Motion to approve the payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted the fiscal year end financials are in line with the budget and the City of Saugatuck forthcoming revenue has been accrued to be included in the proper fiscal year. Asbel noted the need to transfer cash into the checking account. Board agreed to draw funds monthly, as needed, from the class pool account in \$50,000 increments.
- C. Quarterly Transaction Review. Board agreed operational expenses were in appropriate accounts.

Correspondence: None.

Unfinished Business: None.

New Business: None.

Chief Blok's Report:

- A. Monthly Run Information. Blok presented the run data and noted 30 calls have been received since the 1st of July adding he hopes that trend does not continue. He stated 11 of the calls have been fire related. Kaye noted the extreme dry conditions.
- B. Received a thank you card from Deputy Greg Janik for his 3% pay increase for the new fiscal year.
- C. The new air fill station should be enclosed for safety reasons. Blok received a price to build a cement block enclosure for \$3,600, a chain link enclosure for \$1,600, and a 2 x 4 drywall enclosure for \$800. Discussion took place as to the different options available. Smith suggested using his old chain link dog enclosure which he would donate. Blok will look at it.
- D. Dive gear came in Friday. Will have outerwear in place by this fall.
- E. Received notice a FEMA grant is forthcoming. Had applied for several purchases. The first being a new rescue truck to replace 1121, another for an ATV for grass fires or medicals on the beach, another for 1000' of large diameter hose and one for a CAV (compressed foam) system. At this point it is unsure which grant might be approved, but will notify the Board as soon as it is known.
- F. Blok asked the Board to keep in mind the future intent to purchase a new pumper and if the intent is to purchase new it can take a year or more to receive. Board requested Blok to start identifying the department's needs and spec out options.
- G. General discussion took place regarding the recent beach fire in Laketown Township just to our north boarder which completely burned 3 houses. Blok suggested new homeowners consider having a PVC line in place to pump water down long narrow driveways. Kaye noted no firefighters were injured and property damage could have been much worse. Board wished to pass on their compliments to the firefighters for a good job and hard work.

There being no further business it was **Moved by Bekken, seconded by Asbel to adjourn at 8:20 p.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date