

**SAUGATUCK TOWNSHIP FIRE BOARD  
REGULAR MEETING**

**MONDAY, FEBRUARY 11, 2008, 7:30 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

**Members present:** Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, and Saugatuck Township Representative Eric Beckman. At-large Member Cliff Asbel arrived at 7:36 p.m.

**Also present:** Chief John Blok and Deputy Chief Greg Janik.

**Absent:** At-Large Member Lance Winchester.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Moved by Bekken, seconded by Beckman to approve the minutes of January 14, 2008, Fire Board regular meeting.** Motion to approve as presented carried unanimously. **Moved by Beckman, seconded by Bekken to approve the minutes of January 28, 2008, Fire Board workshop meeting.** Motion to approve as presented carried unanimously.

**Bills and Financial Review:**

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$21,232.95. **Motion by Beckman, seconded by Bekken to approve paying the bills as presented.** Kaye asked what training Joe Fucile had through ACFFTC for \$150.00. Blok verified they were officer training classes held in Otsego. Kaye noted the purchase of 4 rescue drysuits and asked to ensure the \$2,773.76 was taken from the Memorial/Donation Fund. Beckman asked how frequently Brenner Oil fills the gasoline tanks. Blok verified the department is on a keep full basis and the tanks are topped off when the tanker is in the area. [Asbel arrived at this time] Bekken asked for verification of the Knox Company bill for \$259.00. Blok stated it is the lock box they keep all the business building keys in. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$28,323.18. **Motion by Bekken, seconded by Beckman to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye noted tax revenue is being received. Beckman noted the utility expense is lower than expected. Blok stated they are trying to keep the heat a little lower. Beckman also asked if additional educational expense is expected. Blok stated yes, but they hope to recover the cost of the March class through grant revenue. Kaye stated the Balance Sheet is looking healthy and the department is well postured to make a significant downpayment for the new truck by July.

**Correspondence:** None.

**Unfinished Business:** None.

**New Business:** None.

**Chief Blok's Report:**

- A. Blok presented the January run data sheet with 46 year to date calls vs. 35 for last year. Kaye noted the response times were up a bit due to difficult road conditions. Blok stated the February runs to date are 7 calls more than last year and hoped that would not indicate a trend for the month.
- B. Fire Boat dock lease from City of Saugatuck has been received and there are a couple of different conditions including any improvements made become property of the City. Board noted that is a typical condition. Blok added they are requiring to be listed as additional insured on the liability policy. He stated he would have the lease agreement for review and approval at the next workshop meeting.
- C. Fire Code and Site Plan Review. Blok discussed the issue with Janik and they have decided to review plans one day a week only, on Tuesdays. Board supported the decision and additional discussion took place regarding check lists for developers, the reason to uphold the fire code, and difficulties inherent with older properties that were not built up to code.
- D. Blok noted the passing of Bob Jones who had been the Saugatuck Fire Chief and the person he took over for in 1974. He stated the department has received \$675 in donations for Bob's memory, \$500 which came from the Wolbrink family.
- E. The Fennville City Council met and they will be sending a formal letter of approval for our use of their water hydrants when needed. They also agreed to purchase the 1970 MAC Pumper that has been for sale for \$500 down and the remaining \$1,500 payable within the next year. Discussion took place regarding demonstrating and training on the pumper. Board agreed and authorized the Chief to sign off on the title and transfer ownership to Fennville.
- F. CAFS system. Blok presented a new portable system that slides in the back of a pick up truck. He stated he would have more information at the next workshop meeting, but was thinking of purchasing 4 for vehicles as opposed to retrofitting the truck as previously planned with the grant money. Board agreed they will discuss the issue further.

There being no further business it was **Moved by Bekken, seconded by Asbel to adjourn at 8:09 p.m.**  
Carried unanimously.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Kaye, Chairman

\_\_\_\_\_  
Date