

**SAUGATUCK TOWNSHIP FIRE BOARD  
REGULAR MEETING**

**MONDAY, MAY 12, 2008, 7:30 p.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

**Members present:** Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, At-large Member Cliff Asbel, and At-Large Member Lance Winchester.

**Also present:** Chief John Blok and Deputy Chief Greg Janik.

**Absent:** None.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Moved by Asbel, seconded by Bekken to approve the minutes of April 14, 2008, Fire Board regular meeting.** Motion to approve as presented carried unanimously. **Moved by Bekken, seconded by Beckman to approve the minutes of April 28, 2008, Fire Board workshop meeting.** Kaye requested to add under #1 - Discussion of "proposed" 2008/2009 "budget". Motion to approve as amended carried unanimously. **Moved by Beckman, seconded by Bekken to approve the minutes of May 6, 2008, Fire Board special meeting.** Motion to approve as presented carried unanimously.

**Bills and Financial Review:**

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$53,237.25. **Motion by Bekken, seconded by Beckman to approve paying the bills as presented.** Kaye verified Allegan County Tax Tribunal is a tax chargeback. Kaye asked if the Spencer charge is against the grant revenue. Wright verified the charge will be expensed and a budget amendment will recognize both the expense and grant. Motion to approve bills as presented carried unanimously. Kaye presented payroll in the amount of \$27,497.13. **Motion by Asbel, seconded by Winchester to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye noted the balance sheet is healthy with the class pool looking good. He added we are 83% through the fiscal year and asked if any purchases will be forthcoming. Blok stated ladder testing will be billed this month and pump testing is yet to be done. Blok added he anticipates another \$1,200 in radio repairs yet this year and would like to seal the parking lot. Kaye verified department members will be fitted for new uniforms but no new turn out gear will be ordered.

**Correspondence:**

- A. None.

**Unfinished Business:**

- A. 2008/2009 Proposed Budget. Kaye stated he would draw up some additional language to complete the Budget Guide information and email it for inclusion to the final draft. Board

discussed the printing and publishing account and asked to have color budgets for the three municipalities printed and charged to that account.

- B. "At-Large" Appointments. Asbel stated the Board needs to plan on his moving out of the area. Board agreed to run an ad in the local paper asking for individuals interested in an appointment.

**New Business:**

- A. None.

**Chief Blok's Report:**

- A. Blok presented the monthly run report showing 136 year to date responses, 152 same time last year.
- B. Unit #1121 First Responder Truck is working great, old #1121 is for sale in front of the barn.
- C. Delivery date for the new Spencer truck chassis is late June. Blok is meeting with Spencer to set compartment sizes for the body which will go into production, with delivery of completed unit sometime in September or October.
- D. Boat went in the water today, should be ready to go tomorrow.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 7:55 p.m.** Carried unanimously.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Kaye, Chairman

\_\_\_\_\_  
Date