

**SAUGATUCK TOWNSHIP FIRE BOARD
PUBLIC HEARING AND
REGULAR MEETING**

**MONDAY, JUNE 9, 2008, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, At-large Member Cliff Asbel, and At-Large Member Lance Winchester.

Also present: Chief John Blok and Deputy Chief Greg Janik.

Absent: None.

Kaye opened the public hearing for the purpose of reviewing the 2008/2009 proposed budget. He noted the publishing of the hearing notice and that there were no audience members present. He then closed the public hearing and opened the regular meeting. Kay offered to receive general public comment. Receiving none, that portion of the meeting was closed at 7:31 p.m.

Approval of Minutes: **Moved by Beckman, seconded by Bekken to approve the minutes of May 12, 2008, Fire Board regular meeting.** Blok asked to clarify *Item C.* under *Chief's Report* to include “, with delivery of completed unit” after “will go into production”. Motion to approve as amended carried unanimously. **Moved by Bekken, seconded by Winchester to approve the minutes of May 27, 2008, Fire Board workshop meeting.** Kaye corrected the date to reflect “Tuesday, May 27, 2008”. Blok asked to correct *Item 2.* by striking “are \$2,825” from the last sentence. Motion to approve as amended carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$15,465.60. **Motion by Bekken, seconded by Asbel to approve paying the bills as presented.** Winchester verified the Fleet Refinishing for \$2,193.32 was a complete charge to repaint the #1121 medical unit. Motion to approve bills as presented carried unanimously. Kaye presented payroll in the amount of \$15,307.35. **Motion by Beckman, seconded by Asbel to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye commented there were no surprises in the deposits and reviewed the budget vs. actual in detail. He asked if the annual pump testing has been done yet and Blok stated it would be done in-house with very little expense and explained the process. Kaye verified radio repair costs will be allowed under the proposed budget amendments. Kaye also noted the cash balance is outstanding and the board should discuss the pros and cons of financing the new truck at a later date.
- C. Adopt Budget Amendments. Budget Amendments were presented in detail and discussed. **Motion by Beckman, seconded by Winchester to accept 2007/2008 budget amendments as presented.** Motion carried unanimously.

Correspondence:

- A. Township residents on Old Allegan Road. Beckman presented a letter and map that went to several township residents outlining a potential for serious emergency response problems to those households, due to confusing house numbers and private road names. He stated the township is requesting representation from the department at the meeting. Blok stated there will be someone attending and discussion took place regarding the problem at hand.

Unfinished Business:

- A. "At-Large" Appointments. Board requested the notice asking for individuals interested in a board appointment to be run one additional week as there has been no response to date. Kaye noted Asbel is unavailable for a re-appointment as he is planning a move out of the area, but Winchester is interested and available for a re-appointment. **Motion by Kaye, seconded by Bekken to appoint Winchester to a new 6 year term of office for one of two At-Large positions on the Fire Board.** Carried unanimously. Kaye officially thanked Asbel for his six years on the Fire Board and recognized his service to the community.
- B. Emergency Fire Access to the Lake Shore Drive Area. Kaye noted a previous attempt by the board and department to gain emergency access around the washout area of Lake Shore Drive. He stated disappointment with the property owners who were uncooperative at the time and became stranded due to the recently created new washout south of the original washout. Discussion took place as to possible solutions for the area and others where only one access road exists. Blok related how the department created an emergency access to the area with cooperation from the County Road Commission. He added the residents have moved their vehicles out of the area via the emergency access road the department created and secured with a cable and Knox lock. Wright stated the commission is now planning on creating a new one lane road around the new washout. Additional discussion took place regarding access to the area.

New Business:

- A. Adopt 2008/2009 Budget. Wright stated all three municipalities have approved the proposed budget. **Motion by Winchester, seconded by Bekken to adopt the 2008/2009 Budget as presented.** Carried unanimously.

Chief Blok's Report:

- A. Blok presented the monthly run report showing 177 year to date responses, 196 same time last year. He added there were 9 new runs this last weekend alone.
- B. Blok reported the department's involvement with the recent river drowning stating they used the fire boat and light tower to attempt to locate the body.
- C. Driveway is scheduled to be resealed June 15th on a Sunday for \$1,845.
- D. There was an illegal burn by Chad Brink and he pled not guilty at the arraignment last Friday. Blok noted Mark Kinnaman is the attorney of record for the case. He noted a need for a new burning ordinance that would be worded the same for the three municipalities. Department will try to recover the wage costs for responding to the illegal burn and pre-trial is set for July 10th at 2:30 pm.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:40 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date