

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, OCTOBER 13, 2008, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent Excused: Saugatuck Township Representative Eric Beckman.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Moved by Phelps, seconded by Bekken to approve the minutes of September 8, 2008, Fire Board regular meeting.** Motion to approve as presented carried unanimously. **Moved by Phelps, seconded by Winchester to approve the minutes of September 22, 2008, Fire Board workshop meeting.** Kaye commented for clarification under Item 3 that Attorney Kinnaman cut his price in half for representing the department in court and noted the generous act. Kaye also asked to amend Item 1 to indicate the outcome of the court case. Blok asked how Kinnaman stated his share of donated service was to be posted and thought half would be moved into the donation fund. Board discussion took place and it was agreed clarification of Kinnaman's intention is needed before the minutes are approved. Phelps then withdrew his motion to approve the minutes of September 22, 2008 and Winchester withdrew his second. It was then **moved by Phelps, seconded by Winchester to table the minutes of September 22, 2008 until clarification of Item 3.** Motion to table carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$12,613.20. **Motion by Bekken, seconded by Winchester to approve paying the bills as presented.** Kaye asked for clarification of Clarey's Equipment charge for \$349.89 for gas detector parts. Blok stated the gas detector is used for CO2 alarms and the sensors are required to be updated on a bi-annual basis. Motion to approve bills as presented carried unanimously. Kaye presented payroll in the amount of \$12,613.20. **Motion by Phelps, seconded by Bekken to approve the payroll as presented.** Carried unanimously.
- B. Review of Financial Statements. Kaye stated we are 1/4 way through the fiscal year and discussed some line items that were high.

Correspondence:

- A. None.

Unfinished Business:

- A. Kaye asked to discuss the financing of the new pumper truck. Blok presented the final bill from Spencer for \$152,728.00. He added that Dave Barkman of Macatawa Bank has made a proposal of a fixed rate at 4.45% or a variable rate at 3.45% for a \$153,000 loan. It would have an annual principal reduction of \$30,600 or more, with interest due annually and a \$225 loan application fee. Board discussion took place and it was agreed to utilize the variable rate loan as we have the ability to pay off the loan early should rates increase. **Motion by Winchester, seconded by Phelps to**

execute the Macatawa financing plan at the adjustable rate of 3.45% in the amount of \$153,000 to make the final payment on a new pumper truck which will be used as collateral for the loan. Motion carried unanimously. Blok will initiate the necessary paperwork.

New Business:

- A. Resolution for Adopting MERS Benefit "E". Kaye stated the resolution is an annual adoption to allow for a cost of living increase for retiree benefits. Wright offered the actuarial cost of adopting the benefit would be \$599 for the first year and \$5,440 over the life of the benefit. **Motion by Kaye, seconded by Winchester to adopt the resolution for readopting benefit program "E" at a traditional 2% allowance to be effective January 1, 2009.** Carried unanimously.

Chief Blok's Report:

- A. Monthly run sheet reflects 428 runs to date compared to 452 same time last year.
- B. New pumper truck is now in service. It still needs the hose bed cover and requires a little work to increase the height of the hose partitions, but basically minor adjustments. Have now taken the old 1981 International hose truck out of service. Will strip some components off of truck and re-use the pump on the fire boat. A local business man has indicated interest in purchasing the truck to use to pull boats. Valley Truck Parts is also interested in bidding on the truck. Blok will research the value and have ready for the next meeting. #1222 is now the hose truck and 3rd truck out. Still need 3 lengths of large diameter hose to make 1000' for the new pumper truck. Each length is \$449 for a total of \$1,347. Board discussion took place and there was a **Motion by Bekken, seconded by Winchester to approve the purchase of 3 lengths of large diameter hose for a total expenditure of \$1,347 to be charged to #980 capital equipment.** Carried unanimously.
- C. Foam inventory for CAF's units is down to 5 gallons. Have kept 40 gallons in reserve in the past and need to purchase more. Current price is \$63 per gallon and would like to purchase 20 gallons. Board discussion took place and it was agreed the purchase falls under the Chief's ability to authorize.
- At this point the new truck arrived and a demonstration tour was done for the Board. Board was very impressed with the features and especially liked the crew cab and chassis.
- D. Octoberfest is Saturday the 18th hosted by SABA at Coughlin Park. Department was asked to give fire truck rides for the kids. Will use #1222 and is a good community public relations gesture.
- E. Fall Open House went well. Was the biggest one yet with 1200 dinners served not including the 200 hot dogs for kids. Served 600 lbs of fish and 600 lbs of chicken. Line started right at 1:00, 3 deep and never stopped. Board agreed it has turned out to be a real community event. Medical helicopter was there and Mike Johnson of Coral Gables loaned his kids rides and bounce house which worked great.
- F. Fire boat will be coming out the last weekend of the month. Tower Marine is trying to get all the boats out early.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:25 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date