

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, NOVEMBER 10, 2008, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, and At-Large Member Lance Winchester.

Also present: Chief John Blok.

Absent Excused: At-Large Member Scott Phelps.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: Kaye noted the reason the minutes from September 22, 2008 were tabled at the previous regular meeting was for clarification of Kinnaman's intention with regard to his bill for legal services. Blok stated his intention was to charge the department's operating fund full price and then donate half of the fee to the department's donation fund. Kaye stated a correction to the minutes of September 22, 2008. **Moved by Bekken, seconded by Winchester to approve the minutes of September 22, 2008, Fire Board workshop meeting as amended.** Carried unanimously. Pertaining to the minutes of October 13, 2008 there was a **Motion by Beckman, seconded by Bekken to approve the minutes of October 13, 2008.** Discussion took place and corrections were made to Dave Barkman's last name, correcting the old hose truck as a 1981 International truck, and changing the term links of hose to lengths of hose. Motion to approve the minutes of October 13, 2008 as amended carried unanimously. Pertaining to the minutes of October 27, 2008, there was a **Motion by Bekken, seconded by Beckman to approve the minutes of October 27, 2008.** Kaye requested additional language for clarification purposes under Item #1, adding "per 10/13/08 minutes Unfinished Business Item A loan documents were signed by Kaye as Chairman." Motion to approve the minutes of October 27, 2008 as amended carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$193,016.57. **Motion by Bekken, seconded by Beckman to approve paying the bills as presented.** Bekken verified the Sam's Club purchase of \$1,204.77 was indeed all for the fall open house. Motion to approve bills as presented carried unanimously. Kaye presented payroll in the amount of \$36,818.50. **Motion by Beckman, seconded by Bekken to approve the payroll as presented.** Kaye noted the quarterly Firefighter/EMT runs indicate the most active people. Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Discussion took place regarding the fall open house cost and benefit to the community with Board in agreement of its worth to continue.

Correspondence:

- A. None.

Unfinished Business:

- A. Mark Kinnaman, Donation of Service. Discussion took place as to the proper paper trail for the recording of Kinnaman's legal service. It was noted the department will record the full amount of legal fees against the annual budget and also record half the amount to donations received. In this manner the year end 1099 will reflect the full amount.

New Business:

- A. None.

Chief Blok's Report:

- A. 1981 International truck is ready for sale to R.J. Peterson.
- B. The loan proceeds took a few days to process but the deposit has been made and Spencer has been paid with the exception of \$1,000 being held until fully satisfied.
- C. Firefighter school starts November 24th with 5 members from our department attending. Had 6 ready to go but one recently moved out of the community. Discussion took place as to ways to change the application to ensure individuals will remain in the community before money is spent on testing. 8 other individuals will be attending the school from other departments making a total of 13.
- D. Had a late night fire at Pepperbrooke subdivision. Used the new truck and it worked very well.
- E. Boat is out of the water and shrink wrapped.
- F. Monthly run sheet indicates 474 runs YTD, 489 same time last year.

There being no further business it was **Moved by Bekken, seconded by Beckman to adjourn at 8:02 p.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date