

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, DECEMBER 8, 2008, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent Excused: None.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Moved by Winchester, seconded by Bekken to approve the minutes of November 10, 2008, Fire Board regular meeting as presented.** Carried unanimously. **Motion by Phelps, seconded by Bekken to approve the minutes of November 24, 2008 Fire Board workshop meeting as presented.** Carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$10,034.66. **Motion by Beckman, seconded by Winchester to approve paying the bills as presented.** Discussion took place regarding gas prices and what the department pays for their unleaded and diesel fuels. Kaye verified the Flametamer bill for \$713.00 was for different fire extinguishers required on the new truck. Motion to approve bills as presented carried unanimously. Kaye presented payroll in the amount of \$23,913.20. **Motion by Bekken, seconded by Phelps to approve the payroll as presented.** Phelps verified Dane Schreckengust's officer pay is less due to being a non-Duty Officer and non-First Responder. Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted the 2 insurance refund checks from MMRMA and Accident Fund were received. General discussion took place regarding 2009 taxable values and budgetary issues for setting the department's 2009/2010 millage rate. Beckman referred to the Budget vs. Actual report which indicated account #705 Officer Salaries was over budget. Board noted a miscalculation in creating the 2008/2009 budget and an amendment would be necessary. Beckman then noted account #730 Professional Services was over budget. Board recognized it is due to unexpected attorney fees. Kaye noted the low checking account cash balance and Wright stated she transferred \$110,000 from the class pool to the checking account the previous week.

Correspondence: None.

Unfinished Business: None.

New Business: None.

Chief Blok's Report:

- A. Now have enough snow to try the ATV mule out and it performs well.
- B. Monthly run report indicates 505 YTD calls, 522 same time last year. As of today there are 515 YTD calls.
- C. Jan Goswick, the 911 System Director, had a house fire and lost everything. Memos have been sent to department heads asking for donations. Kaye asked what might be appropriate. Wright noted a balance of \$648.31 left in the volunteer's donated money pool and \$500 was previously approved for a local policeman when his house burned. **Motion by Bekken, seconded by Winchester to donate \$500 to 911 System Director Jan Goswick to be charged against account #799 Contingency.** Motion carried unanimously.
- D. Cummins work on the new truck was done on Friday. One recall remains through Spencer and Spartan and is being scheduled.
- E. 1981 International truck is still in storage and we have not received a check from RJ Peterson yet. Holding the boat storage bill until we get the check. Kaye suggested contacting RJ and asking for a check for the difference.

Kaye asked how the classes are going. Blok stated they have 5 members in attendance and all like it. He added all the new members have been responding to calls. There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:10 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date