

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, JANUARY 12, 2009, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, and At-Large Member Scott Phelps.

Also present: Chief John Blok and Auditor Dan Veldhuizen.

Absent Excused: At-Large Member Lance Winchester.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m. Kaye then gave the floor to Auditor Dan Veldhuizen who presented the 2007/2008 annual audit. Veldhuizen thanked the board for the invitation to review the audit stating it proves the board is interested and takes pride in good record keeping and fiscal responsibility. He said the audit states the reasonable assurance of internal controls with no errors or evidence of fraud, and the records conform to generally accepted accounting standards. Veldhuizen highlighted the financial records stating net assets increased by \$169,489 with unrestricted net assets of \$572,085. He offered comments and answered questions until 7:45 when the board thanked him for his presentation and he departed.

Approval of Minutes: **Moved by Phelps, seconded by Beckman to approve the minutes of December 8, 2008, Fire Board regular meeting as presented.** Carried unanimously. **Motion by Bekken, seconded by Phelps to approve the minutes of December 22, 2008 Fire Board workshop meeting as presented.** Carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$18,817.27. **Motion by Bekken, seconded by Beckman to approve paying the bills as presented.** Kaye referred to a previous discussion on gas prices and noted the recent fill up at \$1.30/gal which is very low for unleaded. Board noted the fluctuation between December and November natural gas bill for heating and found November's usage was extremely high. Blok stated they keep the barn at 50°. Motion to approve the bills as presented carried unanimously. Kaye presented payroll in the amount of \$12,613.20. **Motion by Bekken, seconded by Beckman to approve the payroll as presented.** Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted half way through the fiscal year and operating expenses are at 50%. He added the balance sheet show an adequate cash balance. There were no questions or reclassifications on the quarterly transaction report.

Correspondence: None.

Unfinished Business: None.

New Business: Kaye noted the FEMA grant just awarded and extended his high compliments and praise to all the people who helped to receive it. He stated he is grateful the grant money will result in tax payer savings.

Chief Blok's Report:

- A. Received a FEMA grant that has been in the works since March 2008. The intent for the funds is to replace the cab and chassis for the heavy rescue truck. Recent grant success can be attributed to John, Greg, and Lori who have investigated the way grants are processed and accepted, then write them accordingly. Total amount of the grant is for \$162,250 with a 5% local match. We will be receiving \$154,138 which we will match with \$8,112 and purchase basically the same cab and chassis as the latest new pumper truck. Have received bids from different companies but decided to go with Spencer again. The new Spartan cab and chassis is \$123,000, body change over will be \$20,000, new 15 kw generator to run rescue tools is \$19,250, and additional body work estimated to be \$5,000 to \$6,000. We will get a closer projection when we take the unit to Spencer and put it on a hoist. They have a demo in production and it is due off the line in March. They would take it to Las Vegas and then deliver at the end of May.
- B. Will apply for another grant in 2009 but doubt if we will get it. Blok submitted a list of grants received in the last 5 years.
- C. 2008 YTD runs totaled 558, one less than 2007. Blok distributed 2008 run information and board discussion took place.
- D. Chief's car is 5 years old with 148,000 miles on it. He stated the brakes are starting to go bad and has not fixed the front end yet. He asked to consider purchasing a pick up truck. Kaye requested a list of requirements to get some prices.

There being no further business it was **Moved by Bekken, seconded by Beckman to adjourn at 8:40 p.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date