

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, FEBRUARY 9, 2009, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Jerry Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: None.

Kaye offered public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Moved by Phelps, seconded by Bekken to approve the minutes of January 12, 2009, Fire Board regular meeting.** Blok noted under Chief's Report, Item D. the age of his vehicle was incorrect. Kaye requested to change "Chief's car is 5 years old" to "The Chief has had his current car for 6 years, it is 9 years old". Motion to approve the minutes of January 12, 2009 as amended carried unanimously. **Motion by Bekken, seconded by Phelps to approve the minutes of January 26, 2009 Fire Board workshop meeting as presented.** Carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$8,603.04. **Motion by Beckman, seconded by Bekken to approve paying the bills as presented.** Motion carried unanimously. Kaye presented payroll in the amount of \$36,298.50. **Motion by Phelps, seconded by Beckman to approve the payroll as presented.** Kaye reviewed the Firefighter/First Responder payroll and noted more than half are in the \$500 and up range which shows good participation. Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye reviewed the budget vs. actual statement and noted overall expenses are within budget. He added the balance sheet shows more cash in checking than necessary and requested to transfer \$200,000 to the class pool account.

Correspondence: None.

Unfinished Business: Kaye noted during the previous meeting the purchase of a new "used" vehicle was approved for the Chief. He stated they found one that was a little older with more miles than the parameters set, but was able to purchase for half the price approved. Blok stated he will go into more detail during his report.

New Business: None.

Chief Blok's Report:

- A. Gas utility for the month was \$2,500. Blok brought the bill to the Township and the Clerk investigated. It was found that December's meter reading was wrong and that bill was too low, therefore the high bill for January. Kaye asked if overhead doors are closed after a truck leaves. Blok stated they are dependent upon a person back at the station to close the overhead, and that usually happens.
- B. January runs are 46. Blok noted a new addition at the end of the run report that identifies the number of 1st shift and 2nd shift runs. Kaye asked if they could break it down between "working hours" and "off hours". Blok will check to see if they can record it as such.
- C. Training is happening on Saturday at a privately owned house set for demolition. Department is on-going with air pack training along with search and rescue. We bring in the smoke machine, fill the house with smoke and send in members. Might end up agreeing to burn the house for training.
- D. Chief's car is a little different than approved. Kaye and Blok both looked at the vehicle and agreed to purchase a 2004 Ford Expedition for \$10,994.77 with 70,000 miles. Have taken it to 5 calls already and it has a lot more room. Tires are good and everything works well. Signs & Designs will be doing the lettering. We will strip the lights and radio out of the old car, take off the decals, and park it in front of the station for sale. Kaye asked Board if we should pay for detailing or just clean it up. Blok suggested taking the decals off first before deciding about the detailing. Board agreed.
- E. Received a check from R.J. Peterson for the purchase of the old fire truck less what we owe for boat storage. They will be using it to pull boats.

There being no further business it was **Moved by Bekken, seconded by Phelps to adjourn at 7:55 p.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date