

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, AUGUST 10, 2009, 7:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 7:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: None.

Kaye offered to receive public comment. Receiving none, that portion of the meeting was closed at 7:30 p.m.

Approval of Minutes: **Motion by Phelps, seconded by Bekken to approve the minutes of July 13, 2009, Fire Board regular meeting as presented.** Motion carried unanimously. **Motion by Bekken, seconded by Beckman to approve the minutes of July 27, 2009 Fire Board workshop meeting as presented.** Carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$206,323.21. **Motion by Phelps, seconded by Winchester to approve paying the bills as presented.** Kaye noted the record breaking amount of bills paid and stated the large ticket items were the new cab and chassis along with several annual insurance invoices. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$31,594.38. **Motion by Beckman, seconded by Bekken to approve the payroll as presented.** Kaye stated in reviewing the First Responder/Fire Fighter payroll one can see that more people are active. Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Board acknowledged receipt of the FEMA grant money to help pay for the new cab and chassis, along with the sale of the old cab and chassis for \$2,500. Board authorized the Clerk to transfer money out of the class pool and into checking to maintain a \$30K - \$60K balance.

Correspondence:

None.

Unfinished Business:

None.

New Business:

- A. Winchester asked about getting any fish from the tournament to be used for the Fall Open House. Blok stated the department was set to work on Saturday but the tournament was cancelled that day due to weather so there will be no fish for the open house. Board discussed options and Blok will look into the cost of a pig roast. Board noted the open house is good publicity for the area and a great way to kick off fire prevention week.

Chief Blok's Report:

- A. Monthly run report. Blok presented the July run report and noted 338 YTD runs compared to 331 same time last year. He stated they are at 361 today with 11 happening over the weekend.
- B. New chairs are in. Received 60 at \$10 each and sold the old ones for \$2 each.
- C. There was a confusing situation at the Cookies on Call business in Douglas. A person hired by the building owner from Fire Protection Company was doing a site inspection and the business employee thought the person was representing the Fire Department falsely and filed a police report. Blok set up a meeting to straighten out the issue and will have new emblems made up to distinguish Inspector Greg Janik when he does his fire prevention inspections. Janik will use a lower key presence in businesses and that has been well accepted by the business community.

Kaye asked for an update on the Broward Building. Blok will arrange to take the Township Zoning Administrator Al Ellingsen out to the building and perform a site inspection to establish if the building violates the dangerous building code. There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 8:02 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date