

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, APRIL 12, 2010, 9:00 a.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 9:00 a.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: None.

Audience: None.

Approval of Minutes: **Motion by Phelps, seconded by Bekken to approve the minutes of March 22, 2010, Fire Board workshop meeting as presented.** Kaye suggested adding “minutes from 3/8/10 were approved”. Board agreed and the Motion to approve the minutes **as amended** carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$18,877.03. **Motion by Beckman, seconded by Phelps to approve paying the bills as presented.** Bekken asked about the purchase of 9 uniforms and Blok verified they were for new personnel. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$12,779.08. **Motion by Bekken, seconded by Winchester to approve the payroll as presented.** Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted we are three quarters through the fiscal year and there is still a large budget remaining for operating supplies. Kaye stated if Blok needs supplies, now would be the time to purchase. He added the air pack inspection is over budget and Blok stated the cost went up due to a more in-depth inspection and additional liability on the inspector’s part. Blok added they took 3 bids for next fiscal year inspections and will continue to contract with West Shore Fire. Blok stated Fit Testing will also go up a little next year. Kaye noted the income from tax revenue is right on budget and suggesting moving all but \$60,000 to an investment. Wright will investigate Class Pool and CD rates.
- C. Review Preliminary Budget. Winchester reviewed the preliminary figures and it was found many line items were entered wrong. Wright surmised what happened when she typed the figures in and the Board agreed to review each line item for the correct figure. At that time the Board asked to hold the 4/26/10 workshop meeting at the Township Office so they could be presented with a corrected budget.

Correspondence: None.

Unfinished Business:

- A. Kaye asked when the department pictures will be taken. Blok stated he is having trouble getting everyone together. Kaye reminded him the Board is included and they will need at least a weeks notice.

New Business: None.

Chief Blok's Report:

- A. Blok presented the monthly summary of calls and explained the department secretary is now separating Grace of Douglas (formerly Harbors Health Facility) from the municipal calls due to the nature of the business and high level of calls.
- B. Blok presented a list of needs which included repairing the Chevy Blazer, replenishing the Fire Aide and Fire Foam, hydrant valves and nozzles, a new pump for the grass rig and 5 carbon air tanks. He also asked for permission to purchase 6 new sets of wild land fire suits for the new personnel. Board agreed to the above purchases.
- C. Blok stated Joe Fucile will be working on getting the Fire Boat ready to launch, and bids for repairing the forward building roof.

There being no further business it was **Moved by Bekken, seconded by Beckman to adjourn at 9:53 a.m.**
Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date