

**SAUGATUCK TOWNSHIP FIRE BOARD
PUBLIC HEARING AND REGULAR MEETING**

**MONDAY, JULY 12, 2010, 9:00 a.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 9:00 a.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: None.

Approval of Minutes: **Motion by Beckman, seconded by Bekken to approve the minutes of June 14, 2010, Fire Board regular meeting as presented.** Motion carried unanimously. **Motion by Phelps, seconded by Winchester to approved the minutes of June 28, 2010, Fire Board workshop meeting as presented.** Motion carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$25,193.60. **Motion by Bekken, seconded by Beckman to approve paying the bills as presented.** Kaye noted the roofing repair bill has been paid. The invoice from Spencer for repairs to the tower truck were less than expected. Motion to pay bills carried unanimously. Kaye presented payroll in the amount of \$12,779.08. **Motion by Phelps, seconded by Bekken to approve the payroll as presented.** Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Wright stated the financials reflect year end totals with the exception of the accruals. Kaye complimented Chief Blok for keeping expenditures in control. Kaye also stated the budget plan was to pay off the new Spencer truck loan this fiscal year and suggested the board approve that. **Motion by Kaye, seconded by Phelps to proceed with paying off the Macatawa Bank loan out of the Class Pool account.** Motion carried unanimously.

Correspondence: None.

Unfinished Business: None.

New Business:

- A. MERS Request for Supplemental Valuation. Wright stated the newly formed independent MERS account for the Fire District has been established, and the Board can now request a supplemental valuation be performed. She stated the cost of \$150 is for Actuaries to establish the level of funding and allow the adoption of benefit E, a cost of living adjustment for retirees at the end of the calendar

year. **Motion by Kaye, seconded by Beckman to approve the expenditure.** Motion carried unanimously.

Chief Blok's Report:

- A. Blok presented the monthly summary of calls and noted they are fairly well distributed through the three municipalities. He added 16 calls were received over the 4th of July holiday weekend.
- B. Started with new officer Stephen Phelps and he handled the duties well. Board discussed and approved the Department's appointment of Phelps.

Audience:

Erik Kirchert asked if the incentive program is still active as he has not received a statement since 2008. Kaye noted it is still in effect and Blok clarified the program administrator scaled back to sending individual statements out only every three years. He added there was some indication the administrator might be going back to annual statements.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 9:20 a.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date