

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, OCTOBER 11, 2010, 9:00 a.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 9:00 a.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: None.

Audience: None.

Approval of Minutes: **Motion by Phelps, seconded by Beckman to approve the minutes of September 13, 2010, Fire Board regular meeting as presented.** Motion carried unanimously. **Motion by Phelps, seconded by Bekken to approve the minutes of September 27, 2010, Fire Board workshop meeting as presented.** Motion carried unanimously. **Motion by Winchester, seconded by Bekken to approve the minutes of October 4, 2010 Fire Board special meeting.** Beckman requested correcting the adjournment time from 10:55 to 9:55. Motion to approve the minutes as amended carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$18,065.41. **Motion by Bekken, seconded by Beckman to approve paying the bills as presented.** Kaye inquired about the Breathing Air Systems invoice. Blok verified the charge was for required annual inspection of the air fill system. Kaye noted the diesel and unleaded fuel bills are higher than normal but attributed that to more runs than usual. Motion to pay the bills carried unanimously. Kaye presented payroll in the amount of \$13,034.60. **Motion by Phelps, seconded by Bekken to approve the payroll as presented.** Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted ¼ of the way through the fiscal year and no expense reclassifications are necessary.

Correspondence: None.

Unfinished Business: None.

New Business: None.

Chief Blok's Report:

- A. Blok passed out a sample job performance form he downloaded from the State of Michigan website. He will complete performance reviews now and every 6 months.
- B. Open house was successful and the biggest one yet. 836 dinners were served and recruiting information was available. Received 5 new applicants who will be interviewed for potential membership. Kaye noted it was an outstanding event and passed along the board's appreciation to the members.
- C. Monthly run report shows 485 year to date runs compared to 454 for the same time last year.
- D. Received many calls for burning permits this weekend which were denied. The State has initiated a burning ban and STFD has reflected the same policy

There being no further business it was **Moved by Bekken, seconded by Kaye to adjourn at 9:20 a.m.**
 Carried unanimously.

 Jane Wright, CMC, Township Clerk

 Date

 Bill Kaye, Chairman

 Date