

**SAUGATUCK TOWNSHIP FIRE BOARD  
REGULAR MEETING**

**MONDAY, NOVEMBER 8, 2010, 9:00 a.m.  
SAUGATUCK TOWNSHIP HALL  
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

**MINUTES**

Chairman Bill Kaye called the meeting to order at 9:00 a.m.

**Members present:** Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, Saugatuck Township Representative Eric Beckman, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

**Also present:** Chief John Blok.

**Absent:** None.

**Audience:** None.

Approval of Minutes: **Motion by Bekken, seconded by Beckman to approve the minutes of October 11, 2010, Fire Board regular meeting as presented.** Motion carried unanimously. **Motion by Bekken, seconded by Winchester to approve the minutes of October 25, 2010, Fire Board workshop meeting as presented.** Bekken asked about Vine Street and if it is the Fire Department's responsibility for turn-arounds at street ends. Blok clarified the City is asking the Department to write a letter to verify the turn around meets fire code, which it does. Motion to approve the minutes carried unanimously.

**Bills and Financial Review:**

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$20,123.68. **Motion by Phelps, seconded by Beckman to approve paying the bills as presented.** Kaye noted the bills include \$9,637.75 in tax chargebacks for McClendon's tax tribunal settlement. Bekken asked if the Gordon Food Service bill included the chicken cooked at the open house. Blok stated yes, it was somewhat cheaper than through Lamberts. Motion to pay the bills carried unanimously. Kaye presented payroll in the amount of \$41,978.25. **Motion by Beckman, seconded by Bekken to approve the payroll as presented.** Kaye noted the on-call pay is more than usual due to such a busy summer. Motion to approve payroll carried unanimously.
- B. Review of Financial Statements. Kaye noted 1/3 of the way through the fiscal year and items seem to be in line. He added the on-call pay is 80% above the same time as last year which again reflects the number of summer calls.

**Correspondence:** None.

**Unfinished Business:**

- A. Kaye asked how the staff reviews are coming along. Blok stated he has received the individual reviews and written his own, but has not sat down with each individual to go over them yet.

- B. Kaye stated there were 5 new recruits from the open house and asked how they were progressing. Blok reported 1 is good, 1 is trying to get doctor approval, 1 did not pass the physical, 1 is thinking about getting his physical, and 1 backed out.

**New Business:** None.

**Chief Blok's Report:**

- A. Blok presented his thoughts for a cost recovery invoice to be sent to John Huyge for the department's response to a burn without a permit event. Board discussion took place regarding including equipment costs and it was agreed to move ahead without including those charges at this time.
- B. Blok explained the department is required to have a First Responder annual license from the State of Michigan, and part of the application includes a physician's signature from Allegan County Medical Control that authenticates the department's compliance. He stated the application is due at the State on September 30<sup>th</sup> and we sent the application to the County for signature on August 16<sup>th</sup>. Blok added we did not get the signed application back from the County until October 12<sup>th</sup>. Because we missed the 9/30 deadline, we are operating on a 30 day extension and the State is requiring a \$600 late fee. Board discussed the situation and agreed to pay the late fee to process the application and issue an invoice to Allegan County Medical Control requesting reimbursement. Kaye also suggested contacting State Representative Bob Genetski about the State late fee.
- C. Several years ago there was an illegal burn of 2 brush fires at the end of Spear Street. Joe Fucile responded and called the local police to assist as the residents became agitated. Residents put the fires out themselves but are in a legal dispute with the neighbors regarding driveway easements. An attorney has required Greg Janik to testify in court. Blok presented a letter identifying STFD as not the entity to oversee driveways, easements, etc. as that falls to the individual municipalities.
- D. Monthly Run Report. 539 YTD, 500 same time last year. Kaye noted AMR response time has improved greatly.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 9:37 a.m.** Carried unanimously.

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Jane Wright, CMC, Township Clerk

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Date

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Bill Kaye, Chairman

\_\_\_\_\_  
Date