

**SAUGATUCK TOWNSHIP FIRE BOARD
REGULAR MEETING**

**MONDAY, FEBRUARY 14, 2011, 6:30 p.m.
SAUGATUCK TOWNSHIP HALL
3461 BLUE STAR HWY, SAUGATUCK, MICHIGAN 49453**

MINUTES

Chairman Bill Kaye called the meeting to order at 6:30 p.m.

Members present: Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, At-Large Member Lance Winchester, and At-Large Member Scott Phelps.

Also present: Chief John Blok.

Absent: Saugatuck Township Representative Eric Beckman.

Audience: Erik Kirchert was present but had no questions or comments.

Approval of Minutes: **Motion by Phelps, seconded by Bekken to approve the minutes of January 10, 2011, Fire Board regular meeting as presented.** Motion carried unanimously. **Motion by Bekken, seconded by Phelps to approve the minutes of January 24, 2011, Fire Board workshop meeting as presented.** Corrections to the date and spelling of Officer were requested. Motion to approve the minutes as amended carried unanimously.

Bills and Financial Review:

- A. Discussion and Approval of Bills & Payroll. Kaye presented bills in the amount of \$7,427.34 **Motion by Phelps seconded by Bekken to approve paying the bills as presented.** Kaye noted the dental benefit checks no longer show the employee names. Kaye asked what the Swoboda invoice was for. Blok verified the bill was for the group photo session. Board voiced an interest in being included in future group pictures. Motion to approve paying the bills as presented carried unanimously. Kaye presented payroll in the amount of \$26,619.76. **Motion by Bekken, seconded by Phelps to approve the payroll as presented.** Motion carried unanimously.
- B. Review of Financial Statements. Kaye noted a favorable balance on several expense accounts. Kaye asked about the cash balances and what progress was made in opening a new account. Wright reported the investigative results of interest bearing accounts in area banks and stated Mercantile offered the highest interest rate. She added a money market account was opened and a transfer from the non-interest bearing checking account was successful.
- C. Proposed Timeline for 2011/2012 Budget Completion. Board recognized the timeline and appointed Bekken and Winchester to the Budget Committee.

Correspondence: None.

Unfinished Business: None.

New Business: None.

Chief Blok's Report:

- A. Blok presented the January summary of calls that reported 42 year-to-date calls this year and 36 for the same time last year.
- B. Blok reminded the Board of a special meeting that will be held at the Fire Barn tomorrow night at 7:00 p.m. to review short term rental inspections in the two cities and possibly in the township. He stated Lori Nash will be present to take minutes and Greg Janik will be there as well.

Audience: None.

Kaye asked how Wayne Mokma is doing as part-time maintenance work. Blok stated he is doing great with all maintenance chores up to date.

There being no further business it was **Moved by Bekken, seconded by Winchester to adjourn at 6:50 p.m.** Carried unanimously.

Jane Wright, CMC, Township Clerk

Date

Bill Kaye, Chairman

Date