

**SAUGATUCK TOWNSHIP FIRE BOARD
SPECIAL MEETING**

Tuesday February 15, 2011, 7:00 p.m.
SAUGATUCK TOWNSHIP FIRE BARN
3342 BLUE STAR HWY, SAUGATUCK, MI 49453
MINUTES

Chairman Kaye called the meeting to order at 7:00p.m.

Members present: Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Gerald Bekken, At-large Member Scott Phelps.

Absent: Saugatuck Township Representative Eric Beckman, At-large Member Lance Winchester.

Also Present: STFD Chief John Blok, STFD Greg Janik and STFD Lori Nash
Bill Hess, City of Saugatuck
Ryan Kilpatrick, City of Douglas,
Aaron Sheridan, Saugatuck Township

Re: Short Term Rental – Fees and Frequency of Inspections
Saugatuck Township Fire District
City of Saugatuck
City of Douglas

Bill Kaye opened the meeting with an overall view of the fire prevention program for short term rentals.

Chief Blok went over the current inspections in the area, both commercial and residential. He also had researched other local departments and their policies regarding inspections. He presented his findings to the group.

The frequency of inspections and costs were discussed. It was determined that the City of Saugatuck would issue a permit for three years. The property will be inspected by the Saugatuck Township Fire District initially for the permit to be issued. The following 2 years of the permit will be self-inspected by the property owner or representative. They will be given a check off sheet to insure the property remains in safe compliance. The signed form will then be sent to the Saugatuck Township Fire District for retention.

The City of Douglas will also issue a permit, after inspection. They will require their permits to be annual, however they will also mirror the 3 year inspection requirements that the City of Saugatuck will implement.

Greg Janik gave a snapshot of what is required for the property to pass fire inspection.

There will be no inspection charges imposed by the Saugatuck Township Fire District at this time. If, in the future, the process becomes costly for the Saugatuck Township Fire District a fee will be considered at that time.

Saugatuck Township was in attendance for informational purposes as it currently does not have a plan to implement a short term rental policy. However, Aaron Sheridan did feel it would be beneficial for the Saugatuck Township Fire District to give a presentation on how the policy is working for the City of Douglas and Saugatuck City once the policies are in place.

Having no further business to come before the board the meeting was adjourned at 7:58 p.m.

Lori Nash, Recording Secretary

Date