

MINUTES

SAUGATUCK TOWNSHIP FIRE BOARD MEETING

Monday December 10, 2012, 6:30 p.m.
SAUGATUCK TOWNSHIP FIRE STATION
3342 BLUE STAR HWY, SAUGATUCK, MI 49453

1. **Call to Order by Chairman Kaye at 6:30pm**
2. **Attendance: Members present:** Chairman and Saugatuck City Representative Bill Kaye, Douglas City Representative Gerry Bekken, Saugatuck Township Representative Eric Beckman, At-large Member Lance Winchester, At-large Member Scott Phelps **Also Present**, Chief Brian Florey & Brad Rudich
3. **Absent:** None
4. **Audience Public Comment:** None
 - A. **Review and Approval of Minutes:**
 - i. **Minutes 11/12/12:** Motion to approve by Phelps, 2nd by Winchester, passed unanimously
 - ii. **Minutes 11/26/12:** Motion to approve by Bekken, 2nd by Phelps, with corrections, passed unanimously
 - iii. **Bills as of December 10, 2012:** Motion to pay by Beckman, 2nd by Phelps, passed unanimously
 - iv. **Payroll for November 2012:** Motion to pay by Winchester, 2nd by Phelps, passed unanimously.
 - B. **Balance Sheet:** The Board recommends transferring \$ 50,000 from the Mercantile Money Market Account. Note: should start seeing winter taxes arriving soon.
 - C. **Expenditure vs Actual @ 42%.** Operating Expenses are at 64.5% Chairman Kaye reminded chief to watch the budget vs. spending.
 - D. **Unfinished Business**
 - i. **STFD Charter Approval:** Saugatuck Trustee Brad Rudich explained that the township would approve the recommend change in the charter along with the length of terms from 6 years to 4 years. Level of representation will not change at this time.
 - E. **New Business:** Trustee Rudich: Petty Cash: Rudich reported that some large items e.g. Furniture and a Washing Machine was purchased with petty cash. Chief reported that these were one time buys for the station.
 - F. **Chief's Report:**
 - i. **Mini Pumper:** Investigating financing with multiple institutions.
 - ii. **Morgan J:** Morgan J is wrapped, and winterized.
 - iii. **FB 2-** This boat is scheduled for winterizing this week. **E-1:** Warranty work on the tank is scheduled for this week.
 - iv. **E-2:** Loaned to Fennville.

- v. **R-2:** Plan on selling the unit. This is a 1989 4 x 4 with 9k miles. Chief is doing research to find out its value.
- vi. **24 Hour shift:** Going well, Chief submitted his November payroll statistics.

5. Audience Public Comment: None

6. Adjournment: Chairman Kaye adjourned the meeting at 7:20pm

Respectfully Submitted,

Eric J. Beckman _____ **Date** _____
Recording Secretary