

Minutes
Saugatuck Township Fire District
Saugatuck, Michigan, February 26, 2013

The Saugatuck Township Fire District Board met in regular session at 6:30 p.m. at Saugatuck Fire Station, 3342 Blue Star Highway, Saugatuck, Michigan.

1. **Call to Order** by Acting Chairperson Verplank at 6:30 p.m.
2. **Attendance:**
Present: Beckman, Bekken, Clow, Phelps, Rudich, Verplank
Absent: Wiley
Others Present: Fire Chief Florey, Financial Advisor Stanislawski
3. **Approval of Minutes:**
 - A. **Special Meeting Minutes of February 5, 2013:** A motion was made by Rudich, 2nd by Beckman, to approve the February 5, 2013 special meeting minutes as presented. Upon voice vote the motion carried unanimously.
 - B. **Regular Meeting Minutes of February 11, 2013:** A motion was made by Beckman, 2nd by Clow, to approve the February 11, 2013 special meeting minutes as presented. Upon voice vote the motion carried unanimously.
4. **Chief's Comments:** Fire Chief Florey announced the appreciation dinner was held on February 23, 2013 whereas Brent Van Oss received the Officer of the Year Award and Kyle Meyer was awarded Firefighter of the Year Award. Chief Florey also announced the dive team received a \$400 donation from Genesis Trailer.
5. **Agenda Changes:** (*deletion*) **9.H. STFD Board Meeting Schedule**
6. **Guest Speakers:** None
7. **Public Comment:** Linus Starring (*Laketown Township*) asked the board to look into the following: officer pay policies, per call pay for responders; incentive retirement program.
8. **Request for Payment:** None
9. **New Business:**
 - A. **Resolution No. 130226-A STFD Board Member At-Large:** A motion was made by Rudich, 2nd by Beckman, to approve Resolution No. 130226-A to reinstate Scott Phelps as the At-Large Member of the Saugatuck Township Fire District Board. Upon roll call the motion carried unanimously.
 - B. **Resolution No. 130226-B Budget Adjustment:** A motion was made by Phelps, 2nd by Beckman, to approve Resolution No. 130226-B as presented. Upon roll call the motion carried unanimously.
 - C. **Resolution No. 130226-C Bank Authorized Signatories:** A motion was made by Beckman, 2nd by Phelps, to approve Resolution No. 130226-C to add the following signatories to financial documents: Jane Verplank, Chairperson; Gerald Bekken, Vice Chairperson; Eric Beckman, Secretary; Peter Stanislawski, Financial Advisor. Upon roll call the motion carried unanimously.
 - D. **1989 F-350 Rescue Vehicle Bid:** A motion was made by Phelps, 2nd by Beckman, to table the sale of the 1989 F-350 rescue vehicle to the March 12, 2013 to receive more bid information. Upon voice vote the motion carried unanimously.
 - E. **Board Training:** A motion was made by Beckman, 2nd by Rudich, to approve the fire board participation in the Fire Chief 101 Strategy and Tactics of Administration training endorsed by the Michigan Fire Chiefs Association. Upon voice vote the motion carried unanimously.
 - F. **MML Job Description Bid:** A motion was made by Beckman, 2nd by Bekken, to table this item to the March 12, 2013 meeting to receive more bid information. Upon voice vote the motion carried unanimously.

G. Michigan Association of Fire Chief's Membership: A motion was made by Beckman, 2nd by Clow, to approve payment in the amount of \$209 for the Saugatuck Township Fire Department as a whole to join the International Association of Fire Chiefs (IAFC). Upon voice vote the motion carried unanimously.

I. Financial Review: (*Discussion item only*) Financial Advisor Stanislawski presented the board with current profit/loss budget analysis.

J. File Storage: (*Discussion item only*) The board discussed potential storage sites for all the fire board documents that need to be kept per the records retention schedule.

K. Personnel Matters: A motion was made by Beckman, 2nd by Rudich, to enter into closed session for discussion purposes regarding allegations against the Saugatuck Township Fire District Fire Chief pursuant to Section 8(a) of the Michigan Open Meetings Act. Upon roll call the motion carried unanimously.

Saugatuck Township Fire Board entered into closed session at 7:11 p.m.

Saugatuck Township Fire Board reconvened into open session at 8:18 p.m.

Attendance:

Present: Beckman, Bekken, Clow, Phelps, Rudich, Verplank

Absent: Wiley

Others Present: Fire Chief Florey

A motion was made by Phelps, 2nd by Beckman, to approve the February 26, 2013 closed session minutes as presented. Upon voice vote the motion carried unanimously.

10. Public Comment: Vicki Kelly (*Douglas*) addressed some concerns she had with new department policies and procedures.

Don Bale (*Saugatuck Township*) questioned millage levy procedures.

Dawn Shreckengust (*Manlius Township*) has seen a boost in fire department moral with the recent changes to the department.

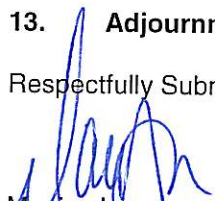
11. Communications: None

12. Board Comments: Board Member Phelps thanked his fellow board members for his reappointment to the fire board.

Board Member Bekken would like Financial Advisor Stanislawski to look into the omission of the December board compensation.

13. Adjournment: A motion was made by Bekken, 2nd by Phelps, to adjourn the meeting at 8:30 p.m.

Respectfully Submitted,


Monica Looman
Recording Secretary