

Saugatuck Township Fire District

Approved
Proposed Minutes

Saugatuck, Michigan August 19, 2013

The Saugatuck Township Fire District Board (STFD) met in a regular session at 6:30 pm at Saugatuck Fire Station, 3342 Blue Star Highway, Saugatuck, Michigan.

Chairperson Jane Verplank called the meeting to order at 6:30 pm.

Members Present: Jerry Bekken, Roy McIlwaine, Jane Verplank, Hank Zavislak and Doug Clow.

Members Absent: Scott Phelps & Eric Beckman

Also Present: Chief, Greg Janik, Treasurer, Peter Stanislawski and Recording Secretary, Cindy Deter.

Approval of Agenda: Stands as presented

Approval of Minutes: Motion by Bekken to approve the minutes of July 15th, 2013 was seconded by McIlwaine, carried unanimously.

Fire Chief Comments: Chief Janik shared a couple of positive letters complimenting the department. There has also been a decrease in calls.

Public Comment: None

Request for Payment: A. Accounts payables: Motion to approve the check register in the amount of \$50,802.26 was made by Zavislak and seconded by Bekken, carried unanimously. B. Financial Report: Stanislawski gave an up to date report.

Unfinished Business: Fire chief contract: Contract has been completed. Motion to approve the Fire Chief contract as presented was made by Clow and seconded by McIlwaine, carried unanimously.

New Business:

- A.** Fire boat 1 demonstrated its fire suppression capabilities with a power point presentation along with oral presentations about the importance of the Morgan J.
- B.** Mutual Aid agreement proposal with Allegan County Sheriff's Marine Division. Motion was made by Zavislak to table this item until September meeting and seconded by Bekken, carried unanimously.
- C.** Request approval to purchase "Fire Cap", an additive to aid in fire suppression. Motion to approve this request as presented was made by Bekken and seconded by Clow, carried unanimously.
- D.** Squad 1-request approval for additional equipment required for compliance with Insurance Office Services (ISO) and National Fire Protection Agency (NFPA). Motion to approve the request was made by McIlwaine and seconded by Zavislak; roll call vote was carried unanimously.
- E.** Request approval to join Holland Area Safety Symposium. Motion to approve request was made by Clow and seconded by Bekken, carried unanimously.
- F.** Four poker tables have been donated to American Legion, Saugatuck post.
- G.** Michigan Municipal Risk Management Authority (MMRA) policy has been renewed. Policy increased to \$23,456 from \$22,215. Up \$1,241. STFD will receive \$5,011 "Return on Assets" due to reduced claims.
- H.** Request for approval to host Fire Officer Classes at STFD this winter. ISO and MMRA request all officers to be Certified Fire Officers I, II, & III. Five STFD officers will be enrolled. The class will be open to the area with a limit of 24 students. Cost \$6,600. Motion to approved request was made by McIlwaine and seconded by Clow; roll call vote was carried 3-2.

Communications: None

Board Comments: None

Public comments: None

Adjournment: Motion to adjourn was made by Bekken and seconded by Zavislak.
Meeting adjourned at 8:13pm.

Cindy Deter,

Recording Secretary