

**Saugatuck Township Fire District**  
*Approved* ~~Proposed~~ Minutes  
Saugatuck, Michigan September 16, 2013

The Saugatuck Township Fire District Board (STFD) met in a regular session at 6:30 pm at Saugatuck Fire Station, 3342 Blue Star Highway, Saugatuck, Michigan.

Chairperson Jane Verplank called the meeting to order at 6:30 pm.

**Members Present:** Jerry Bekken, Roy Mcllwaine, Scott Phelps, Jane Verplank, Eric Beckman, Hank Zavislak and Doug Clow

**Members Absent:** none

**Also Present:** Chief, Greg Janik, Treasurer, Peter Stanislawski and Recording Secretary, Cindy Deter.

**Approval of Agenda:** Stands as presented.

**Approval of Minutes:** Motion by Zavislak to approve the minutes from August 19th, 2013 was seconded by Mcllwaine, carried unanimously.

**Fire Chief Comments:** Chief Janik gave an update on the Incident report and a letter of thanks from Beaver Island for the donation of the fire truck.

**Public Comment:** None

**Request for Payment: A.** Motion was made to pay the bills in the amount of \$56,755 was made by Bekken and seconded by Phelps, carried unanimously.

**B. Financial Report:** Peter Stanislawski gave an updated report.

**Unfinished Business: A.** Bill of Sale has been drafted for the sale of the E-1 (1991 Emergency One Pumper tanker truck). Twin Lakes Volunteer Fire Department has approval to purchase the truck. Shipping details are currently in progress. Some interest has been expressed in Rescue 2.

Objective is to reduce truck inventory and use funds to replace aerial tower with a newer model.

**New Business: A.** Request for approval to hire Waterway of Michigan for annual hose testing. All hose shall to NFPA 1962 standards. Total cost estimated at approximately \$3,800. Hose testing has been budgeted under line item 742, pump testing. Motion was made by Phelps to accept the bid by Waterway of Michigan in the amount of \$3,800 and seconded by Beckman, carried unanimously.

**B.** Recommended relocating Saugatuck Township Fire Board meetings to City of Saugatuck City Hall, 102 Butler Street, Saugatuck, Michigan. Schedule conflict with the fire Academy held on Mondays and Thursdays. Meetings will be held at Saugatuck City Hall starting in October.

**C.** Discussion on the possibility of charging a fee for the Cities of Saugatuck and Douglas for seasonal rental inspections as of January 1, 2014. Motion was made by

Clow to charge \$30 every 3 years to pay for inspections was seconded by Phelps, carried unanimously.

**D.** Mutual Aid Agreement between Saugatuck Township Fire District and Allegan County Sheriff's Office. Dropped.

**E.** Discuss recommendations to have a boat cover made for Fire Boat 1. Historically the boat has been shrink wrapped. RIT should be less than 5 years. Quotes have been requested. Motion to purchase a boat cover not to exceed \$3,100 was made by Phelps and seconded by Bekken, carried unanimously.

**F.** Request approval to spend \$1,250 or less on Fire Prevention materials for Douglas Elementary School (DES), pre-K through 2nd grade. Greg will be teaching Safe at Home program throughout the year at DES. Motion to buy materials not to exceed \$1250 was made by Zavislak and seconded by Bekken, carried unanimously.

**G.** Open House will be held Sunday, October 6th, 2013-Chris Mantels to present status report. An update was given by Chris on activities planned.

**H.** Upstairs restroom is undergoing a refit. Ceramic tile labor is donated by Steve Boerema, from Michigan Tile. Painting labor for the restroom and kitchen is being donated by Dave Roberts. Paint will be donated by others.

**I.** Vince Heyser, Saugatuck Public Schools has agreed to discuss the designing and building of a new sign. Design would incorporate LED reader sign.

**Communications:** None

**Board Comments:** Zavislak and Clow commented on ways to get positive information out to the public. Beckman on getting handicap parking marked better at the Open House. Verplank will work on getting minutes on web site.

**Public Comments:** None

**Adjournment:** Motion to adjourn was made by Bekken, Meeting was adjourned at 8:06 pm.

Respectfully submitted,

Cindy Deter,  
Recording Secretary