

**Saugatuck Township Fire District**  
*Approved* **Proposed Minutes**  
Saugatuck, Michigan, July 21, 2014

The Saugatuck Township Fire District Board (STFD) met in a regular session at 6:30 pm at Saugatuck **Township Hall 3461 Blue Star Highway**, Saugatuck, Michigan.

**1. Call to Order/Roll Call:** Chairperson Jane Verplank called the meeting to order at 6:30 pm.

**Members Present:** Janet Schmidt, Roy McIlwaine, Jane Verplank, Hank Zavislak, and Eric Beckman Scott Phelps & Gerry Bekken.

**Members Absent: None**

**Also Present:** Chief, Greg Janik, Peter Stanislawski and Recording Secretary, Cindy Deter.

**2. Approval of Agenda:** Motion by Beckman to approve the agenda as presented was seconded by Schmidt, carried unanimously.

**3. Approval of Minutes:** Motion by Phelps to approve the minutes from June 16, 2014 as amended was seconded by Beckman, carried unanimously.

**4. Fire Chief Comments:**

**A. Incident Reports-Call to date:** Chief Janik gave an update on response times. 436 calls to date, 15% increase.

**B. AMR response times:** Chief Janik gave an update on new report.

**C. ISO public rating classification:** 05 rating

**D. Fire alarm system status:** Contract signed

**E. Audio/Visual system status:** EPS received contract

**5. Public Comment on Agenda items:** (limit 3 minutes) None

**6. Request for payment:**

**A. Account Payables:** Motion by Phelps to pay the bills in the amount of \$94,386.74 was seconded by McIlwaine, carried unanimously.

**B. Financial report:** Peter Stanislawski gave an updated financial report

**7. Unfinished Business:**

**A. CPR compression system alternatives:** No other comparable systems available

**B. Purchase Agreement revision:** Still working on

**C. Fire Boat 1 survey-valued at \$181,000, replacement \$400,000:** Motion by McIlwaine to move forward on refurbishing current fire boat was seconded by Beckman, roll call vote 6 yes, 1 no. Motion carried.

**D. Fire boat 1 fire pump project:** Pump will be replaced.

**E. Lucy Street 40' floating dock:** Tabled until next year

**8. New Business:**

**A. Office/Administrative position (part time)** Motion by Phelps to find administrative assistant for Chief Janik starting at \$13.50 per hour at 25 to 30 hours a week was seconded by Schmidt, carried unanimously.

**B. Project list:** Chief Janik gave a review of project list

**Communications:** None

**Board Comments:** None

**Public Comments:** None

**Adjournment:** Meeting was adjourned at 8:06pm.

Respectfully submitted,

Cindy Deter