

**Saugatuck Township Fire District**  
*Approved* ~~Proposed~~ Minutes  
Saugatuck, Michigan, August 18, 2014

The Saugatuck Township Fire District Board (STFD) met in a regular session at 6:30 pm at Saugatuck Township Hall 3461 Blue Star Saugatuck, Michigan.

**1. Call to Order/Roll Call:** Chairperson Jane Verplank called the meeting to order at 6:30 pm.

**Members Present:** Roy McIlwaine, Jane Verplank, Hank Zavislak, Scott Phelps & Gerry Bekken.

**Members Absent:** Eric Beckman and Janet Schmidt

**Also Present:** Chief, Greg Janik, Peter Stanislawski and Recording Secretary, Cindy Deter.

**2. Approval of Agenda:** Agenda stands as presented.

**3. Approval of Minutes:** Motion by Phelps to approve the minutes from July 21, 2014 was seconded by Bekken, carried unanimously.

**4 .Fire Chief Comments:**

**A. Incident Reports-Call to date:** Chief Janik gave an update on response times, 501 calls to date, 16% increase.

**B. Canvas cover donation for Fire Boat-Sea Suites:** Sea Suites has donated the boat cover.

**C. Aerial Platform damage-repaired:** Aerial Platform was damaged and has been repaired.

**D. MMRMA Insurance-\$3,995 annual premium decrease, \$10,712 net asset distribution refund:** Chief Janik gave an update on refund.

**E. Goals for 2014/2015:** Chief Janik gave an update on goals for 2014/2015.

**F. Lucas CPR Compression System-donations, Sidewalk Sale, Taste of Saugatuck:** Motion by Phelps to order the Lucas CPR Compression System was seconded by Zavislak, carried unanimously.

**5. Public Comment on Agenda items:** (limit 3 minutes) None

**6. Request for payment:**

**A. Account Payables:** Motion by Phelps to pay the bills in the amount of \$67,435.00 was seconded by McIlwaine, carried unanimously.

**B. Financial report:** Peter Stanislawski gave an updated financial report.

**7. Unfinished Business:**

**A. Fire Boat 1-pump project timeline-down payment request from Anderson Boat Works and Cummins Power Systems:** Should be completed by November 15,

2014. Motion by Phelps to pay the down payment to Anderson Boat Works \$3150.00 and Cummins Power Systems \$22,000.00 was seconded by Bekken, carried by roll call vote.

**B. Purchase Agreement revision:** Motion by Zavislak to change purchase agreement and add Item B was seconded by Phelps, carried unanimously.

**8. New Business:**

**A. Election of Fire Board Officer Positions:** Motion by Zavislak to re-elect Jane Verplank Chair was seconded by Phelps, carried unanimously. Motion by Zavislak to keep remaining positions the same was seconded by Phelps, carried unanimously.

**B. Michigan Fire Inspectors Society Educational Seminar-September 9-12:** Motion by Zavislak to allow Chief Janik to attend educational seminar was seconded by Phelps, carried unanimously.

**C. Relocate balance of Fire Board Meetings to Saugatuck Township Fire District meeting/training room, 3342 Blue Star Highway-September 15, 2014**

**D. Chief's evaluation:** Motion by Phelps to go into closed session was seconded by Zavislak, carried unanimously.

Board reconvened at 8:09pm into regular session.

**Communications:** None

**Board Comments:**

**Public Comments:** None

**Adjournment:** Meeting was adjourned at 8:10pm.

Respectfully submitted,

Cindy Deter