

**Saugatuck Township Fire District**  
*Approved* ~~Proposed~~ Minutes  
Saugatuck, Michigan, November 17, 2014

The Saugatuck Township Fire District Board (STFD) met in a regular session at 6:30 pm at 3342 Blue Star Highway, Saugatuck, Michigan.

**1. Call to Order/Roll Call:** Chairperson Jane Verplank called the meeting to order at 6:30 pm.

**Members Present:** Roy McIlwaine, Jane Verplank, Hank Zavislak, Scott Phelps, Gerry Bekken, Eric Beckman and Janet Schmidt.

**Members Absent:** None

**Also Present:** Chief, Greg Janik, Peter Stanislawski and Recording Secretary, Cindy Deter.

**2. Approval of Agenda:** Motion by Beckman to approve the agenda was seconded by Schmidt, carried unanimously.

**3. Special Guest: Siegfried Crandall PC-Auditors Report:** A report on our latest audit was given.

**4. Approval of Minutes:** Motion by Phelps to approve the minutes from October 20, 2014 was seconded by Bekken, carried unanimously.

**5. Fire Chief Comments:**

**A. Incident Reports-Call to date:** Chief Janik gave an update on response times, 681 calls to date/ 611 in 2013.

**B. SCBA Annual testing-Complete:**

**C. Fire Pump Annual Testing-Complete:**

**D. Fire Boat 1 & 2 (2191 & 2192)-Seasonal Removal:** Have been removed for the season.

**E. Energy Initiative-Replacement of Overhead Door Seals (sides & bottom), Set back thermostat install-back building:** Has been completed.

**F. Grand Submission-MMRMA for 50% of fire alarm project:** Has been submitted.

**G. FEMA Grant-begin grant process (deadline December 3):** Working on currently.

**6. Public Comment on Agenda items:** (limit 3 minutes) none

**7. Request for payment:**

**A. Account Payables:** Motion by Phelps to pay the bills in the amount of \$50,589.68 was seconded by Beckman, carried unanimously.

**B. Financial report:** Peter Stanislawski gave an updated financial report.

**8. Unfinished Business:**

- A. Fire Boat 1 (2191)-Fire Pump Project-Status:** Pump is due in this week.
- B. Part time Administrator/Office Manager-Status:** Working on second interviews.
- C. Water Use Agreement-Hydrant Maintenance-Status:** No agreement has been reached.
- D. Truck Bay Heating Project-Status:** Heaters are installed.

**9. New Business:**

- A. MERS Incentive/Defined Contribution Plan, Possibly Discontinue current annuity program:** Peter Stanislowski gave an update.
- B. Fire Inspection/Plan Review-Fire Access Roads, One & two family Dwellings:** Chief Janik gave an update.
- C. Scheduled Apparatus Replacement-Ford Expedition (2172)-Request for funding:** Motion by Phelps to approve \$40,050 for new truck seconded by Zavislak was passed unanimously by roll call vote.
- D. Emergency Generator Project-Request for funding:** Motion by McIlwaine to have an emergency power generator for \$30,000 was seconded by Schmidt was passed unanimously by roll call vote

**10. Communications:** None

**11. Board Comments:** None

**12. Public Comments:** None

**13. Adjournment:** Meeting was adjourned at 8:20pm.

Respectfully submitted,

Cindy Deter