

Saugatuck Township Fire District
Approved ~~Proposed~~ Minutes
Saugatuck, Michigan, December 15, 2014

The Saugatuck Township Fire Department met in regular session at 6:30pm at 3342 Blue Star Highway, Saugatuck, Michigan.

1. Call to Order/ Roll Call: Chairperson Jane Verplank called the meeting to order at 6:40.

Members present: McIlwaine, Verplank, Zavislak, Phelps, Bekken, Beckman, and Schmidt.

Members Absent: None

Also Present: Chief Greg Janik

2. Approval of the Agenda: accepted as presented.

3. Special Guests: None

4. Approval of the Minutes: Motion by Phelps second by Schmidt to approve the minutes from November 17, 2014 carried unanimously.

5. Fire Chief Comments:

A. Calls to date 724

B. Received a thank you for a fire call

C. Cost Recovery Efforts-received \$632 and \$1,368.

D. Cost Recovery to date \$8,270

E. Old Generator Sold \$2,800 as is.

F. FEMA Grant- Grant team submitted for Air Paks and Compressor \$258,000

G. DNR Grant Award- \$3,100, 50% matching fund grant for skid unit for mule.

5. Public Comment on agenda items- none

6. Request for payment:

Accounts Payable

A motion was made by Phelps and a second by Beckman to pay the bills in the amount of \$61,869.45. Motion passed unanimously.

Financial Report- none

7. Unfinished Business:

- A. Fire Boat 1 Fire Pump Project- A glitch in the system between Cummins and the pump producer, Darley, which caused a 80 day delay for pump installation on the boat. Cummins is covering all costs because of the delay. The pump is being expedited.
- B. DOT Lighting Compliance Project-\$4,475 Project completed.
- C. Truck Bay Heating System Project- mechanical inspection approved. System is working well.
- D. Emergency Generator Project- Generator is here cost \$16,600. The gas line has been installed Gates electric will be here the last week in December to install electrical service.
- E. Non-Compliant Fire-Access Roads and Water Supplies, Saugatuck Township. Greg is working closely with the township's new zoning administrator, Steve Kushion, to work on non-compliant access to homes for fire safety.
- F. Defined Contribution Plan. Greg and Peter continue to work with MERS to develop a more profitable program.

8. New Business:

- A. Approved Greg Janik's request to attend Michigan Fire Inspectors Winter Educational Seminar. Motion by Schmidt and a second by McIlwaine, unanimously approved.
- B. New Hire process was discussed. Chief is in charge of hiring and firing, all employees are "at will" employees. A job description was developed under the direction of the board.
- C. 2015 Fire Board Meeting Schedule will be presented at the next board meeting.
- D. Request Approval- Fee Schedule Motion by Phelps, second by Schmidt, unanimously approved.

9. Communications: none

10. Board Comments

11. Public Comments: none

12. Adjournment: 8:25pm.

Approved Minutes

Jane Verplank