

SAUGATUCK TOWNSHIP FIRE DISTRICT
3342 Blue Star Highway, Saugatuck, MI 49453
Phone (269) 857-3000 Fax (269) 857-1228
FIRE DISTRICT BOARD MEETING

6:30pm January 19, 2015

Approved

1. Call to Order / Roll Call: Chairperson Jane Verplank called the meeting to order at 6:35
Members present: McIlwaine, Verplank, Zavislak, Phelps, Beckman and Schmidt
Members Absent: Bekken
Also Present: Chief Greg Janik, Deputy Chief Brent Van Oss, 1st Responder Erik Kirchert,
1st Responder Kyle Meyer
2. Approval of Agenda: *New Business (G.)*
Amended by Phelps Approved as amended by Schmidt.
3. **Approval of Minutes:** Motion by Phelps second by Beckman to approve the minutes from
December 15, 2014 carried unanimously.
4. **Budget Adjustment Approval:** Peter Stanislawski reviewed the operational wages in the
amount of \$34,000.00 to the board. Motion by McIlwaine to approve as presented,
second by Zavislak, Yes by all.
5. Fire Chief Comments:
 - A. Incident Reports / Calls to Date 41 compared to 35 in 2014 and 30 in 2013
Erik Kirchert Power Point Presentation
 - B. March 21, 2015 – Annual Appreciation Dinner – Mermaids
Janet Schmidt coordinating
 - C. New Fire Clerk Status
Bill McIlwaine hit the ground running
 - D. Thank You to RJ Peterson – Boat Storage
No Charge – Thank You letter sent
 - E. Michigan Fire Inspectors Society Educational Seminar
Greg Janik Thanks to the Board Members. He felt the seminar was very valuable
 - F. Fire Boat Pump Update
March 9th ship date due to delay with custom made parts
 - G. G. Janik recommend 2 grant cycles to fund SCBA. Working on plan to present to the
three municipalities regarding fire hydrant maintenance. Not yet started working on
deferred comp plan. G. Janik stated that he's running "behind"
6. Public Comment on Agenda Items: None
7. Request for Payment:
 - A. **Account Payables:**
A motion was made by Beckman to pay the bills in the amount of \$110,657.92 Motion
seconded by Schmidt. After further review Beckman questioned items #31 (\$1,875.31)
and #33 (Michigan Floor & Wall – Michigan Tile Inc.) It was determined they were the
same company that completed the lobby renovation. \$1,938.38 (item #33) was not to
be paid. All Yes with the exception of item #33.
 - B. **Financial Report**
8. Unfinished Business:

- A. **Grace of Douglas – Priority 3 Costs** - G. Janik assume 3 Responders per call @ \$23 hour.
In 2014 there were #117 calls = \$8000 vs. Grace of Douglas tax millage = \$1,400.00
9. New Business:
- A. **Weekly/Quarterly Advanced Truck Inspections – Basic/Weekly, Staffing Reassignment** – Mike Betts now doing scheduled weekly maintenance.
Brent VanOss created schedule of projects done regularly in house.
- B. **Projects** – Working on maintaining goals and objectives
- C. **School – Latching Devices** – 2014 letter was shown on the overhead to the board regarding this fire safety issue. Chief Janik stated that he’s involved in continuing dialogue with each school.
- D. **Community Risk Reduction** – G. Janik believes Enforcement, Education and Emergency Response are key. He also stated “Define what it is, how it’s used and how it will reduce costs”.
10. Board Comments: J. Schmidt showed the sticker that was donated to the Dept. from Laura Durham. J. Verplank asked to post the schedule of Fire Board meetings. E. Beckman commented that the entry way renovations were a thumbs up (impressive)! Board commented that the new STFD brochure general info brochure looked outstanding. J. Schmidt agreed with the importance of STFD awareness and promotion.
11. Public Comments: None
12. Adjournment: 8:35pm

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.