

SAUGATUCK TOWNSHIP FIRE DISTRICT
3342 Blue Star Highway, Saugatuck, MI 49453
Phone (269) 857-3000 Fax (269) 857-1228
FIRE DISTRICT BOARD MEETING
6:30pm February 16, 2015

Approved

1. **Call to Order / Roll Call:** Chairperson Jane Verplank called the meeting to order at 6:30pm
Members present: Verplank, Phelps, Beckman and Schmidt
Members Absent: Bekken, McIlwaine, Zavislak
Also Present: Chief Greg Janik, Officer Linus Starring, 1st Responder Erik Kirchert,
1st Responder Kyle Meyer
2. **Approval of Agenda:** *Motion by E. Beckman, Second by J. Schmidt*
All Yes
3. **Approval of Minutes:** Approved by Beckman, Second by Schmidt (to approve the minutes)
from January 19, 2015. All Yes
4. **Fire Chief Comments:**
 - A. Incident Reports / 57 for the month of January 2015. Chief Janik remarked that
"Percentages are down" from previous 2 years. Also reviewed YTD by Area and
remarked that "Response times were still pretty good even with the inclement
weather".
Erik Kirchert Power Point Presentation.
 - B. Plan Review Fees - \$350 Received (Saugatuck City Pacesetter) and have yet to hear
from the City of Douglas.
 - C. New Fire Clerk update – Eric K. stated that he's targeting March to begin additional
training (for Bill) to file State and FIMA monthly records.
 - D. Fireman's Fund Agent. May abort / Unable to find agent.
 - E. Michigan Assoc. of Fire Chiefs Training. Chief Janik will be in attendance Feb. 27th &
28th in Midland, MI.
 - F. Forms have been submitted to K & R Truck Sales for cost recovery from recent Semi-
Fire (\$1,378.00)
 - G. All State and Internal Incident Reporting is current. Previously 13 months behind.
Thanks to Erik K.
5. **Public Comment on Agenda Items:** None
6. **Request for Payment:**
 - A. Account Payables:
A motion was made by Phelps to pay the bills in the amount of \$91,123.21. Motion
seconded by Schmidt. Upon review Beckman remarked "What legal fee is only \$36".
Chief J. also explained the \$100 Trailer Tow item from Dyer Services and the incident
which required that the Warthog saw blade be replaced. All in favor. J. Verplank will
mail the checks tomorrow (2/17/15).
 - B. Financial Report – On next month's agenda. Peter S. is snowmobiling up north.
7. **Unfinished Business:**
 - A. Grace of Douglas – Priority 3 Costs – Determine which Priority 3 to not respond to.

- B. School Latching Devices – Chief J. had a positive meeting with R. Timmerman regarding removing the latches (magnets). Waiting to hear back.
- C. Hydrant Maintenance still a concern. A heated discussion ensued among the Board Members regarding how to best approach the cities/township and Kal Lake regarding proper yearly maintenance and seasonal snow removal around each hydrant.

8. New Business:

- A. Weekly/Quarterly Advanced Truck Inspections – Basic/Weekly, Staffing Reassignment – Mike Betts doing a great job. Brent VanOss NFPA weekly truck checks are thorough.
- B. MIOSHA – checklist created when the audit was completed.
- C. Juvenile Firesetter Intervention Course – Instructor will be coming into town this weekend for a 2 day class. 4 responders will be certified/trained as a component of the community risk reduction program.
- D. ISFSI Fire Instructors Course – Attending two day training March 5 & 6. Officers responded favorably. New way of fighting fires with less personnel

9. Board Comments:

J. Verplank commented that she's working on a report regarding future plans for the department. There will also be a need to hire a new inspector. J. Schmidt gave an update regarding the Appreciation Dinner. Schmidt also shared her vision for a future LED sign at the station to act as a public service message board.

10. Public Comments: None

11. Adjournment: 7:50pm

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.