

Approved

SAUGATUCK TOWNSHIP FIRE DISTRICT
3342 Blue Star Highway, Saugatuck, MI 49453
Phone (269) 857-3000 Fax (269) 857-1228
FIRE DISTRICT BOARD MEETING
6:30pm June 15, 2015

1. Call to Order / Roll Call: Chairperson Jane Verplank called the meeting to order at 6:30pm
Members Present: E. Beckman, G. Bekken, H. Zavislak, R. McIlwaine, J. Schmidt
Members Absent: S. Phelps
2. Approval of Agenda: Jane Verplank asked to include any additions to the agenda Friday morning before the next weeks Monday night meeting. Eric Beckman suggested adding Board Comments, J. Verplank agreed. Janet Schmidt moved to approve, Second by Roy McIlwaine.
3. **Public Hearing on Proposed Budget**
 - A. **Public Comments** – Public hearing called to order by J. Verplank. Peter Stanislawski presented the balanced budget for operational expenditures in the amount of \$663,000.00. J. Verplank asked for public comment – None. Opposing – None. Motion to close the public hearing by Hank Zavislak, Support by E. Beckman. Comments from the board – None. All in favor – Yes. Motion to adopt E. Beckman, Second by Janet Schmidt. Motion carries unanimously.
 - A. **Approval of Minutes May 18, 2015:** Motion by Gerald Bekken, Support from Roy McIlwaine. J. Verplank asked for discussion – All in Favor – Yes.
4. **Guest Speaker – MERS (Annuity/Deferred Compensation) Representative:** Mike T. presented an overview of the features and benefits of the deferred compensation program (Individual employee contributions, investment options + employer contribution options). He also provided a folder (kit) with detailed plan information for each board member. Hank Zavislak suggested that each board member take time individually to review the information that was provided and a New Item be added by Peter S. on the July Agenda for further member discussion.
5. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date:** Chief Janik stated that there were #75 calls in May Of 2015 and YTD there were #321 as of June 15th. Chief Janik noted that the calls were down by #16 vs. 2014 though two individuals accounted for #26 Medical Incidents in '14. Chief J. remarked that those two individuals are no longer in the area once the Fire District became proactive and involved the Dept. of Human Services. Medical calls accounted for 66% of the total incidents / Fire 5.5% with no injuries. Motor vehicle accidents were over last year's total as of June 3rd. Chief J. attributed this to the increase in distracted driving.
 - B. **Motor Vehicle Accident 64th & Island Lake Road:** Chief J. shared photos from this incident. He remarked that this was a "great collaboration" of effort by STFD, State Police...the Helicopter Crew and the Fire Departments that provided mutual aid.
 - C. **Burglarizing Cars Saugatuck – Deputy Chief VanOss & Captain Linus Starring:** L. Starring shared how he and VanOss first came across the individuals involved in the burglary and the ensuing events. He noted that the Police Dept. (those on duty) had

“no idea” regarding the planned Consumers Power outage. Consumers Power also stated that there was “No outage” planned when contacted by L. Starring. Chief J. stated that this was a good example of effective radio communication between VanOss, Starring and the Police Dept.

- D. **Kyle Meyer – Congratulations on Completion of Company Officer I & II:** Chief J. congratulated K. Meyer.
 - E. **MMRMA Grant Denial for Ballistic Protection:** MMRMA stated that it did not fit their parameters.
 - F. **Cost Recovery Efforts - \$1,378:** Recently received thanks to the persistence of the Dept.
 - G. **Grant Awards – Home Sprinkler Coalition, \$1,000 Stipend:** Was received by the Dept. towards expenses.
6. Public Comment on Agenda Items: Captain L. Starring commented regarding MERS contributions.
7. Request for Payment:
- A. **Account Payables:** Motion to pay the bills by E. Beckman, Support from McIlwaine...All Yes.
 - B. **Budget Amendment:** Adjustment – overall – amended fund balance of \$27,000 “unknown”. Motion to approve Janet S., Second Roy Mc... All – Yes Unanimous. Chief J. commented that \$5,200 had been received for Inspection Fees (“revenue stream”) which includes charges for each inspection (driveways, rentals etc.)
 - C. **Financial Report:** \$33,000.00 remains in the current budget year (2 weeks).
 - D. **3 Year Capital Improvement Plan:** Chief Janik reviewed the plan and pointed out several items: \$110,000 to complete the Air Pak project, Bullet Proof Vests (4 needed – currently no grant dollars), Radios, Spreader for extrication, new Hose is needed, Fire Boat Monitor, office equipment, new Roof (company in Holland that also replace the DPW’s roof provided a “good” quote – original roof – 29 years old). Hank Z. asked if there is anything to “start saving with” in the fund balance. Beckman remarked that there’s currently \$54,000 in the fund balance that could be used towards a “rainy day fund”. A new Tanker truck was also discussed by Chief J. A discussion was held about the Tanker by the board and Chief J. stated that “we’ll be fine” to hold off on the new Tanker purchase until 2017. Other items included: Filling station, thermal imaging camera, battery operated tools (cutter and spreader - gear driven), Mobilize which is a web based Inspections program being used by the Tri-County Inspectors (\$5,400 for the software and a \$2,037 annual fee)... Hank Z. raised the concern of increasing fees and asked if there are any price guarantees.
8. Unfinished Business:
- A. **Hydrant Maintenance – Status:** Hank Z. and Roy Mc remarked that great progress had been made. The new markers had been ordered and Kal Lake Sewer and Water was planning to install the markers on an October ‘15 timeframe. An accurate inventory of hydrants is also in the works.
 - B. **Fire Boat 2191 – Pump Project Status:** Chief Janik remarked that the boat is in the water. STFD is waiting on Cummins to finish the wiring. There was a delay when a

hose blew during a hydro static test. A different grade of hose was used and the inspection passed.

Hank Z. asked for a total cost at the next board meeting. Chief J. also remarked that the boat dock is falling apart. STFD is currently leasing the dock for \$1.00 from the city. The cost to repair the dock is \$400.00. Chief J. felt that a floating dock might be a better long term solution.

C. Chiefs Ford Expedition 2173 – Project Status: A storage box was purchased for \$2,300 and is being installed by Telrad. The lettering is being completed in Byron Center.

D. Grace of Douglas – Priority 3 Status: A letter was sent to Allegan County Medical Control notifying the board recommended Medical Director. July 7th meeting is scheduled.

E. Holiday Stipend Recommendation: Chief J. presented an overhead with 4 options. #4 was considered the best option by the board members.

9. New Business: *None*

10. Public Comments: None

11. Adjournment: Board member comment from E. Beckman thanking the Dept. for the flowers that were sent for his Mother's funeral. E. Beckman also asked for details regarding the use of the Ladder Truck June 2nd at Douglas Elementary school.

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.