

*Approved*

**SAUGATUCK TOWNSHIP FIRE DISTRICT**

3342 Blue Star Highway, Saugatuck, MI 49453

Phone (269) 857-3000 Fax (269) 857-1228

**FIRE DISTRICT BOARD MEETING**

6:30pm July 20, 2015

1. Call to Order / Roll Call: Chairperson Jane Verplank called the meeting to order at 6:30pm.  
Members Present: G. Bekken, H. Zavislak, R. McIlwaine, S. Phelps  
Members Absent: E. Beckman, J. Schmidt
2. Approval of Agenda: *S. Phelps moved to approve, Second by R. McIlwaine. All in favor.*
3. **Approval of Minutes: Motion** by S. Phelps, All in favor - unanimous  
**A. June 15, 2015**
4. Correspondence: Chief Greg Janik read three letters thanking STFD for their efforts.  
1 – Thank you card from the Superintendent of Saugatuck Public Schools, Ralph Timmerman. 2 – Thank you letter from Bill Dunn, Athletic Dept., Saugatuck HS regarding the STFD escort for the State Champion Boys Track Team and 3 – Thank you card from Laura & Max in regards to STFD's efforts extinguishing their recent chimney fire off of Old Allegan Rd. on Lake Ridge Dr.
5. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date:** 67 total calls for the month of June vs. 77 the previous year (2014). Chief Janik mentioned that there were 2 individuals who accounted for multiple medical responses in 2014 who are no longer in the area. 71.5% of the total calls are EMS related. Motor vehicle accidents are climbing, up 48%. Chief Janik also mentioned that other Fire Chiefs mentioned they were also experiencing a surge in the number of vehicle accidents at a recent conference he attended. The department's response time was 5.66 minutes on average which Chief Janik referred to as tremendous.
  - B. **July 25 & 26 Community Risk Reduction Seminar:** Captain Mike Betts, Chief Doug DenBleyker and Chief Janik were leaving Friday to attend the seminar at the National Fire Fighters Assoc. campus in Maryland.
  - C. **Tire Replacement per NFPA – 2111, 2141 & 2142:** Tire replacement was considered an unfunded mandate by Chief Janik. Officer L. Starring recommended Reliable Tire Co. which as a less expensive option.
  - D. **Donation - \$1,000 & \$800:** Total amount that was donated to the station for the used tires which would be resold to local farmers.
  - E. **Cost Recovery Efforts - \$1,378:** Chief Janik said great job and thanked the recovery team.
  - F. **Two Grant Submissions – DNR & MMRMA:** Initially were rejected. Fire Inspection Program is in the works.
6. Public Comment on Agenda Items: None
7. Request for Payment:
  - A. **Account Payables:** S. Phelps motion to pay the bills in the amount of \$78,317.45. Support from Roy McIlwaine. All in favor.

- B. **Financial Report:** Presented by Peter Stanislawski - \$859,625.00 has been spent. \$24,000 went into the fund balance for capital improvements. 99.8% of what was budgeted has been spent. The department is moving to monthly payroll which is going to make it easier to budget for (Paid on Call).
8. Unfinished Business:
- A. **Hydrant Maintenance** – Hank Zavislak explained that it’s been a four part process. 1 – Hydrant markers which are on schedule. 2 – Accurate inventory of hydrants. 3 – New housing developments (recent construction) and 4 – Water maintenance agreement needs to be dealt with (Kal Lake Sewer & Water). There’s also concerns regarding accessibility once the winter months arrive. There are over #600 hydrants. A suggestion was made to prioritize the Top 75-100 hydrants based on location. The discussion also include the idea of creating a Winter Storm / Hydrant Duty Crew and what the approx. costs’ would be.
  - B. **Fire Boat Pump Project – Status & Costs:** Chief Janik shared photos and remarked that the recent testing on July 3<sup>rd</sup> exceeded expectations. The cost was \$69,000. Chief Janik thanked Anderson Boat Weks and Mike Starring for their help with the installation.
  - C. **Grace of Douglas – Priority 3 Status:** Chief Janik and Jane Verplank attended the Medical Control Board Meeting. Effective Aug. 1<sup>st</sup> STFD will no longer be required to respond to Priority 3 calls.
  - D. **MERS 457 Recommendation:** The board members suggested that Chief Janik, Jane Verplank, Peter Stanislawski and possibly one other board member decide the best option(s) to present to the board. Some of the topics discussed were matching percentages and vesting schedules.
9. New Business:
- A. **ADT/Tyco Security System:** *In 17 months the current contract will end and unfortunately Tyco will own all the existing equipment. Chief Janik will explore other options.*
10. Fire Board Comments: Hank Zavislak thought STFD’s equipment looked great during the recent 4<sup>th</sup> of July parade. Chief Janik shared a revised spread sheet reflecting the changes made to vehicle capital expenditures.
11. Public Comments: None
12. Adjournment: 7:50pm meeting adjourned.

#### NOTICE

**This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.**