



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – June 18th, 2018

AGENDA

1. Call to Order / Roll Call:
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
4. Approval of Minutes:
 - A. **May 21st, 2018**
5. Public Comment on Agenda Items Only (Limit 3 minutes):
6. Public Hearing – Fire District FY2018/19 Budget (Limit 5 minutes per person):
 - A. Motion to Open Public Hearing:
 - B. Motion to Close Public Hearing:
7. Request for Payment:
 - a. **Budget Adjustment - Roll Call Vote**
 - b. **Account Payables – Roll Call Vote**
 - c. **Financial Report**
8. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade – Address Program Completed SUCCESSFULLY!**
 - i. **54% of students knew their address in October 2017**
 - ii. **99.2% of students knew their address on June 7th, 2018**
 2. **Community CPR Course on 6/14/18 trained another 11 citizens in CPR/AED.**
 3. **State of Michigan has experienced 61 fatal fires year to date for 2018, 7 since last meeting.**
 - C. **Live Fire Training Facility Update**
 1. **Site has been flagged by Miss Dig**
 2. **Brush clearing of site has begun.**
 - D. **Project Updates**
 1. **2191 Completed – utilized in training on June 13th & 14th, 2018.**
9. Unfinished Business:
 - A. **Fire Code Board of Appeals – Status Update**
10. New Business:
 - A. **Fire District Budget Approval – FY 2018/19 – Roll Call Vote**
 - B. **DNR Grant Application – Floating Pumps – 50% Match, not to exceed \$5,000 – Roll Call Vote**
 - C. **Performance Review** (It is anticipated that the Fire Board may enter into closed session.)
11. Correspondence:
 - A. **Thank you – Mary Whiteford**
12. Public Comments: (Limit 3 minutes):
13. Fire Board Comments:
14. Adjournment:

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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FIRE DISTRICT BOARD MEETING

4:00pm – May 21st, 2018

DRAFT MINUTES

1. Call to Order / Roll Call: Meeting called to order by J. Verplank at 4:01pm
Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller (left @ 5:50pm)
Absent with notice: None
Also present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
 - A. Motion by Mooradian, 2nd by Starring to approve the agenda as amended, adding item G under new business "Northshores – Scott Bosgraff Update." No discussion. All approve, motion carries unanimously.
3. Approval of Minutes:
 - A. April 16th, 2018
 - a. Motion by Starring, 2nd by Beckman, to approve the minutes of the 4/16/2018 meeting as presented. NO discussion. All approve, motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes):
 - A. Mike Betts – Thanked the board and the staff for everything.
5. Request for Payment:
 - a. Account Payables – Roll Call Vote
 - i. Motion by Phelps 2nd by Beckman to approve the payment of the invoices in the amount of \$98,640.80.
YEAS: Phelps, Beckman, Roerig, Starring, Verplank, Mooradian, Miller
NEAS: None
ABSENT: None
Motion passes 7:0
 - b. Financial Report
 - i. Financial Report was reviewed by P. Stanislawski
6. Fire Chief Comments:
 - A. Incident Reports / Calls to Date / Overlapping Calls
 1. Incident report statistics were reviewed. 253 calls year to date.
 2. 5:66 – average response time year to date.
 - B. Community Risk Reduction
 1. National Fire Sprinkler Day – Side x Side Live Fire Demo – 5/19/18
 - i. Video was viewed of the Side x Side comparison.
 2. Douglas Elementary School – 360 PreK-5th Grade – Address Program Culmination 6/7/18
 3. State of Michigan has experienced 54 fatal fires year to date for 2018, 10 since last meeting.
 - C. Live Fire Training Facility Update
 1. Site Clearing scheduled to begin June 1st, 2018
 - D. Captain Betts Family Update – Avery June Betts
 1. Avery is doing well and is nothing short of a miracle. Avery is at about 95% of normal and improving every day.
 - E. Grant Updates
 1. MMRMA Grant Check Received - \$5,014.00 – Building Security Upgrades
 - F. Drone Class
 1. Technology is every improving in the fire services.



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G. Project Updates

1. 2191 Nearing Completion – Thanks to Bruce Starring & Mike Starring for their assistance

7. Unfinished Business:

A. Fire Code Board of Appeals – Status Update

- i. Chief Janik provided some suggestions to changes in the BOA document and requested fire board members take it back to their respective municipalities for consideration.

B. Fire Board Administrative Rules and Bylaw Amendments – Approved by all 3 municipalities

- i. Motion by Phelps, 2nd by Mooradian to approve the Fire Board Administrative Rules and Bylaws as adopted by the 3 municipalities.

C. Fiscal Year 2019 Budget – Update – Approved by Saugatuck & Douglas, awaiting Saugatuck Township

- i. The Township Board had a few questions and sent it back to the Fire Board. The Township sent a document requesting further information. Beckman and Roerig have collected documents that can be provided and will be discussing with the Township Board.

- ii. Discussion ensued.

D. Northshore – Scott Bosgraff Presentation

- i. Scott reviewed some documents regarding the Northshore Development.

- ii. Discussion ensued.

8. New Business:

A. Rescue Truck #760

- i. Collaborative Resourcing with Graafschap & Hamilton Fire Departments.

B. Set Date for 2019 Fiscal Year Budget Approval Public Hearing

- i. Motion by Phelps, 2nd by Miller to set the 2019 Fiscal Year Budget Public Hearing June 18th, 2018.
Discussion ensued. All approve, motion passes 7:0.

C. Michigan Municipal Risk Management Authority (MMRMA) Policy Renewal

- i. MMRMA Summary was reviewed.

D. Performance Reviews

- i. Full time staff performance reviews have been completed, except for Betts & Bernhardt.
- ii. Review process was discussed and will be presented at next Fire Board meeting.

E. Photographer

- i. Beckman cleared up a statement that was made by E. Wilkinson at the last Township meeting.
- ii. Beckman requested that E. Wilkinson be careful using the phrase as “my fire department” when commenting as a public citizen.

F. IFC – Discussion of Code Conflicts

- i. G. Janik will work on a process when he has time and present to the board.
- ii. E. Kirchert explained the beginning of the process.
- iii. Discussion ensued.

9. Correspondence: None

10. Public Comments: (Limit 3 minutes):

- A. C. Mantels – stated his opinion on wearing uniforms to public meetings with honor.

11. Fire Board Comments:

- A. E. Beckman asked G. Janik & C. Mantels on the record if they collected signatures in uniform. C. Mantels stated no, and G. Janik stated no. Beckman knew the answer but wanted to confirm on the record it never happened.
- B. M. Starring thanked C. Mantels for attending the MLCC meeting and presenting fire and life safety.
- C. K. Mooradian is grateful we have a plan moving forward.
- D. K. Mooradian is happy we are ahead on revenue and below on expenses.

12. Adjournment: Meeting adjourned at 18:01pm

NOTICE

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Proposed Annual Budget



Fiscal Year 2018-2019



Mission

The Mission of the
Saugatuck Township Fire District
is to minimize community risks and
improve the quality of life
for all persons within
Saugatuck Township Fire District.



Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2018/2019

The Saugatuck Township Fire District Board proposes the following budget for the fiscal year 2018/2019 to the City of Saugatuck, the City of the Village of Douglas and Saugatuck Township. The budget will be based on the current 2 mills levied against the taxable value of the district.

Community Risk Reduction remains our primary goal and is achieved through the integration of emergency response, building inspection and community fire and safety education. The STFD continues to aggressively form collaborative alliances with area governmental bodies and utility providers for better delivery of services to the public.



The STFD Board is requesting that the City of Saugatuck, the City of the Village of Douglas and Saugatuck Township please review and approve this budget during their next scheduled board meetings.

Saugatuck Township Fire District Board:

<i>Jane Verplank</i> -	Chairperson, City of Saugatuck Representative
<i>Marilyn Starring</i> -	Secretary, City of Saugatuck Representative
<i>Aaron Miller</i> -	City of the Village of Douglas Representative
<i>Kathy Mooradian</i> -	City of the Village of Douglas Representative
<i>Eric Beckman</i> -	Vice Chair, Saugatuck Township Representative
<i>Chris Roerig</i> -	Saugatuck Township Representative
<i>Scott Phelps</i> -	Vice Secretary, At Large Member

Trend 2004-2017

Call Volume Trends:

- 24% decrease in Fire Calls
- 63% increase in Total Calls
- 21% increase in Emergency Medical Service Calls
- 327% increase in Other Calls

Year	Fire Calls	EMS Calls	Other Calls	Total Calls	Total Calls %
2004	37	388	74	499	—
2005	67	411	78	556	11.42
2006	44	408	75	527	-5.21
2007	56	413	90	559	6.07
2008	34	402	122	558	-0.17
2009	30	441	121	592	6.09
2010	38	465	108	611	3.2
2011	24	485	133	642	5.07
2012	54	521	158	733	14.17
2013	36	506	148	690	-5.86
2014	31	565	149	745	7.97
2015	31	522	230	783	5.10
2016	32	560	283	875	11.75
2017	28	469	316	813	-7.08

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2018/2019

Calculations as of 04/16/2018

		2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 04/16/18	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET
ESTIMATED REVENUES						
GL NUMBER	DESCRIPTION					
Dept 000						
206-000-401.000	SAUGATUCK CITY	225,572.55	283,060.00	264,282.57	283,060.00	295,000.00
206-000-402.000	SAUGATUCK TOWNSHIP	466,360.58	576,070.00	553,824.04	576,070.00	612,000.00
206-000-403.000	DOUGLAS CITY	236,074.10	289,850.00	273,337.73	289,850.00	307,000.00
206-000-450.000	FIRE SERVICES	10,011.58	1,000.00	3,818.62	4,000.00	1,000.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	13,175.00	5,000.00	5,350.00	5,800.00	1,000.00
206-000-465.000	COST RECOVERY	19,776.27	5,500.00	11,001.00	8,076.00	1,000.00
206-000-560.000	GRANTS & DONATIONS	47,421.87	49,000.00	48,878.05	48,878.00	1,000.00
206-000-665.000	INTEREST	211.82	1,750.00	1,457.88	1,750.00	500.00
206-000-685.000	SALES OF ASSETS	950.00	2,700.00	3,700.00	3,700.00	500.00
Totals for dept 000 -		1,019,553.77	1,213,930.00	1,165,649.89	1,221,184.00	1,219,000.00
TOTAL ESTIMATED REVENUES		1,019,553.77	1,213,930.00	1,165,649.89	1,221,184.00	1,219,000.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2018/2019

		2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 04/16/18	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET
APPROPRIATIONS						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	2,490.00	3,000.00	1,905.00	2,600.00	3,000.00
206-336-704.000	CHIEF SALARY	65,090.84	70,000.00	52,403.88	70,000.00	71,400.00
206-336-705.000	OFFICER SALARIES	7,179.01	10,300.00	5,341.55	9,500.00	12,000.00
206-336-708.000	CAREER FIREFIGHTER	140,655.72	184,381.00	136,912.13	184,381.00	193,750.00
206-336-709.000	OPERATIONAL WAGES	60,559.82	38,500.00	37,712.11	50,000.00	54,600.00
206-336-710.000	FIRE CALLS	45,471.02	45,000.00	36,828.01	45,000.00	45,000.00
206-336-711.000	MEDICAL CALLS	27,671.98	30,000.00	20,870.49	28,000.00	30,000.00
206-336-712.000	TRAINING	21,480.00	22,000.00	16,563.30	22,000.00	22,000.00
206-336-713.000	SPECIAL EVENTS	8,862.40	10,000.00	8,372.00	10,000.00	11,000.00
206-336-720.000	PAYROLL TAXES	29,649.96	33,000.00	24,839.02	33,000.00	33,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	62,456.88	77,100.00	63,000.10	77,100.00	77,100.00
206-336-722.000	WORKER COMP INSURANCE	23,198.12	30,000.00	28,666.19	30,000.00	32,000.00
206-336-723.000	RETIREMENT	42,964.77	50,000.00	37,260.66	50,000.00	50,000.00
206-336-727.000	OPERATING SUPPLIES	16,070.22	18,000.00	10,316.41	16,000.00	18,000.00
206-336-728.000	GAS & OIL	10,323.75	10,000.00	6,074.37	10,000.00	11,000.00
206-336-730.000	PROFESSIONAL SERVICES	18,775.43	18,000.00	18,844.45	18,000.00	20,000.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	7,656.50	11,500.00	8,221.92	11,500.00	11,500.00
206-336-745.000	STATION TOOLS	1,457.13	2,500.00	2,498.21	2,500.00	3,000.00
206-336-746.000	FIRE FIGHTER TOOLS	8,980.91	6,400.00	3,472.86	6,400.00	6,400.00
206-336-751.000	PHONES	10,844.94	10,000.00	7,661.45	10,000.00	11,000.00
206-336-752.000	UTILITIES	11,353.10	12,000.00	10,112.31	12,000.00	13,000.00
206-336-759.000	HYDRANT MAINTENANCE		500.00			
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	47,196.25	45,000.00	26,478.51	45,000.00	40,000.00
206-336-761.000	BOAT MAINTENANCE	16,784.52	30,000.00	28,650.15	30,000.00	15,000.00
206-336-762.000	RADIO & PAGER R&R	4,161.53	6,500.00	4,503.35	6,500.00	6,500.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	23,927.03	16,000.00	12,088.84	16,000.00	16,000.00
206-336-764.000	BUILDING SECURITY	7,606.16	4,000.00	1,002.48	1,500.00	2,000.00
206-336-767.000	DUES & SUBSCRIPTIONS	2,855.74	2,200.00	395.00	1,500.00	2,000.00
206-336-770.000	OFFICE EXPENSES	7,700.43	7,000.00	5,911.88	7,000.00	7,000.00
206-336-771.000	TECHNOLOGY	5,171.47	9,600.00	9,590.51	9,600.00	9,600.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2018/2019

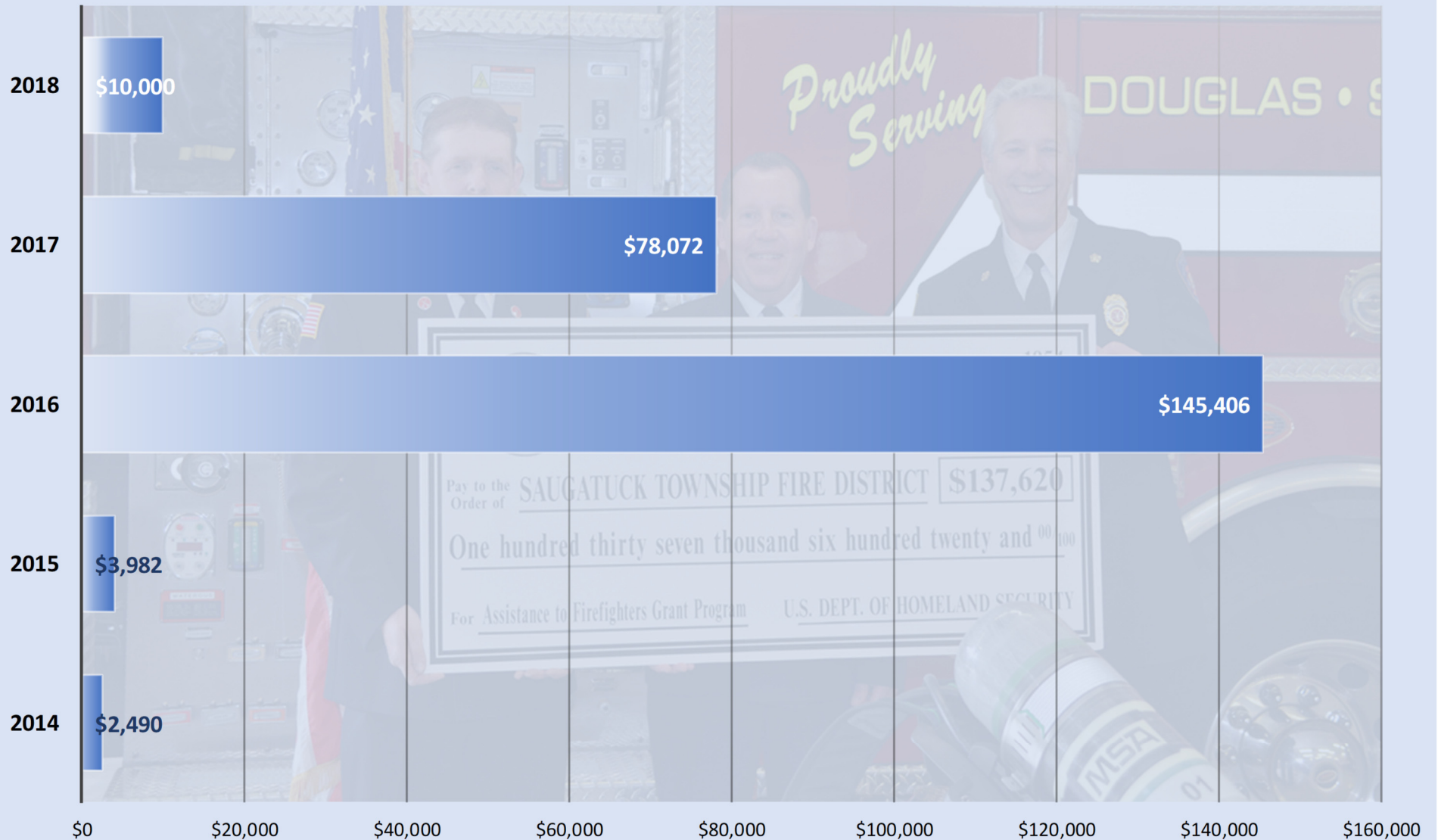
GL NUMBER	DESCRIPTION	2016-17 ACTIVITY	2017-18 AMENDED BUDGET	2017-18 ACTIVITY THRU 04/16/18	2017-18 PROJECTED ACTIVITY	2018-19 REQUESTED BUDGET
206-336-775.000	BUILDING INSPECTIONS	288.80	1,000.00	999.71	1,000.00	1,000.00
206-336-780.000	UNIFORMS	6,311.67	10,000.00	10,395.60	12,000.00	10,000.00
206-336-781.000	TURN OUT GEAR	8,197.06	8,500.00	1,291.95	8,500.00	25,000.00
206-336-785.000	EDUCATION	11,684.38	15,000.00	10,796.71	14,000.00	15,000.00
206-336-791.000	MEDICAL SUPPLY	7,263.55	6,500.00	4,072.67	6,000.00	6,500.00
206-336-795.000	FIRE PREVENTION	8,055.24	14,500.00	13,913.88	14,500.00	10,000.00
206-336-796.000	PHYSICALS	1,324.05	8,000.00	6,799.20	8,000.00	9,000.00
206-336-815.000	GENERAL INSURANCE	7,262.00	20,000.00	13,762.00	13,762.00	23,000.00
206-336-861.000	TAX CHARGE BACK	259.94	500.00	77.40	250.00	500.00
206-336-975.000	LOAN PAYMENT	42,062.92	42,100.00	42,062.92	42,063.00	42,100.00
206-336-980.000	SMALL CAPITAL	47,650.60	24,000.00	23,904.56	24,000.00	
206-336-985.000	LONG TERM CAPITAL	188,365.33	199,500.00	135,580.06	199,500.00	200,000.00
206-336-986.000	CAPITAL FUND TRANSFER		51,849.00		51,849.00	50,050.00
Totals for dept 336 - FIRE FUND		1,067,321.17	1,213,930.00	890,153.80	1,210,505.00	1,219,000.00
TOTAL APPROPRIATIONS		1,067,321.17	1,213,930.00	890,153.80	1,210,505.00	1,219,000.00

Saugatuck Township Fire District — Proposed Annual Budget — Fiscal Year 2018/2019

Grants Received 2014-2018

Year	Grantor	Purpose	Amount
2014	Michigan Municipal Risk Management Agency	Overhead door reversing sensors	\$1,490.00
	Michigan Gas & Utilities		\$1,000.00
		Total	\$2,490.00
2015	Michigan Municipal Risk Management Agency	Digital cameras and security	\$2,982.00
	Home Sprinkler Coalition	Promote sprinklers in residential dwellings	\$1,000.00
		Total	\$3,982.00
2016	Michigan Municipal Risk Management Agency	Fire Inspector class	\$562.00
	Michigan Municipal Risk Management Agency	NFPA Examiner and Inspector II Class	\$1,950.00
	Michigan Municipal Risk Management Agency	Back station fire alarm	\$1,695.00
	Michigan Municipal Risk Management Agency	Thermal imaging cameras	\$2,500.00
	Michigan Municipal Risk Management Agency	Back-up cameras for fire apparatus	\$1,079.00
	Federal Emergency Management Agency	SCBA replacement	\$137,620.00
		Total	\$145,406.00
2017	Federal Emergency Management Agency	Smoke detectors and CO alarms	\$21,143.00
	Federal Emergency Management Agency	Large diameter hose	\$42,000.00
	Michigan Municipal Risk Management Agency	CCTV & Security Card Access System	\$5,878.00
	AAA	Battery Operated Extrication Tools	\$9,051.00
		Total	\$78,072.00
2018	Allegan County Community Foundation	Live fire training facility	\$10,000.00
		Total	\$10,000.00

Grants Received 2014-2018





SAUGATUCK FIRE DISTRICT

JOURNAL ENTRY

JE: 83

Post Date: 06/15/2018

Entry Date: 06/15/2018

Description: BUDGET ADJUSTMENT #3

Entered By: Peter

Journal: BA

GL #	Description	DR	CR
206-000-401.000	SAUGATUCK CITY		1,384.51
206-000-402.000	SAUGATUCK TOWNSHIP		1,191.04
206-000-403.000	DOUGLAS CITY	411.03	
206-000-450.000	FIRE SERVICES	4,400.00	
206-000-460.000	INSPECTION & PLAN REVIEW FEES	4,500.00	
206-000-465.000	COST RECOVERY	6,028.00	
206-000-560.000	GRANTS & DONATIONS	5,112.05	
206-000-665.000	INTEREST	25.00	
206-000-685.000	SALES OF ASSETS	1,000.00	
206-336-702.000	BOARD SALARY	460.00	
206-336-705.000	OFFICER SALARIES	2,600.00	
206-336-709.000	OPERATIONAL WAGES		15,000.00
206-336-710.000	FIRE CALLS		10,000.00
206-336-712.000	TRAINING		5,000.00
206-336-720.000	PAYROLL TAXES		1,000.00
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	3,400.00	
206-336-722.000	WORKER COMP INSURANCE	1,330.00	
206-336-730.000	PROFESSIONAL SERVICES		6,000.00
206-336-745.000	STATION TOOLS		100.00
206-336-752.000	UTILITIES		1,500.00
206-336-759.000	HYDRANT MAINTENANCE	500.00	
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	500.00	
206-336-761.000	BOAT MAINTENANCE		10,000.00
206-336-764.000	BUILDING SECURITY	2,700.00	
206-336-767.000	DUES & SUBSCRIPTIONS	1,800.00	
206-336-780.000	UNIFORMS		1,000.00
206-336-781.000	TURN OUT GEAR		100.00
206-336-785.000	EDUCATION		1,000.00
206-336-791.000	MEDICAL SUPPLY	1,000.00	
206-336-815.000	GENERAL INSURANCE	6,200.00	
206-336-861.000	TAX CHARGE BACK		175.00
206-336-985.000	LONG TERM CAPITAL	11,484.47	
Journal Total:		53,450.55	53,450.55

APPROVED BY: _____

06/15/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/22/2018 - 06/18/2018				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
06/01/2018	DD1845(A)	BETTS, MICHAEL	PAYROLL	925.33
06/01/2018	DD1846(A)	JANIK, GREG	PAYROLL	1,884.53
06/01/2018	DD1847(A)	MANTELS, CHRISTOPHER	PAYROLL	1,673.21
06/01/2018	DD1848(A)	MILESKEWICZ, JOHN	PAYROLL	978.43
06/01/2018	DD1849(A)	VAN OSS, BRENT	PAYROLL	1,637.90
06/01/2018	EFT469(E)	457 MERS	PAYROLL	1,096.46
06/01/2018	EFT470(E)	MISDU	PAYROLL	217.86
06/01/2018	EFT471(E)	IRS	PAYROLL	2,172.20
06/05/2018	19752	SOAKING WET DETAIL	REMOVE DECAL TRAILER	500.00
06/05/2018	19753	COMPAAN DOOR & OPERATOR INC	DOOR REPAIR INSURANCE	223.19
06/05/2018	19754	AETNA	INSURANCE	218.40
06/05/2018	19755	PAYETTE SALES & SERVICE INC	2112 MAININTENANCE	122.91
06/05/2018	19756	STANDARD	INSURANCE	499.53
06/05/2018	19757	WEST SHORE FIRE INC	TURNOUT GEAR	34.98
06/06/2018	1080(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	1,540.00
06/06/2018	1081(A)	FRIS OFFICE	OFFICE SUPPLIES	82.86
06/06/2018	1082(A)	GREG JANIK	INSURANC	368.80
06/06/2018	1083(A)	CHRIS MANTELS	TRAINING	210.08
06/06/2018	1084(A)	MOORE MEDICAL LLC	MEDICAL SUPPLIES	142.60
06/06/2018	1085(A)	MOTOROLA SOLUTIONS INC	RADIO PARTS	102.86
06/06/2018	DD1850(A)	BECKMAN, ERIC	PAYROLL	25.82
06/06/2018	DD1851(A)	BEEK, HEATHER	PAYROLL	379.75
06/06/2018	DD1852(A)	BERNHARDY, CHRISTOPHER	PAYROLL	2,263.13
06/06/2018	DD1853(A)	BETTS, MICHAEL	PAYROLL	1,121.11
06/06/2018	DD1854(A)	BLATT, DAVID	PAYROLL	809.78
06/06/2018	DD1855(A)	BLOK, MICHAEL	PAYROLL	658.78
06/06/2018	DD1856(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
06/06/2018	DD1857(A)	DORNBUSH, KALEIGH	PAYROLL	605.47
06/06/2018	DD1858(A)	ENGLAND, MICHAEL	PAYROLL	217.24
06/06/2018	DD1859(A)	GARGANO, CHRISTINE	PAYROLL	309.88
06/06/2018	DD1860(A)	GARGANO, MARK	PAYROLL	477.69
06/06/2018	DD1861(A)	GUST, MADELINE	PAYROLL	147.70
06/06/2018	DD1862(A)	KERRIDGE, ADAM	PAYROLL	104.99
06/06/2018	DD1863(A)	KIRCHERT, ERIK	PAYROLL	970.49
06/06/2018	DD1864(A)	MANTELS, CHRISTOPHER	PAYROLL	395.18
06/06/2018	DD1865(A)	MCGOWAN, WILLIAM	PAYROLL	83.65
06/06/2018	DD1866(A)	MEISTE, JAMES	PAYROLL	229.94
06/06/2018	DD1867(A)	MEYER, KYLE	PAYROLL	990.11
06/06/2018	DD1868(A)	MILESKEWICZ, JOHN	PAYROLL	675.74
06/06/2018	DD1869(A)	MILLER, AARON	PAYROLL	25.42
06/06/2018	DD1870(A)	MOKMA, WAYNE	PAYROLL	357.06

06/15/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 05/22/2018 - 06/18/2018				
Check Date	Check	Vendor Name	Description	Amount
06/06/2018	DD1871(A)	MOORADIAN, KATHRYN	PAYROLL	26.12
06/06/2018	19758	PHELPS, DONALD	PAYROLL	26.43
06/06/2018	DD1872(A)	REWA, LANDON	PAYROLL	596.09
06/06/2018	DD1873(A)	ROERIG, CHRISTOPHER	PAYROLL	25.42
06/06/2018	DD1874(A)	SEYMOUR, SCOTT	PAYROLL	320.05
06/06/2018	DD1875(A)	STARRING, LINUS	PAYROLL	592.16
06/06/2018	DD1876(A)	STARRING, MARILYN	PAYROLL	26.13
06/06/2018	STUB62(A)	STURM, ELLIOTT	PAYROLL	0.00
06/06/2018	DD1877(A)	VAN AUKEN, LAUREL	PAYROLL	350.43
06/06/2018	DD1878(A)	VAN OSS, BRENT	PAYROLL	250.41
06/06/2018	DD1879(A)	VERPLANK, JANE	PAYROLL	26.43
06/06/2018	DD1880(A)	WILKINSON, ERIN	PAYROLL	308.08
06/06/2018	EFT472(E)	457 MERS	PAYROLL	2,316.41
06/06/2018	EFT473(E)	MISDU	PAYROLL	499.36
06/06/2018	EFT474(E)	IRS	PAYROLL	3,840.85
06/15/2018	DD1881(A)	BETTS, MICHAEL	PAYROLL	925.33
06/15/2018	DD1882(A)	BRUNSTING, JESSICA	PAYROLL	389.35
06/15/2018	DD1883(A)	JANIK, GREG	PAYROLL	1,884.54
06/15/2018	DD1884(A)	MANTELS, CHRISTOPHER	PAYROLL	1,673.19
06/15/2018	DD1885(A)	MILESKIEWICZ, JOHN	PAYROLL	978.43
06/15/2018	DD1886(A)	VAN OSS, BRENT	PAYROLL	1,637.90
06/15/2018	EFT475(E)	457 MERS	PAYROLL	1,096.46
06/15/2018	EFT476(E)	MISDU	PAYROLL	217.86
06/15/2018	EFT477(E)	IRS	PAYROLL	2,259.03
06/18/2018	19759	HOLLAND MEDICENTER	MEDICAL	60.00
06/18/2018	19760	IHLE AUTO PARTS	SUPPLIES & REPAIRS	571.70
06/18/2018	19761	AXMAN ENTERPRISE INC	YARD MULCH	140.00
06/18/2018	19762	COMPAAN DOOR & OPERATOR INC	DOOR REPAIR	223.00
06/18/2018	19763	D & L TRUCK & TRAILER LLC	2112 AIR DRYER REPLACE	1,359.00
06/18/2018	19764	OVERISEL LUMBER CO	SUPPLIES	80.18
06/18/2018	19765	TOWER MARINE	BOAT	83.58
06/18/2018	19766	ZORO	SUPPLIES	136.68
06/18/2018	1086(E)	COMCAST	TELEPHONE & INTERNET	195.78
06/18/2018	1087(E)	CONSUMERS ENERGY	BOAT DOCK	25.73
06/18/2018	1088(E)	CONSUMERS ENERGY	FIRE STATION	483.49
06/18/2018	1089(E)	ENGINEERED PROTECTION SYSTEMS	MONITORING SERVICE	222.00
06/18/2018	1090(E)	FIRST BANKCARD	FUEL, BOAT & SUPPLIES	7,224.88
06/18/2018	1091(E)	KAL LAKE SEWER WATER	WATER	165.08
06/18/2018	1092(E)	KAL LAKE SEWER WATER	WATER	216.32
06/18/2018	1093(E)	MENARDS	FIREBOAT, SUPPLIES & REPAIRS	852.98
06/18/2018	1094(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	141.56
06/18/2018	1095(E)	PRIORITY HEALTH	HEALTH INSURANCE	2,972.10
06/18/2018	1096(E)	REPUBLIC SERVICES 240	TRASH	87.85

06/15/2018		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT		
CHECK DATE FROM 05/22/2018 - 06/18/2018				
Check Date	Check	Vendor Name	Description	Amount
06/18/2018	1097(A)	APPLIED IMAGING	COPIER USE	131.16
06/18/2018	1098(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	580.00
06/18/2018	1099(A)	LORRIE PASTOOR	CLEANING	200.00
06/18/2018	1100(A)	PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	170.00
06/18/2018	1101(A)	PRAXAIR	CYLINDER RENTAL	99.00
06/18/2018	1102(A)	CITY OF SAUGATUCK	ACCOUNTING	1,250.00
06/18/2018	1103(A)	SECURE N SAFE LLC	TRAINING ROOM	125.00
06/18/2018	1104(A)	SISTERS IN INK	CUTTING CHARGE	4.00
06/18/2018	1105(A)	TELE RAD INC	UNIFORMS & SUPPLIES	262.27
06/18/2018	1106(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
Total of 94 Checks:				63,878.86
Less 0 Void Checks:				0.00
Total of 94 Disbursements:				63,878.86

Vendor Name	Description	Amount
1. AETNA	INSURANCE	218.40
2. APPLIED IMAGING	COPIER USE	131.16
3. AXMAN ENTERPRISE INC	YARD MULCH	140.00
4. BLOOM SLUGGETT MORGAN	LEGAL FEES	1,540.00
	LEGAL FEES	580.00
	TOTAL	2,120.00
5. CHRIS MANTELS	TRAINING	210.08
6. CITY OF SAUGATUCK	ACCOUNTING	1,250.00
7. COMCAST	TELEPHONE & INTERNET	195.78
8. COMPAAN DOOR & OPERATOR INC	DOOR REPAIR INSURANCE	223.19
	DOOR REPAIR	223.00
	TOTAL	446.19
9. CONSUMERS ENERGY	BOAT DOCK	25.73
	FIRE STATION	483.49
	TOTAL	509.22
10. D & L TRUCK & TRAILER LLC	2141 AC COMPRESSOR	824.00
	2112 AIR DRYER REPLACE	535.00
	TOTAL	1,359.00
11. ENGINEERED PROTECTION SYSTEMS INC	MONITORING SERVICE	222.00
12. FIRST BANKCARD	FUEL, BOAT & SUPPLIES	443.27
	SUPPLIES, TRAINING & REPAIRS	3,342.58
	TRAINING, FUEL & SUPPLIES	2,899.05
	FUEL, OFFICE & SUPPLIES	450.98
	INSURANCE	89.00
	TOTAL	7,224.88
13. FRIS OFFICE	OFFICE SUPPLIES	82.86
14. GREG JANIK	INSURANC	368.80
15. HOLLAND MEDICENTER	MEDICAL	60.00
16. IHLE AUTO PARTS	SUPPLIES & REPAIRS	571.70
17. KAL LAKE SEWER WATER	WATER	165.08
	WATER	216.32
	TOTAL	381.40
18. LORRIE PASTOOR	CLEANING	200.00
19. MENARDS	FIREBOAT, SUPPLIES & REPAIRS	852.98
20. MICHIGAN GAS UTILITIES		

Vendor Name	Description	Amount
21. MOORE MEDICAL LLC	NATURAL GAS	141.56
22. MOTOROLA SOLUTIONS INC	MEDICAL SUPPLIES	142.60
23. OVERISEL LUMBER CO	RADIO PARTS	102.86
24. PAYETTE SALES & SERVICE INC	SUPPLIES	80.18
25. PETROLEUM TECHNOLOGIES LLC	2112 MAININTENANCE	122.91
26. PRAXAIR	OIL ANALYSIS	170.00
27. PRIORITY HEALTH	CYLINDER RENTAL	99.00
28. REPUBLIC SERVICES 240	HEALTH INSURANCE	2,972.10
29. SECURE N SAFE LLC	TRASH	87.85
30. SISTERS IN INK	TRAINING ROOM	125.00
31. SOAKING WET DETAIL	CUTTING CHARGE	4.00
32. STANDARD	REMOVE DECAL TRAILER	500.00
33. TELE RAD INC	INSURANCE	499.53
34. TOWER MARINE	UNIFORMS & SUPPLIES	262.27
35. WEST MICHIGAN UNIFORM	BOAT	83.58
36. WEST SHORE FIRE INC	SHOP TOWELS	48.00
37. ZORO	TURNOUT GEAR	34.98
	SUPPLIES	136.68
TOTAL - ALL VENDORS		22,157.55
FUND TOTALS:		
Fund 206 - FIRE FUND		22,157.55

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PERIOD ENDING 06/30/2018

		2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE		
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 06/30/2018	BALANCE	% BDGT	
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED	
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	281,675.49	281,675.49	0.00	0.00	100.00	
206-000-402.000	SAUGATUCK TOWNSHIP	574,878.96	574,878.96	0.00	0.00	100.00	
206-000-403.000	DOUGLAS CITY	290,261.03	290,261.03	0.00	0.00	100.00	
206-000-450.000	FIRE SERVICES	5,400.00	5,388.62	1,220.00	11.38	99.79	
206-000-460.000	INSPECTION & PLAN REVIEW FEES	9,500.00	9,175.00	50.00	325.00	96.58	
206-000-465.000	COST RECOVERY	11,528.00	11,528.00	527.00	0.00	100.00	
206-000-560.000	GRANTS & DONATIONS	54,112.05	54,112.05	200.00	0.00	100.00	
206-000-665.000	INTEREST	1,775.00	1,761.90	0.00	13.10	99.26	
206-000-685.000	SALES OF ASSETS	3,700.00	3,700.00	0.00	0.00	100.00	
Total Dept 000		1,232,830.53	1,232,481.05	1,997.00	349.48	99.97	
TOTAL REVENUES		1,232,830.53	1,232,481.05	1,997.00	349.48	99.97	
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	2,540.00	2,325.00	210.00	215.00	91.54	
206-336-704.000	CHIEF SALARY	70,000.00	65,865.43	5,384.62	4,134.57	94.09	
206-336-705.000	OFFICER SALARIES	7,700.00	6,891.53	774.99	808.47	89.50	
206-336-708.000	CAREER FIREFIGHTER	184,381.00	172,236.13	14,129.60	12,144.87	93.41	
206-336-709.000	OPERATIONAL WAGES	53,500.00	48,053.11	5,164.75	5,446.89	89.82	
206-336-710.000	FIRE CALLS	55,000.00	49,054.03	5,073.01	5,945.97	89.19	
206-336-711.000	MEDICAL CALLS	30,000.00	25,028.47	2,465.99	4,971.53	83.43	
206-336-712.000	TRAINING	27,000.00	22,623.30	4,020.00	4,376.70	83.79	
206-336-713.000	SPECIAL EVENTS	10,000.00	8,490.50	30.00	1,509.50	84.91	
206-336-720.000	PAYROLL TAXES	34,000.00	31,346.04	2,956.98	2,653.96	92.19	
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	73,700.00	73,497.48	5,547.83	202.52	99.73	
206-336-722.000	WORKER COMP INSURANCE	28,670.00	28,666.19	0.00	3.81	99.99	
206-336-723.000	RETIREMENT	50,000.00	47,063.61	4,061.04	2,936.39	94.13	
206-336-727.000	OPERATING SUPPLIES	18,000.00	13,604.29	2,393.93	4,395.71	75.58	
206-336-728.000	GAS & OIL	10,000.00	8,888.30	1,274.13	1,111.70	88.88	
206-336-730.000	PROFESSIONAL SERVICES	24,000.00	22,534.45	3,570.00	1,465.55	93.89	
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	8,289.92	0.00	3,210.08	72.09	
206-336-745.000	STATION TOOLS	2,600.00	2,502.21	4.00	97.79	96.24	
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	3,735.15	0.00	2,664.85	58.36	
206-336-751.000	PHONES	10,000.00	9,257.52	275.78	742.48	92.58	
206-336-752.000	UTILITIES	13,500.00	12,407.07	1,120.03	1,092.93	91.90	
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	44,500.00	38,736.76	2,871.89	5,763.24	87.05	
206-336-761.000	BOAT MAINTENANCE	40,000.00	37,462.22	1,097.28	2,537.78	93.66	
206-336-762.000	RADIO & PAGER R&R	6,500.00	4,923.37	381.14	1,576.63	75.74	
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	13,035.86	947.02	2,964.14	81.47	
206-336-764.000	BUILDING SECURITY	1,300.00	1,224.48	222.00	75.52	94.19	
206-336-767.000	DUES & SUBSCRIPTIONS	400.00	395.00	0.00	5.00	98.75	
206-336-770.000	OFFICE EXPENSES	7,000.00	6,467.45	273.74	532.55	92.39	
206-336-771.000	TECHNOLOGY	9,600.00	9,590.51	0.00	9.49	99.90	
206-336-775.000	BUILDING INSPECTIONS	1,000.00	999.71	0.00	0.29	99.97	
206-336-780.000	UNIFORMS	11,000.00	10,814.50	250.93	185.50	98.31	
206-336-781.000	TURN OUT GEAR	8,600.00	8,511.55	442.47	88.45	98.97	
206-336-785.000	EDUCATION	16,000.00	15,402.43	2,687.79	597.57	96.27	
206-336-791.000	MEDICAL SUPPLY	5,500.00	4,754.73	142.60	745.27	86.45	
206-336-795.000	FIRE PREVENTION	14,500.00	13,988.87	74.99	511.13	96.47	
206-336-796.000	PHYSICALS	8,000.00	7,165.18	60.00	834.82	89.56	
206-336-815.000	GENERAL INSURANCE	13,800.00	13,762.00	0.00	38.00	99.72	

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REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

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PERIOD ENDING 06/30/2018

GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 06/30/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 06/30/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-861.000	TAX CHARGE BACK	675.00	655.12	0.00	19.88	97.05
206-336-975.000	LOAN PAYMENT	42,100.00	42,062.92	0.00	37.08	99.91
206-336-980.000	SMALL CAPITAL	24,000.00	23,904.56	0.00	95.44	99.60
206-336-985.000	LONG TERM CAPITAL	188,015.53	148,330.00	10,000.00	39,685.53	78.89
206-336-986.000	CAPITAL FUND TRANSFER	51,849.00	0.00	0.00	51,849.00	0.00
Total Dept 336 - FIRE FUND		1,232,830.53	1,064,546.95	77,908.53	168,283.58	86.35
TOTAL EXPENDITURES		1,232,830.53	1,064,546.95	77,908.53	168,283.58	86.35
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,232,830.53	1,232,481.05	1,997.00	349.48	99.97
TOTAL EXPENDITURES		1,232,830.53	1,064,546.95	77,908.53	168,283.58	86.35
NET OF REVENUES & EXPENDITURES		0.00	167,934.10	(75,911.53)	(167,934.10)	100.00