



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – January 15th, 2018

APPROVED MINUTES

1. Call to Order / Roll Call: **Meeting called to order by J. Verplank at 4:01pm**
Present: C. Roerig, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, A. Miller.
Absent with notice: None
Also Present: Chief Greg Janik
2. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Beckman, 2nd by Phelps to approve the agenda as presented. All approve, motion carries unanimously.**
3. Swearing in and welcome new Fireboard Members
 1. **Chris Roerig**
 - a. **Lived in Township for 25 years, on Township Board for about 12 years.**
 2. **Aaron Miller**
 - a. **Moved to Douglas about 6 years ago to Herman Miller, Marketing, PR background.**
 3. **Oath was read by Chief Greg Janik and signed by all Fire Board Members.**
4. Approval of Minutes:
 - A. **December 18th, 2017**
 - a. **Motion by Beckman, 2nd by Mooradian to approve the minutes as presented. All approve, motion carries unanimously.**
5. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
6. Request for Payment:
 - a. **Account Payables**
 - i. **Motion by Phelps, 2nd by Beckman to pay the invoices in the amount of \$85,044.77. All approve, motion carries unanimously.**
 - b. **Financial Report**
7. Fire Chief Comments:
 - A. **2017 Year End Statistic Review**
 1. **813 Calls year end for 2017.**
 2. **5:52 Average Response time for 2017.**
 - B. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Year end statics were reviewed for 2017.**
 - C. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade – Ice and Winter Safety**
 2. **8 West Center St. – Gas Meter Protection**
 - i. **Photos shown of gas meters protected by plywood roof and great work with City of Douglas and Lisa Imus to protect the public and the property.**
 - D. **Live Fire Training Facility Update**
 1. **Awaiting Fennville Fire Board Approval**
 2. **Finalizing Interlocal Agreement**
 - E. **Grant Updates**
 1. **FEMA AFG Grant – Pending Approval under new business will be submitted by 1/31/2018.**



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- F. Genesis E-force Extrication Tools – Officer’s Appreciation for Run #2018003
 1. Officer’s thank the board for allowing the purchase of the E-draulic tools.
8. Unfinished Business:
 - A. Fire Code Board of Appeals – Update
 - i. Fire Board approved this at the previous meeting.
 - ii. Municipalities needed more time to discuss the Board of Appeals.
 - B. Township IFC Discussion
 - i. K. Mooradian read a statement about her view on the IFC discussions.
 - ii. Discussion ensued about the next steps and a potential “cooling off period.”
 - iii. Motion by Beckman, 2nd by Phelps to direct Chief Janik to work with Steve Kushion to word-smith the latest IFC revision. All approve, motion carries unanimously.
9. New Business:
 - A. FEMA AFG Grant – 2019 Fiscal Year - 5% Match Approval - \$7,210.00 – Roll Call Vote
 - a. Motion by Phelps, 2nd by Starring to approve the application for the FEMA AFG Grant, with the funding match commitment from the Fire District in the amount of \$7,210.00
YEAS: Roerig, Beckman, Starring, Verplank, Phelps, Mooradian, Miller.
NEAS: None
ABSENT: None
10. Correspondence:
 - A. Review of a Complaint against a public official, employee or staff
 - i. C. Mantels was asked if he wanted to go into closed session, and he declined and stated he has nothing to hide.
 - ii. C. Roerig stated he didn’t view this as employee complaint, and Chris Mantels has every right to speak as a private citizen.
 - iii. Discussion ensued.
11. Public Comments: (Limit 3 minutes): **None**
12. Fire Board Comments:
 - A. E. Beckman thanks Steve Kushion & Kirk Harrier for attending the meeting.
 - B. M. Starring has great faith in the leadership of the Fire District, and she hopes to eventually have the same in the Township board as she will be becoming a resident. We have to make this work.
 - C. K. Mooradian wishes we could all compromise and close this matter.
 - D. J. Verplank wishes the Township Fire Board reps could reinstate the IFC in its entirety.
13. Adjournment: **Meeting adjourned at 5:29pm.**

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.