



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: info@saugatuckfire.org

PUBLIC NOTICE OF FIRE DISTRICT WIDE TEST MEETING

SAUGATUCK TOWNSHIP FIRE DISTRICT FIRE ADMINISTRATIVE BOARD MEETING

April 7th, 2020
6:00pm

PLEASE TAKE NOTICE that under the Governor of Michigan's Executive Orders 2020-15 and 2020-21 social distancing of all individuals must be maintained due to health concerns surrounding COVID-19.

As a result of these orders the Saugatuck Township Fire District Fire Administrative Board will conduct a virtual "Test" meeting on Tuesday, April 7th, 2020 at 6:00pm. This meeting is intended to provide instructions to members of the Fire District who wish to participate in future Fire District Fire Administrative Board meeting through virtual means or via phone.

To join the meeting by phone:

1. Attend by phone, using your touchtone keypad
 - a. Dial +1 (646) 558-8656
 - b. Enter the Meeting ID# **742 873 418**
 - c. When Prompted, enter the passcode # **759681**

To join the meeting by Zoom Video Conference:

1. In your browser at www.zoom.us, or the Zoom app, enter the meeting ID # **742 873 418**
2. When prompted, enter the passcode # **759681**
3. Or click link: <https://zoom.us/j/742873418?pwd=OFQvbisyamRsMnBTeFphazF0bFZUQT09>

Some Tips for Zoom Video Conference

1. Zoom works best with the download of an application. Please plan ahead enough time to download. The install should be easy i.e. follow the steps.
2. You don't need to log in online to participate but you won't be able to see any information that will be screen shared.
3. If your computer doesn't have a microphone or webcam, still login in online and also use the phone number to dial in to hear and speak.
4. While in the meeting, please mute your microphone if you don't plan to talk. There can tend to be a lot of background noise that will get picked up from the many mics.

We recommend completing these steps ahead of time to ensure you are able to connect.

Public comments will be welcomed verbally and in writing during the public comment portions of the meeting with the 3-minute time limit as outlined in the Agenda.

Revised and Re-Posted due to Zoom Policy Changes on 4/4/2020 – 6:52pm



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FIRE DISTRICT BOARD MEETING

6:00pm – April 7th, 2020

Virtual “Zoom” Meeting

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*): **(Roll Call Vote)**
Sample Motion: “*Move to approve the agenda and to ratify the procedures for public participation and meeting conduct as described in the Notice of Public Meeting via Video Conference.*”
6. Public Comment on Agenda Items Only (Limit 3 minutes):
7. Unfinished Business:
 - A. **None**
8. New Business:
 - A. **Executive Order 2020-15**
 - i. **Purpose of the Meeting**
 - ii. **Key provisions of the Executive Order**
 - B. **Attendance Options**
 - C. **Environment**
 - D. **ADA Compliance**
9. Public Comments: (Limit 3 minutes):
10. Fire Board Comments:
11. Adjournment:

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.

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