



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – September 18<sup>th</sup>, 2017

### **AGENDA**

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. **Approval of Minutes:**
  - A. **August 21<sup>st</sup>, 2017**
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date / Overlapping Calls**
  - B. **Community Risk Reduction**
    1. **Douglas Elementary School – Lesson Plans and Meeting in Process for 2017/18 School Year.**
    2. **Community CPR Course – September 22<sup>nd</sup>, 2017 – 5:00-8:00pm**
    3. **State of Michigan – Community Risk Reduction Taskforce - Strategic Planning Committee**
      - i. **Chief Janik & DC Mantels invited to Taskforce by State Fire Marshal**
  - C. **Grant Updates**
    1. **RAP Grant Awarded – CCTV/Card Access Additions - \$10,028 with District Share of \$5,014.**
  - D. **Personnel Certifications**
    1. **Heather Beek – EMT/B**
6. Request for Payment:
  - a. **Budget Adjustment**
  - b. **Account Payables**
  - c. **Financial Report**
7. Unfinished Business:
  - A. **Township IFC – Effects on the Fire District**
  - B. **Allegan County Radio System - Update**
  - C. **Blue Star Trail – Drainage Funding, Signage, and Gate Update & Discussion.**
  - D. **Township Cost Recovery – Effects on the Fire District**
  - E. **Fire Prevention Open House - Sunday 10/1/2017 – 12:00pm – 3:00pm**
8. New Business:
  - A. **Future Lightweight Construction Training for Fire Board – Retired Fire Marshal Ron Farr Discussion**
  - B. **Federal Surplus Property Program Resolution**
  - C. **Fire District Photographer**
  - D. **TOP – Tourniquet on Person Program**
  - E. **Ralph Troutman Fundraiser/Open House Request**
9. Correspondence:
10. Public Comments: (Limit 3 minutes):
11. Fire Board Comments:
12. Adjournment:

### NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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## FIRE DISTRICT BOARD MEETING

4:00pm – August 21<sup>st</sup>, 2017

### **DRAFT MINUTES**

1. Call to Order / Roll Call:  
**Present:** R. McIlwaine, E. Beckman, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen  
**Absent:** None  
**Also Present:** Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
  - A. Motion by McIlwaine, 2<sup>nd</sup> by Beckman to approve the agenda as presented. All approve, motion carries unanimously.
3. Approval of Minutes:
  - A. July 17<sup>th</sup>, 2017
    - a. Motion by Beckman, 2<sup>nd</sup> by Phelps to approve 7/17 minutes with Beckman being added to present, and a comment added under 7b iii about job description change. All approve, motion carries unanimously.
  - B. July 24<sup>th</sup>, 2017
    - a. Motion by Mooradian, 2<sup>nd</sup> by Phelps to approve the minutes of the 7/24 Fire Board meeting. All approve, motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls
    1. Incident Report Statistics were reviewed. 524 Calls year to date for 2017.
    2. 5:21 – average response time year to date.
  - B. Inspections/Plan Reviews
    1. Inspection report since the 7/19/2017 board meeting was reviewed.
  - C. Community Risk Reduction
    1. Douglas Elementary School – Lesson Plans and Meeting in Process for 2017/18 School Year.
    2. Personnel will be meeting with teachers and developing lesson plans for next year as well.
  - D. Grant Updates
    1. RAP Grant Awarded – Thermal Imaging Camera - \$7,111 with District Share of \$2,500.
      - i. Corrected to \$4,611 District Share, \$2,500 MMRMA Grant Award.
    2. RAP Grant Awarded – CCTV/Card Access Additions - \$10,028 with District Share of \$6,686.
    3. MMRMA Net Asset Distribution Received.
      - i. \$8,216 Net Asset Distribution reimbursement received through MMRMA.
  - E. Personnel Certifications - Chris Mantels – EMT/B
6. Request for Payment:
  - a. Account Payables
    - i. Motion by Phelps, 2<sup>nd</sup> by Christensen to pay the invoices in the amount of \$153,038.67. All approve, motion carries unanimously.
    - ii. Discussion
      1. K. Mooradian asked about uniforms, boats, trailer, and Knox key secures.
      2. E. Beckman asked if we could add budget vs. non-budget to column.
      3. R. McIlwaine asked that E. Wilkinson Photographer be placed on next month's fire board agenda.
  - b. Financial Report
    - i. Financial Report was reviewed by P. Stanislawski.
      1. G. Janik explained the terms in the capital plan that are being postponed.



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## 7. Unfinished Business:

### A. IFC and Cost Recovery Discussion – Emergency Response to the Township.

- i. G. Janik was requested to research the impact on the Township, and the Fire District from the changes to the IFC and Cost Recovery at the Township.
- ii. Fire District Attorney does not understand 102.5.1 and the Michigan Land Division Act.
- iii. Fire District Attorney interprets that the District can no longer remove trees from roads and driveways under 102.5.2.
- iv. G. Janik stated there is not an understand at the Township, or its staff, on the impact these changes will have to it's citizens.
- v. G. Janik stated there will be a huge impact to Township residents and the emergency response to them based on the way the new Township Fire Code ordinance is written.
- vi. G. Janik stated 111.1 will allow the Building Official to interpret the fire code, something he/she is not trained to do. Will the Township respond after 4:00pm, or on weekends?
- vii. These changes have put the Fire District in a position of liability, and the Fire District Attorney recommends that the Fire Board put the Township on notice.
- viii. G. Janik stated if he needs to exercise Public Act 207, he can circumnavigate the Township's new ordinance, and enter any property as needed, if he is forced to do so.
- ix. G. Janik stated the Township pushed this ordinance through like a freight train, and none of the Township staff know what they passed.
- x. R. Mcilwaine asked if G. Janik can sit down with Steve Kushion and R. Mcilwaine to discuss concerns.
- xi. G. Janik stated he has met with Steve, and discussed this several times, and the agreed upon changes were not reflected upon in the approved ordinances.
- xii. R. Mcilwaine stated the ordinance approved by the Township Board on 8/2 were not what all parties agreed to when the 7/24 Special Fire Board Meeting took place.
- xiii. M. Starring suggested a workshop meeting between the Township Board, and the Fire Board. No votes would be taken.
- xiv. T. Christensen stated that anything the Township does should be done with its partners, or it removes the purpose of the Fire Board.
- xv. G. Janik requested Kirk Harrier to comment.
- xvi. K. Harrier was in attendance at the workshop meeting, and reviewed all 3 Cost Recovery ordinances and felt the concerns the Township Manager brought up were all addressed in the current ordinances. Both Douglas and Saugatuck City Zoning Administrators were present and stated that they didn't want to be a part of cost recovery.
- xvii. K. Harrier stated that at the 8/2 Township meeting that Brad Rudich stated that they should just get rid of the IFC all together. It appears the Township wants to be a part of the District, but yet wants to do their own thing.
- xviii. R. Mcilwaine stated that this has been going on for six or seven months. He hopes the Township would like to put this back together.
- xix. Motion by Mooradian, 2<sup>nd</sup> by Beckman, to request the Fire Board Chair to request a special workshop meeting via the Township Supervisor where both the Fire Board and The Township Board, City/Township Managers, and City and Township Zoning Administrators come together to discuss the impact of the IFC and Cost Recovery. All approve, motion carries unanimously.
- xx. G. Janik stated Scott Smith, Township Attorney requested that a Firecode Board of Appeals be made up. G. Janik recommends that the Fire Board be made up of Todd Christensen, Marilyn Starring, & Eric Beckman.



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## B. Blue Star Trail – Drainage Funding, Signage, and Gate Discussion.

- i. G. Janik has been supportive of the project throughout. Project is stalled while MDOT and Engineers work out fence near ravine along the Brandess Property.
- ii. G. Janik met with Jason from MDOT, and Alex from Hurley Stewart, and Jason suggested flashing beacons where trail crosses fire station apron to protect the public and the fire personnel.
- iii. G. Janik recommends to the fire board to request installation of signage and flashing beacons, and offering the power connection to come from the fire station.
- iv. G. Janik stated Tim Stewart is now refusing to reimburse the Fire District for the \$1,700.
- v. Motion by Phelps, 2<sup>nd</sup> by Mooradian, 3<sup>rd</sup> by McIlwaine to write a letter to the Friends of the Blue Star Trail, the Trail Engineers, and MDOT requesting they install signage, flashing beacons, pavement markings and pay for the drainage piping. All approve, motion carries unanimously.

## C. Fire Prevention Open House Date – Sunday 10/1/2017.

## 8. New Business:

### A. Funding Approval Request – LED Sign –

Motion by Phelps, 2<sup>nd</sup> by McIlwaine to approve the purchase of the LED Sign project in the amount of \$21,543.

YEAS: McIlwaine, Beckman, Starring, Verplank, Phelps, Mooradian, Christensen.

NEAS: None

ABSENT: None

### B. Funding Approval Request – Motorola Radio - Remote Speaker Mics

Motion by Beckman 2<sup>nd</sup> by Starring to approve the purchase of the Remote Speaker Mics in the amount of \$11,160.

YEAS: McIlwaine, Beckman, Starring, Verplank, Phelps, Mooradian, Christensen.

NEAS: None

ABSENT: None

### C. Funding Approval Request – Fire Boat Dock

Motion by Phelps, 2<sup>nd</sup> by Christensen to approve the purchase the Fire Boat Dock in the amount not to exceed \$40,000.

YEAS: McIlwaine, Beckman, Starring, Verplank, Phelps, Mooradian, Christensen.

NEAS: None

ABSENT: None

### D. Funding Approval Request – CCTV & Card Access Additions.

Motion by Beckman, 2<sup>nd</sup> by Starring to approve the purchase of the CCTV and Card Access additions in the amount of \$10,028.22

YEAS: McIlwaine, Beckman, Starring, Verplank, Phelps, Mooradian, Christensen.

NEAS: None

ABSENT: None

### E. Fire Board Workshop Meetings – Discussion.

- a. G. Janik asked the board if they would like to participate in workshop meetings.
- b. E. Beckman stated that if there is a lot going on, that the workshop meetings should be scheduled on an as needed basis.
- c. The board agreed that for now the workshop meetings could be scheduled as needed, and would be to discuss IFC and Cost Recovery with the Township.



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**F. Cost Recovery Appeal – Gene Mullowney.**

- a. G. Janik read the appeal request from G. Mullowney.
- b. G. Janik asks the board to wipe this invoice clean.
- c. Motion by Christensen, 2<sup>nd</sup> by Mooradian to waive the Cost Recovery fees Mr. Mullowney.  
YEAS: Beckman, Starring, Phelps, Mooradian, Christensen  
NEAS: McIlwaine, Verplank  
ABSENT: None  
Motion passes – 5-2.
- d. E. Beckman stated this is going to be difficult with the Township, as people will cry poor, hurt shoulder, or divorced. It is not cut and dry, and we need to be careful what we do.

**9. Correspondence:**

- A. Mark Bernstein – Letter.
  - i. G. Janik read letter received from Mark Bernstein.
- B. Cow Hill Yacht Club – Thank You.
  - i. G. Janik read letter received thanking Jeff Dornbush & Chris Bernhardt.
- C. Saugatuck Brewing Company – Thank You.
  - i. G. Janik read letter received thanking Jeff Dornbush & Chris Bernhardt.
- D. Grace of Douglas – Thank you.
  - i. Thank you received after mitigating Gas Leak, for the personnel assisting the Grace of Douglas staff in mitigating the gas leak, and then assisting in moving all patients back in the building and helping take vitals.
- E. George Mueller Video to Tori Kunkle.
  - i. George Mueller video thanking Tori Kunkel was played to thank Tori for doing CPR on her at Saugatuck High School.
- F. Mark Klungle – Thank You.
  - i. Thank you for sandbagging house at 720 Water St.
- G. Mark Erlandson – Letter.
  - i. Mark Erlandson letter was reviewed and the Board decided no action should be taken, and Mr. Erlandson should refer to the response he received after the May 15<sup>th</sup>, 2017 board meeting.

**10. Public Comments: (Limit 3 minutes): None**

**11. Fire Board Comments:**

- A. R. McIlwaine wondered what others thought about firefighters showing up to public meetings in their uniforms as it appears to be intimidating.
  - i. E. Beckman supports Roy in his statement.
  - ii. G. Janik stated these personnel are risking their lives, and they have a right to be heard, in their uniforms.
- B. K. Mooradian is bringing comments from the public stating that she has received comments about the fire departments spending, and needing all of the bells and whistles. Kathy wants to ensure that it is a need, rather than a want. Kathy supports what the fire department is doing, but wants to make sure we are making wise decisions.
- C. G. Janik agreed with Kathy, and offered to explain any items or capital requests she had questions on.
- D. T. Christensen requested to be on the next FB agenda for the TOP program.

**12. Adjournment: Meeting adjourned at 6:38pm.**

**NOTICE**

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09/15/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 08/22/2017 - 09/18/2017				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
08/25/2017	DD1471(A)	BETTS, MICHAEL	PAYROLL	908.41
08/25/2017	DD1472(A)	JANIK, GREG	PAYROLL	1,883.18
08/25/2017	DD1473(A)	MANTELS, CHRISTOPHER	PAYROLL	1,436.89
08/25/2017	DD1474(A)	MILESKEWICZ, JOHN	PAYROLL	946.61
08/25/2017	DD1475(A)	VAN OSS, BRENT	PAYROLL	1,609.09
08/25/2017	EFT369(E)	457 MERS	PAYROLL	1,042.61
08/25/2017	EFT370(E)	MISDU	PAYROLL	217.86
08/25/2017	EFT371(E)	IRS	PAYROLL	2,539.00
08/25/2017	EFT372(E)	MERS	PAYROLL	2,298.78
08/25/2017	EFT373(E)	STATE OF MICHIGAN	PAYROLL	1,563.02
08/31/2017	857(E)	FIRST BANKCARD	SUPPLIES, MAINTENANCE & TR	1,931.80
08/31/2017	858(E)	MENARDS	SUPPLIES & MAINTENANCE	1,160.22
09/08/2017	DD1476(A)	BECKMAN, ERIC	PAYROLL	25.83
09/08/2017	DD1477(A)	BEEK, HEATHER	PAYROLL	131.89
09/08/2017	DD1478(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,133.91
09/08/2017	DD1479(A)	BETTS, MICHAEL	PAYROLL	2,488.14
09/08/2017	DD1480(A)	BLATT, DAVID	PAYROLL	637.92
09/08/2017	DD1481(A)	BLOK, MICHAEL	PAYROLL	389.95
09/08/2017	DD1482(A)	BRUNSTING, JESSICA	PAYROLL	238.90
09/08/2017	DD1483(A)	CHRISTENSEN, ROBERT	PAYROLL	26.13
09/08/2017	DD1484(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
09/08/2017	DD1485(A)	DORNBUSH, KALEIGH	PAYROLL	485.81
09/08/2017	DD1486(A)	ENGLAND, MICHAEL	PAYROLL	155.36
09/08/2017	DD1487(A)	GARGANO, CHRISTINE	PAYROLL	259.19
09/08/2017	DD1488(A)	GARGANO, MARK	PAYROLL	292.75
09/08/2017	DD1489(A)	GUST, MADELINE	PAYROLL	41.90
09/08/2017	DD1490(A)	JANIK, GREG	PAYROLL	1,883.18
09/08/2017	DD1491(A)	KERRIDGE, ADAM	PAYROLL	153.71
09/08/2017	DD1492(A)	KIRCHERT, ERIK	PAYROLL	483.50
09/08/2017	DD1493(A)	MANTELS, CHRISTOPHER	PAYROLL	1,770.74
09/08/2017	DD1494(A)	MC ILWAINE, ROY	PAYROLL	26.43
09/08/2017	DD1495(A)	MC LEIEER, MICHAEL	PAYROLL	44.04
09/08/2017	DD1496(A)	MEISTE, JAMES	PAYROLL	345.63
09/08/2017	DD1497(A)	MEYER, KYLE	PAYROLL	889.84
09/08/2017	DD1498(A)	MILESKEWICZ, JOHN	PAYROLL	1,321.25
09/08/2017	DD1499(A)	MOKMA, WAYNE	PAYROLL	304.69
09/08/2017	DD1500(A)	MOORADIAN, KATHRYN	PAYROLL	26.13
09/08/2017	19565	PHELPS, DONALD	PAYROLL	26.43
09/08/2017	DD1501(A)	REWA, LANDON	PAYROLL	394.09
09/08/2017	DD1502(A)	SCHUILING, MIKE	PAYROLL	70.03
09/08/2017	DD1503(A)	SEYMOUR, SCOTT	PAYROLL	303.87



09/15/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 08/22/2017 - 09/18/2017				
Check Date	Check	Vendor Name	Description	Amount
09/08/2017	DD1504(A)	STARRING, LINUS	PAYROLL	247.15
09/08/2017	DD1505(A)	STARRING, MARILYN	PAYROLL	26.13
09/08/2017	STUB53(A)	STURM, ELLIOTT	PAYROLL	0.00
09/08/2017	DD1506(A)	VAN AUKEN, LAUREL	PAYROLL	88.49
09/08/2017	DD1507(A)	VAN OSS, BRENT	PAYROLL	1,743.90
09/08/2017	DD1508(A)	VERPLANK, JANE	PAYROLL	26.43
09/08/2017	DD1509(A)	WILKINSON, ERIN	PAYROLL	17.62
09/08/2017	EFT374(E)	457 MERS	PAYROLL	3,792.10
09/08/2017	EFT375(E)	MISDU	PAYROLL	637.04
09/08/2017	EFT376(E)	IRS	PAYROLL	6,186.39
09/18/2017	859(E)	ACCIDENT FUND	WORKER COMP	10,712.25
09/18/2017	860(E)	COMCAST	TELEPHONE	189.56
09/18/2017	861(E)	ENGINEERED PROTECTION SYSTEMS	FIRE ALARM MONITORING	222.00
09/18/2017	862(E)	KAL LAKE SEWER WATER	WATER AUGUST	107.46
09/18/2017	863(E)	KAL LAKE SEWER WATER	WATER JULY	104.22
09/18/2017	864(E)	MENARDS	SUPPLIES	212.81
09/18/2017	865(E)	MERS	RETIREMENT	70.25
09/18/2017	866(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,762.86
09/18/2017	867(E)	REPUBLIC SERVICES 240	TRASH	114.34
09/18/2017	868(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	484.89
09/18/2017	19567	DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL JULY	2,674.46
09/18/2017	19568	FASTENAL	SUPPLIES	173.73
09/18/2017	19569	CITY OF HOLLAND	FIRE PREVENTION	100.00
09/18/2017	19570	HOLLAND MEDICENTER	PHYSICALS	184.37
09/18/2017	19571	IHLE AUTO PARTS	REPAIRS	225.89
09/18/2017	19572	I.T. RIGHT	COMPUTER SERVICES	68.65
09/18/2017	19573	K & R TRUCK SALES INC	2141 WIPER KNOBS	9.66
09/18/2017	19574	MICHIGAN ASSOCIATION OF FIRE CH	TRAINING	380.00
09/18/2017	19575	STRIPE A LOT	SEAL COATING PARKING LOT	2,000.00
09/18/2017	19576	ISFSI	DUES	125.00
09/18/2017	19577	GANGES TOWNSHIP	COST RECOVERY	716.50
09/18/2017	19578	STEWART SIGNS	LED ROAD SIGN	10,000.00
09/18/2017	19579	HAMILTON FIRE	COST RECOVERY	410.50
09/18/2017	19580	GREAT LAKES CHLORIDE INC	DUST CONTROL	1,041.67
09/18/2017	19581	MMRMA	INSURANCE	5,494.50
09/18/2017	19582	MOORE MEDICAL LLC	MEDICAL SUPPLIES	291.33
09/18/2017	19583	OVERISEL LUMBER CO	SUPPLIES	134.17
09/18/2017	19584	STANDARD	INSURANCE	499.53
09/18/2017	19585	STU'S WELDING & FAB INC	LIVE FIRE TRAILER	240.00
09/18/2017	19586	ZORO	SUPPLIES	68.94
09/18/2017	869(A)	ANDERSEN BOAT WORKS INC	FIRE BOAT EXHAUST HOSE	1,134.09
09/18/2017	870(A)	APPLIED IMAGING	COPIER USE	131.78
09/18/2017	871(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	1,027.50

09/15/2017		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT		
CHECK DATE FROM 08/22/2017 - 09/18/2017				
Check Date	Check	Vendor Name	Description	Amount
09/18/2017	872(A)	BREATHING AIR SYSTEMS INC	ANNUAL SERVICE FILL STATION	1,007.70
09/18/2017	873(A)	COUNTRYSIDE ELECTRIC INC	ELECTRIC WIRING	999.17
09/18/2017	874(A)	FLAMETAMER FIRE PROTECTION	FIRE EXTINGUISHERS	175.00
09/18/2017	875(A)	FLEIS & VANDENBRINK	PARKING LOT	1,840.90
09/18/2017	876(A)	FRIS OFFICE	OFFICE SUPPLIES	28.68
09/18/2017	877(A)	MOTOROLA SOLUTIONS INC	REMOTE SPEAKER MICS	11,160.00
09/18/2017	878(A)	LORRIE PASTOOR	CLEANING	160.00
09/18/2017	879(A)	PRAXAIR	FIRE PREVENTION	293.25
09/18/2017	880(A)	RESCUE RESOURCES LLC	AIR BAG 35 TON	12,380.00
09/18/2017	881(A)	TELE RAD INC	UNIFORMS	1,075.76
09/18/2017	882(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	62.00
Total of 95 Checks:				116,969.33
Less 0 Void Checks:				0.00
Total of 95 Disbursements:				116,969.33



Vendor Name	Description	Amount
1. ACCIDENT FUND		
	WORKER COMP	5,499.00
	WORKER COMP	5,213.25
	TOTAL	10,712.25
2. ANDERSEN BOAT WORKS INC		
	FIRE BOAT EXHAUST HOSE	1,134.09
3. APPLIED IMAGING		
	COPIER USE	131.78
4. BLOOM SLUGGETT MORGAN		
	LEGAL FEES	1,027.50
5. BREATHING AIR SYSTEMS INC		
	ANNUAL SERVICE FILL STATION	1,007.70
6. CITY OF HOLLAND		
	FIRE PREVENTION	100.00
7. COMCAST		
	TELEPHONE	189.56
8. COUNTRYSIDE ELECTRIC INC		
	ELECTRIC WIRING	999.17
9. DUNES VIEW KWIK SHOP INC		
	GASOLINE & DIESEL MAY	733.97
	GASOLINE & DIESEL JUNE	972.81
	GASOLINE & DIESEL JULY	967.68
	TOTAL	2,674.46
10. ENGINEERED PROTECTION SYSTEMS INC		
	FIRE ALARM MONITORING	222.00
11. FASTENAL		
	SUPPLIES	173.73
12. FIRST BANKCARD		
	SUPPLIES, MAINTENANCE & TRAINING	1,931.80
13. FLAMETAMER FIRE PROTECTION		
	FIRE EXTINGUISHERS	175.00
14. FLEIS & VANDENBRINK		
	PARKING LOT	1,840.90
15. FRIS OFFICE		
	OFFICE SUPPLIES	28.68
16. GANGES TOWNSHIP		
	COST RECOVERY	716.50
17. GREAT LAKES CHLORIDE INC		
	DUST CONTROL	1,041.67
18. HAMILTON FIRE		
	COST RECOVERY	410.50
19. HOLLAND MEDICENTER		
	PHYSICALS	184.37
20. I.T. RIGHT		
	COMPUTER SERVICES	68.65
21. IHLE AUTO PARTS		
	REPAIRS	225.89
22. ISFSI		
	DUES	125.00
23. K & R TRUCK SALES INC		
	2141 WIPER KNOBS	9.66
24. KAL LAKE SEWER WATER		
	WATER JULY	104.22
	WATER AUGUST	107.46
	TOTAL	211.68
25. LORRIE PASTOOR		
	CLEANING	160.00
26. MENARDS		

Vendor Name	Description	Amount
	SUPPLIES & MAINTENANCE	1,160.22
	SUPPLIES	212.81
	TOTAL	1,373.03
27. MERS	RETIREMENT	70.25
28. MICHIGAN ASSOCIATION OF FIRE CHIEFS	TRAINING	380.00
29. MMRMA	INSURANCE	4,744.50
	INSURANCE	750.00
	TOTAL	5,494.50
30. MOORE MEDICAL LLC	MEDICAL SUPPLIES	169.42
	MEDICAL SUPPLIES	121.91
	TOTAL	291.33
31. MOTOROLA SOLUTIONS INC	REMOTE SPEAKER MICS	11,160.00
32. OVERISEL LUMBER CO	SUPPLIES	134.17
33. PRAXAIR	CYLINDER RENTAL	86.31
	FIRE PREVENTION	206.94
	TOTAL	293.25
34. PRIORITY HEALTH	HEALTH INSURANCE	3,762.86
35. REPUBLIC SERVICES 240	TRASH	114.34
36. RESCUE RESOURCES LLC	AIR BAG 35 TON	1,738.00
	HYDRAULIC EX. UNIT	10,642.00
	TOTAL	12,380.00
37. STANDARD	INSURANCE	499.53
38. STEWART SIGNS	LED ROAD SIGN	10,000.00
39. STRIPE A LOT	SEAL COATING PARKING LOT	2,000.00
40. STU'S WELDING & FAB INC	LIVE FIRE TRAILER	240.00
41. TELE RAD INC	UNIFORMS	1,075.76
42. VERIZON WIRELESS	CELL PHONES & MODEMS	484.89
43. WEST MICHIGAN UNIFORM	SHOP TOWELS	62.00
44. ZORO	SUPPLIES	68.94
TOTAL - ALL VENDORS		75,387.39
<b>FUND TOTALS:</b>		
Fund 206 - FIRE FUND		75,387.39

## SAUGATUCK FIRE DISTRICT

## JOURNAL ENTRY

JE: 69

Post Date: 09/15/2017

Entry Date: 09/15/2017

Description: BUDGET ADJUMENT #1

Entered By: Peter

Journal: BA

GL #	Description	DR	CR
206-000-465.000	COST RECOVERY	3,500.00	
206-000-560.000	GRANTS & DONATIONS	35,000.00	
206-000-665.000	INTEREST	1,000.00	
206-336-761.000	BOAT MAINTENANCE		15,000.00
206-336-985.000	LONG TERM CAPITAL		24,500.00
	Journal Total:	39,500.00	39,500.00

APPROVED BY: \_\_\_\_\_

## REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

PERIOD ENDING 09/30/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	09/30/2017	(ABNORMAL)	MONTH 09/30/2017	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND										
Revenues										
Dept 000										
206-000-401.000	SAUGATUCK CITY	283,060.00		0.00		0.00		283,060.00		0.00
206-000-402.000	SAUGATUCK TOWNSHIP	576,070.00		0.00		0.00		576,070.00		0.00
206-000-403.000	DOUGLAS CITY	289,850.00		0.00		0.00		289,850.00		0.00
206-000-450.000	FIRE SERVICES	1,000.00		508.37		68.37		491.63		50.84
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00		1,250.00		0.00		3,750.00		25.00
206-000-465.000	COST RECOVERY	4,500.00		4,295.25		3,404.00		204.75		95.45
206-000-560.000	GRANTS & DONATIONS	42,000.00		41,885.00		0.00		115.00		99.73
206-000-561.000	REGIONAL TRAINING CENTER	0.00		0.00		0.00		0.00		0.00
206-000-565.000	FINANCE/ LOANS	0.00		0.00		0.00		0.00		0.00
206-000-665.000	INTEREST	1,750.00		1,275.32		0.00		474.68		72.88
206-000-685.000	SALES OF ASSETS	1,000.00		0.00		0.00		1,000.00		0.00
Total Dept 000		1,204,230.00		49,213.94		3,472.37		1,155,016.06		4.09
TOTAL REVENUES										
Expenditures										
Dept 336-FIRE FUND										
206-336-702.000	BOARD SALARY	3,000.00		615.00		210.00		2,385.00		20.50
206-336-704.000	CHIEF SALARY	70,000.00		12,019.23		2,692.31		57,980.77		17.17
206-336-705.000	OFFICER SALARIES	10,300.00		991.64		395.82		9,308.36		9.63
206-336-708.000	CAREER FIREFIGHTER	184,381.00		30,940.13		7,064.80		153,440.87		16.78
206-336-709.000	OPERATIONAL WAGES	38,500.00		7,637.74		2,766.75		30,862.26		19.84
206-336-710.000	FIRE CALLS	45,000.00		12,695.00		5,077.00		32,305.00		28.21
206-336-711.000	MEDICAL CALLS	30,000.00		6,692.00		2,635.50		23,308.00		22.31
206-336-712.000	TRAINING	22,000.00		2,730.00		1,200.00		19,270.00		12.41
206-336-713.000	SPECIAL EVENTS	10,000.00		3,832.00		927.50		6,168.00		38.32
206-336-720.000	PAYROLL TAXES	33,000.00		6,139.25		1,917.82		26,860.75		18.60
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	77,100.00		21,352.17		6,362.39		55,747.83		27.69
206-336-722.000	WORKER COMP INSURANCE	30,000.00		15,925.50		10,712.25		14,074.50		53.09
206-336-723.000	RETIREMENT	50,000.00		8,557.32		2,280.60		41,442.68		17.11
206-336-727.000	OPERATING SUPPLIES	18,000.00		4,313.80		678.79		13,686.20		23.97
206-336-728.000	GAS & OIL	10,000.00		1,028.34		967.68		8,971.66		10.28
206-336-730.000	PROFESSIONAL SERVICES	18,000.00		5,703.15		1,256.15		12,296.85		31.68
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00		1,058.77		1,007.70		10,441.23		9.21
206-336-745.000	STATION TOOLS	2,500.00		306.77		100.00		2,193.23		12.27
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00		205.22		0.00		6,194.78		3.21
206-336-751.000	PHONES	10,000.00		1,263.73		754.45		8,736.27		12.64
206-336-752.000	UTILITIES	12,000.00		1,191.94		326.02		10,808.06		9.93
206-336-759.000	HYDRANT MAINTENANCE	500.00		0.00		0.00		500.00		0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00		(352.85)		1,368.89		45,352.85		(0.78)
206-336-761.000	BOAT MAINTENANCE	25,000.00		23,189.22		1,134.09		1,810.78		92.76
206-336-762.000	RADIO & PAGER R&R	4,500.00		0.00		0.00		4,500.00		0.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00		2,806.83		1,041.67		13,193.17		17.54
206-336-764.000	BUILDING SECURITY	7,800.00		222.00		222.00		7,578.00		2.85
206-336-767.000	DUES & SUBSCRIPTIONS	2,200.00		155.00		125.00		2,045.00		7.05

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

PERIOD ENDING 09/30/2017

GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE		ACTIVITY FOR	AVAILABLE		% BDDT USED
		AMENDED BUDGET	NORMAL	09/30/2017 (ABNORMAL)	MONTH 09/30/2017 INCREASE (DECREASE)	NORMAL	(ABNORMAL)	
Fund 206 - FIRE FUND								
Expenditures								
206-336-770.000	OFFICE EXPENSES	7,000.00		1,480.68	160.46	5,519.32	21.15	
206-336-771.000	TECHNOLOGY	9,600.00		2,556.93	0.00	7,043.07	26.63	
206-336-775.000	BUILDING INSPECTIONS	1,000.00		537.71	0.00	462.29	53.77	
206-336-780.000	UNIFORMS	10,000.00		4,918.56	1,075.76	5,081.44	49.19	
206-336-781.000	TURN OUT GEAR	8,500.00		0.00	0.00	8,500.00	0.00	
206-336-785.000	EDUCATION	15,000.00		2,716.43	380.00	12,283.57	18.11	
206-336-791.000	MEDICAL SUPPLY	6,500.00		2,465.09	291.33	4,034.91	37.92	
206-336-795.000	FIRE PREVENTION	8,000.00		4,473.29	546.94	3,526.71	55.92	
206-336-796.000	PHYSICALS	8,000.00		219.37	184.37	7,780.63	2.74	
206-336-805.000	REGIONAL TRAINING CENTER	0.00		0.00	0.00	0.00	0.00	
206-336-815.000	GENERAL INSURANCE	20,000.00		8,267.50	5,494.50	11,732.50	41.34	
206-336-861.000	TAX CHARGE BACK	500.00		0.00	0.00	500.00	0.00	
206-336-975.000	LOAN PAYMENT	42,100.00		0.00	0.00	42,100.00	0.00	
206-336-980.000	SMALL CAPITAL	24,000.00		23,904.56	1,840.90	95.44	99.60	
206-336-985.000	LONG TERM CAPITAL	199,500.00		79,484.23	35,540.00	120,015.77	39.84	
206-336-986.000	CAPITAL FUND TRANSFER	51,849.00		0.00	0.00	51,849.00	0.00	
Total Dept 336-FIRE FUND		1,204,230.00		302,243.25	98,739.44	901,986.75	25.10	
TOTAL EXPENDITURES								
		1,204,230.00		302,243.25	98,739.44	901,986.75	25.10	
Fund 206 - FIRE FUND:								
TOTAL REVENUES								
		1,204,230.00		49,213.94	3,472.37	1,155,016.06	4.09	
TOTAL EXPENDITURES								
		1,204,230.00		302,243.25	98,739.44	901,986.75	25.10	
NET OF REVENUES & EXPENDITURES								
		0.00		(253,029.31)	(95,267.07)	253,029.31	100.00	

**STATE OF MICHIGAN  
BOARD RESOLUTION  
FEDERAL SURPLUS ASSISTANCE PROGRAM**

WHEREAS, THE Saugatuck Township Fire District, State of Michigan has met all  
(Agency)  
other State and Federal requirements for participation in the Federal Property Assistance Program under  
Public Law 94-519.

WHEREAS, it is a requirement that a resolution be adopted by the governing body specifically  
designating a coordinator as Surplus Property Donee and Custodian, to be responsible for the acceptance  
and accountability and authorized to sign for surplus property.

NOW THEREFORE, BE IT RESOLVED:

1. That the Governing Body for the Saugatuck Township Fire District  
(Agency)  
the of the State of Michigan, hereby designates Christopher Mantels  
(Name)  
who is the authorized coordinator as the person responsible for accepting Federal  
Surplus Property, with the power and full authority to sign for such surplus property.
2. The coordinator named above is to be held responsible for the accountability and will  
maintain the necessary records for all surplus property obtained for public purposes  
until relieved from accountability by State and/or Federal authorities.
3. That money is available to pay service charges for surplus property obtained.
4. That the coordinator is further hereby authorized to direct payment of service charges  
for surplus property to complete all transactions.

I do hereby certify that the foregoing resolution was adopted by the favorable vote of a majority of the  
member of said Saugatuck Township Fire District Date: 9/18/2017  
(Agency)

Signature, Chairman of the Board

Signature, Secretary/Clerk/Treasurer

Saugatuck Township Fire District
3342 Blue Star Highway
Saugatuck, MI 49453

Agency Mailing Address

Phone: O# 269-857-3000 / C# 269-355-2451

e-Mail: cmantels@saugatuckfire.org

Return form to: **State of Michigan, DTMB  
Federal Surplus Program  
3111 W. St. Joseph Street  
Lansing, MI, 48917**