



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: stfd-clerk@outlook.com

FIRE DISTRICT BOARD MEETING

4:00pm – November 21st, 2016

AGENDA

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. **Approval of Minutes:**
 - A. **October 17th, 2016**
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Guest Speaker – Siegfried & Crandall PC – Audit Review
6. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - B. **Cost Recoveries - \$990 received since last meeting**
 - C. **Fund Raising Status - \$12,341 received to date**
 - D. **Inspections/Plan Reviews**
 - E. **Community Risk Reduction - Douglas Elementary School – Fire Prevention – 368 Students**
 - F. **Shangri La Community – Smoke & CO Alarm Install – 11/5/2016**
 - G. **Grant Update**
 1. **MMRMA – CCTV & Card Access Grant -Awarded \$6,098.50**
 2. **FEMA – Assistance to Firefighter Grant – Large Diameter Hose – Submitted 11/16/2016**
 - H. **Michigan Public Safety Broadband – MIPSB – Workgroup Appointment – Chief Janik**
 - I. **MDOT Meeting**
7. Request for Payment:
 - A. **Account Payables**
 - B. **Budget Adjustment**
 - C. **Financial Report**
8. Unfinished Business:
 - A. **Live Fire Training Facility Proposal Update**
 - B. **Truck 2171 Update – Ram Truck**
9. New Business:
 - A. **Funding Approval Request – Large Diameter Hose & Hose Rolling Machine - FEMA AFG Grant**
 - B. **Funding Approval Request – Motorola Portable Radio & Unication Pager Upgrades**
 - C. **Police Committee**
10. Correspondence:
11. Public Comments: (Limit 3 minutes)
12. Fire Board Comments:
13. Adjournment:

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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FIRE DISTRICT BOARD MEETING

4:00pm – October 17th, 2016

MINUTES

1. Call to Order / Roll Call: Meeting called to order by J. Verplank at 4:01pm
Present: T. Christensen, K. Mooradian, E. Beckman, J. Verplank, S. Phelps
Absent with prior notice: J. Schmidt, R. McIlwaine
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*): Addition of line "J. Police Coverage" under Fire Chief Comments. Motion by Beckman, 2nd by Christensen to approve the agenda with additions. Motion carries unanimously.
3. Approval of Minutes:
 - A. September 19th, 2016
 - a. Motion by Mooradian, 2nd by Beckman to approve the minutes of the September 15th, 2016 fire board meeting. Motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes): None.
5. Fire Chief Comments:
 - A. Incident Reports / Calls to Date / Overlapping Calls
 1. Incident report statistics were reviewed. 713 calls year to date.
 2. 5:39 – Average response time year to date
 3. Motor vehicle incidents are up 35% as of 10/2/2016
 - B. Cost Recoveries - \$1,629.25 received since last meeting
 1. Cost recovery spreadsheet was reviewed.
 2. Cost recovery team has collected \$17,835.03 year to date.
 - C. Fund Raising Status - \$10,762 received to date
 1. Fund raising spreadsheet was reviewed.
 - D. Inspections/Plan Reviews
 1. Inspection Report since the 9/19/2016 board meeting was reviewed.
 - E. Grant Update
 1. FEMA – Fire Prevention & Safety Grant - Smoke & CO Alarm Grant - Awarded
 2. MMRMA – CCTV & Card Access Grant -Submitted
 3. FEMA – Assistance to Firefighter Grant – Large Diameter Hose – Deadline 11/17/2016
 - F. AMR Update
 - G. Cyanokit Initiative
 1. Request approved by Allegan County Medical Control Authority
 2. Waiting on ALS training to be completed before receiving Cyanokit
 - H. Allegan County Medical Control Authority– Captain Chris Mantels appointed to committee.
 - I. Open House – Review Numbers
 1. Open House Financial Review
 2. Open House Attendance Review
 - J. Police Coverage
 1. Chief Janik and the Officers are concerned for scene safety and protection of personnel. Hopes of having the township enter into a resolution agreement for the police study committee.



SAUGATUCK TOWNSHIP FIRE DISTRICT



6. Request for Payment:
 - A. Account Payables – Motion by Beckman, 2nd by Phelps to pay the bills in the amount of \$73,367.34. Motion carries unanimously.
 - B. Financial Report
 - a. Financial Report was reviewed by P. Stanislawski.
7. Unfinished Business:
 - A. Live Fire Training Facility Proposal Update
 - a. Land Survey was completed by Fleis & Vandenbrink Engineering
 - b. Tentative timeline would have construction beginning in July of 2017.
 - B. Truck 2172 Financial Review Update – Ford Expedition
 - a. Truck is completed, in service, and finished under budget.
 - C. Truck 2171 Update – Ram Truck
 - a. Truck is in Grand Rapids having utility body installed.
8. New Business:
 - A. Funding Approval Request – Smoke and CO Alarm Purchase from FEMA Grant
 - a. Motion by Beckman, 2nd by Mooradian to approve the purchase of \$21,143 in smoke and carbon monoxide alarms with the District's contribution of \$1,057 of the FEMA grant award.
YEAS: Beckman, Mooradian, Christensen, Verplank, Phelps
NEAS: None
Absent: Schmidt, McIlwaine
9. Correspondence:
 - a. Allegan County Sheriff's – Recognition Letter
 - i. Chief Janik received a letter from the Allegan County Sheriff's office thanking Chief Janik, Saugatuck Township Fire District, and the Fire Board for their continued support of the County's Dive, Rescue, and Recovery Team and for the donation of the Breathing Air and Cascade system to refill dive tanks.
 - b. Mary Whiteford – Grant Congratulations Letter
 - i. Mary Whiteford sent a letter congratulating the District on receiving the FEMA grant for Smoke and Carbon Monoxide Alarms.
10. Public Comments: (Limit 3 minutes) None.
11. Fire Board Comments: E. Beckman will be serving as a volunteer on the Saugatuck Public Schools Strategic Planning Committee.
12. Adjournment: Meeting adjourned at 5:30pm.

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SAUGATUCK TOWNSHIP FIRE DISTRICT

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Funding Approval Form

November 16th, 2016

ITEM DESCRIPTION:

5" Large Diameter Hose (LDH) and RollNRack Hose Rolling Machine

PRIORITY:

High

QUALITY FACTORS:

Saugatuck Township Fire District has requested money through the FEMA Assistance to Firefighters grant program to replace all the existing large diameter hose. NFPA life expectancy of fire hose is 10 years, and the majority of our LDH was manufactured in 1995 and is currently 21 years old. Purchasing new LDH will allow us to voluntarily comply with NFPA 1962, the national standard for fire hose replacement, inspection, and care.

Further, we plan to purchase one RollNRack Hose Rolling Machine that will allow personnel to safely and ergonomically load large diameter hose on the apparatus. This machine will prevent the apparatus from needing to drive in reverse while hose is being loaded. This will bring us into compliance with NFPA 1500 for safely loading fire hose.

Saugatuck Township Fire District will be responsible for a 5% of the total project cost if the grant is awarded by FEMA.

COST:

42 – 100 foot lengths of 5" Large Diameter Hose at \$852/each - \$35,784

1 – RollNRack Hose Rolling Machine - \$8,195

TOTAL - \$43,979

BUDGETED:

Budget – Capital Plan – Fire Hose – 2016 Budget Year

FUNDING SOURCE(S):

Budget – \$2,199

FEMA Assistance to Firefighters Grant (If awarded) - \$41,780

REQUESTER:

Captain Chris Mantels

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____



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Funding Approval Form

November 16th, 2016

ITEM DESCRIPTION:

Motorola Radio Upgrades & Unication Pager Cases

PRIORITY:

High

QUALITY FACTORS:

Allegan County is providing Saugatuck Township Fire District 31 Motorola portable radios and 31 Unication pagers as part of the new MPSCS radio system.

To have safe and proper communications, it is imperative to upgrade the radios to the XE version with Fire Service rated portable radios. This will make each radio intrinsically safe and is essential to avoid ignition and subsequent explosion at fires, natural gas, or liquid propane leaks. This also includes a top mount screen and green impact case. It is also important to provide the officers with the remote speaker mics so the radio can be fastened in the belt holster while still allowing the officers to communicate.

To protect the Unication Pagers, it is important to provide a protective leather case for each pager to protect the pagers. Each pager will cost \$1,100 if damaged to replace, so it is well worth the \$60 investment per pager to protect the devices.

COST:

31 – XE Portable Radio Upgrades at \$400/each - \$12,400

31 – XE Impact Green Cases at \$25/each - \$775

12 – XE Remote Speaker Mics for Officers - \$360/each - \$4,320

31 – Unication Leather Pager Cases - \$59.99/each - \$1,860

TOTAL - \$19,355

BUDGETED:

Budget – Capital Plan – 2016/17 Budget Year

FUNDING SOURCE(S):

Budget – Capital Plan \$19,355 – 2016/17 Budget Year

REQUESTER:

Chief Gregory Janik

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____

11/18/2016 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/18/2016 - 11/21/2016				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
10/18/2016	625(A)	ALARM 5	SCBA	2,100.00
10/21/2016	DD1063(A)	BETTS, MICHAEL	PAYROLL	828.28
10/21/2016	DD1064(A)	JANIK, GREG	PAYROLL	1,757.35
10/21/2016	DD1065(A)	MANTELS, CHRISTOPHER	PAYROLL	1,377.00
10/21/2016	DD1066(A)	MILESKIEWICZ, JOHN	PAYROLL	906.78
10/21/2016	DD1067(A)	VAN OSS, BRENT	PAYROLL	1,546.58
10/21/2016	EFT256(E)	457 MERS	PAYROLL	978.96
10/21/2016	EFT257(E)	MISDU	PAYROLL	217.86
10/21/2016	EFT258(E)	IRS	PAYROLL	2,371.73
10/21/2016	EFT259(E)	MERS	PAYROLL	1,924.60
10/21/2016	EFT260(E)	STATE OF MICHIGAN	PAYROLL	1,131.58
11/04/2016	DD1068(A)	BETTS, MICHAEL	PAYROLL	828.29
11/04/2016	DD1069(A)	JANIK, GREG	PAYROLL	1,757.35
11/04/2016	DD1070(A)	MANTELS, CHRISTOPHER	PAYROLL	1,377.00
11/04/2016	DD1071(A)	MILESKIEWICZ, JOHN	PAYROLL	906.76
11/04/2016	DD1072(A)	VAN OSS, BRENT	PAYROLL	1,546.58
11/04/2016	EFT261(E)	457 MERS	PAYROLL	978.96
11/04/2016	EFT262(E)	MISDU	PAYROLL	217.86
11/04/2016	EFT263(E)	IRS	PAYROLL	2,371.75
11/07/2016	DD1073(A)	BECKMAN, ERIC	PAYROLL	25.83
11/07/2016	DD1074(A)	BEEK, HEATHER	PAYROLL	48.85
11/07/2016	DD1075(A)	BERNHARDY, CHRISTOPHER	PAYROLL	174.86
11/07/2016	DD1076(A)	BETTS, MICHAEL	PAYROLL	587.64
11/07/2016	DD1077(A)	BLATT, DAVID	PAYROLL	445.08
11/07/2016	DD1078(A)	BLOK, MICHAEL	PAYROLL	584.69
11/07/2016	DD1079(A)	BRUNSTING, JESSICA	PAYROLL	277.80
11/07/2016	DD1080(A)	CHRISTENSEN, ROBERT	PAYROLL	26.13
11/07/2016	DD1081(A)	DALTON, PHIL	PAYROLL	32.84
11/07/2016	DD1082(A)	DIAZ, DANIEL	PAYROLL	75.53
11/07/2016	DD1083(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
11/07/2016	DD1084(A)	ENGLAND, MICHAEL	PAYROLL	99.07
11/07/2016	DD1085(A)	GARGANO, CHRISTINE	PAYROLL	196.75
11/07/2016	DD1086(A)	GARGANO, MARK	PAYROLL	364.55
11/07/2016	DD1087(A)	JANIK, GREG	PAYROLL	280.74
11/07/2016	DD1088(A)	KERRIDGE, ADAM	PAYROLL	124.20
11/07/2016	DD1089(A)	KIRCHERT, ERIK	PAYROLL	617.53
11/07/2016	DD1090(A)	MANTELS, CHRISTOPHER	PAYROLL	315.09
11/07/2016	DD1091(A)	MEYER, KYLE	PAYROLL	636.77
11/07/2016	DD1092(A)	MILESKIEWICZ, JOHN	PAYROLL	599.27
11/07/2016	DD1093(A)	MOKMA, WAYNE	PAYROLL	258.53
11/07/2016	DD1094(A)	MOORADIAN, KATHRYN	PAYROLL	26.13

11/18/2016 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/18/2016 - 11/21/2016				
Check Date	Check	Vendor Name	Description	Amount
11/07/2016	19330	PHELPS, DONALD	PAYROLL	26.42
11/07/2016	STUB36(A)	SCHRECKENGUST, DAWN	PAYROLL	0.00
11/07/2016	DD1095(A)	SEYMOUR, SCOTT	PAYROLL	472.12
11/07/2016	DD1096(A)	STARRING, LINUS	PAYROLL	589.57
11/07/2016	STUB37(A)	STURM, ELLIOTT	PAYROLL	0.00
11/07/2016	DD1097(A)	VAN AUKEN, LAUREL	PAYROLL	111.22
11/07/2016	DD1098(A)	VAN OSS, BRENT	PAYROLL	155.43
11/07/2016	DD1099(A)	VERPLANK, JANE	PAYROLL	26.43
11/07/2016	EFT264(E)	457 MERS	PAYROLL	2,309.30
11/07/2016	EFT265(E)	MISDU	PAYROLL	346.23
11/07/2016	EFT266(E)	IRS	PAYROLL	2,238.93
11/17/2016	19331	STATE OF MICHIGAN	EMS LICENSE	800.00
11/18/2016	DD1100(A)	BETTS, MICHAEL	PAYROLL	828.28
11/18/2016	DD1101(A)	JANIK, GREG	PAYROLL	1,757.35
11/18/2016	DD1102(A)	MANTELS, CHRISTOPHER	PAYROLL	2,023.36
11/18/2016	DD1103(A)	MILESKIEWICZ, JOHN	PAYROLL	906.76
11/18/2016	DD1104(A)	VAN OSS, BRENT	PAYROLL	1,546.58
11/18/2016	EFT267(E)	457 MERS	PAYROLL	1,042.56
11/18/2016	EFT268(E)	MISDU	PAYROLL	217.86
11/18/2016	EFT269(E)	IRS	PAYROLL	2,791.00
11/18/2016	EFT270(E)	MERS	PAYROLL	2,054.34
11/18/2016	EFT271(E)	STATE OF MICHIGAN	PAYROLL	1,173.91
11/21/2016	19332	ARISTA TRUCK SYSTEMS INC	DODGE BODY BOX	12,500.00
11/21/2016	19333	BACK ROADS SERVICES	2112 REPAIR	314.82
11/21/2016	19334	MASON DYNAMICS INC	2111 REPAIR	13,627.79
11/21/2016	19335	COLLINSON ENTERPRISES	BADGE	24.50
11/21/2016	19336	CRESCENT ELECTRIC SUPPLY CO	SMOKE ALARMS & CO 2 DETECTORS	18,859.00
11/21/2016	19337	FASTENAL	SUPPLIES	59.39
11/21/2016	19338	FLAMETAMER FIRE PROTECTION	ANNUAL MAINTENANCE	649.50
11/21/2016	19339	FRIS OFFICE	OFFICE SUPPLIES	385.99
11/21/2016	19340	CITY OF HOLLAND	FIRE PREVENTION	100.00
11/21/2016	19341	IHLE AUTO PARTS	SUPPLIES	781.22
11/21/2016	19342	LIGHTHOUSE UNIFORM CO	UNIFORMS	663.15
11/21/2016	19343	MENARDS	SUPPLIES	724.43
11/21/2016	19344	MFE INC	GAS DETECTION UNIT	2,622.18
11/21/2016	19345	MICHIGAN STATE FIREMEN'S ASSOC	DUES	75.00
11/21/2016	19346	INTERNAL SOUND & COMMUNICAT	TELEPHONE	372.00
11/21/2016	19347	BJW BERGHORST & SONS INC	SUPPLIES	99.06
11/21/2016	19348	WESTENBROEK'S	BACKPACK BLOWER	439.96
11/21/2016	19349	WAYNE VAN OMMEN	REPAIR	240.00
11/21/2016	19350	K&R TRUCK SALES INC	2112 FUEL PROBLEM	105.00
11/21/2016	19351	NORTH SHORE PEST CONTROL INC	PEST CONTROL	175.00
11/21/2016	19352	COSTCO	DUES	110.00

11/18/2016 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/18/2016 - 11/21/2016				
Check Date	Check	Vendor Name	Description	Amount
11/21/2016	19353	SAUGTUCK CENTER FOR THE ARTS	AED	800.00
11/21/2016	19354	MOORE MEDICAL LLC	MEDICAL SUPPLIES	425.40
11/21/2016	19355	OFFICE DEPOT	OFFICE SUPPLIES	103.92
11/21/2016	19356	OVERISEL LUMBER CO	SUPPLIES	15.51
11/21/2016	19357	RATHCO	911 SIGNS	592.77
11/21/2016	19358	RHINO PRODUCTS INC	MEDICAL SUPPLIES	227.80
11/21/2016	19359	SIEGFRIED CRANDALL PC	AUDIT	400.00
11/21/2016	19360	STANDARD	INSURANCE	824.92
11/21/2016	19361	STU'S WELDING & FAB INC	SNOW PLOW CONTROLLER	1,510.00
11/21/2016	19362	WESTERN MICHIGAN ASSOCIATION	DUES	130.00
11/21/2016	626(E)	COMCAST	TELEPHONE & INTERNET	191.47
11/21/2016	627(E)	CONSUMERS ENERGY	BOAT DOCK	32.59
11/21/2016	628(E)	CONSUMERS ENERGY	FIRE HOUSE	480.85
11/21/2016	629(E)	FIRST BANKCARD	UNIFORMS	5,219.86
11/21/2016	630(E)	KAL LAKE SEWER WATER	WATER	116.22
11/21/2016	631(E)	KAL LAKE SEWER WATER	WATER	102.86
11/21/2016	632(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	61.82
11/21/2016	633(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,601.71
11/21/2016	634(E)	REPUBLIC SERVICES 240	TRASH	105.19
11/21/2016	635(E)	TYCO	BUILDING SECURITY	341.85
11/21/2016	636(E)	VERIZON WIRELESS	CELL PHONES	655.16
11/21/2016	637(A)	ALLEGAN TREASURER	TAX CHARGE BACK	57.74
11/21/2016	638(A)	APPLIED IMAGING	COPIER USE	219.26
11/21/2016	639(A)	BEAVER RESEARCH COMPANY	FOAM DEGREASER	74.90
11/21/2016	640(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	292.50
11/21/2016	641(A)	GRAINGER	STERILE WATER BOTTLE	137.00
11/21/2016	642(A)	GREG JANIK	I PAD & FRAMING	338.56
11/21/2016	643(A)	LORRIE PASTOOR	CLEANING	160.00
11/21/2016	644(A)	PRAXAIR	RENTAL & GASES	209.25
11/21/2016	645(A)	SECURE N SAFE LLC	CCTV CONTROL	5,183.00
11/21/2016	646(A)	SISTERS IN INK	HEADREST COVERS	50.00
11/21/2016	647(A)	TELE RAD INC	BATTERY PACK	520.00
11/21/2016	648(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
Total of 117 Checks:				128,518.90
Less 0 Void Checks:				0.00
Total of 117 Disbursements:				128,518.90

Vendor Name	Description	Amount
1. ALARM 5	SCBA	2,100.00
2. ALLEGAN TREASURER	TAX CHARGE BACK	57.74
3. APPLIED IMAGING	COPIER USE	219.26
4. ARISTA TRUCK SYSTEMS INC	DODGE BODY BOX	12,500.00
5. BACK ROADS SERVICES	2112 REPAIR	314.82
6. BEAVER RESEARCH COMPANY	FOAM DEGREASER	74.90
7. BJW BERGHORST & SONS INC	SUPPLIES	99.06
8. BLOOM SLUGGETT MORGAN	LEGAL FEES	292.50
9. CITY OF HOLLAND	FIRE PREVENTION	100.00
10. COLLINSON ENTERPRISES	BADGE	24.50
11. COMCAST	TELEPHONE & INTERNET	191.47
12. CONSUMERS ENERGY	BOAT DOCK	32.59
	FIRE HOUSE	480.85
	TOTAL	513.44
13. COSTCO	DUES	110.00
14. CRESCENT ELECTRIC SUPPLY CO	SMOKE ALARMS & CO 2 DETECTORS	18,859.00
15. FASTENAL	SUPPLIES	57.06
	SUPPLIES	2.33
	TOTAL	59.39
16. FIRST BANKCARD	FIRE PREVENTION & TRUCKS	4,656.36
	UNIFORMS	563.50
	TOTAL	5,219.86
17. FLAMETAMER FIRE PROTECTION	ANNUAL MAINTENANCE	649.50
18. FRIS OFFICE	OFFICE SUPPLIES	385.99
19. GRAINGER	STERILE WATER BOTTLE	91.00
	SUPPLIES	46.00
	TOTAL	137.00
20. GREG JANIK	I PAD & FRAMING	338.56
21. IHLE AUTO PARTS	SUPPLIES	781.22
22. INTERNAL SOUND & COMMUNICATIONS INC	TELEPHONE	372.00
23. K&R TRUCK SALES INC	2112 FUEL PROBLEM	105.00
24. KAL LAKE SEWER WATER	WATER	116.22
	WATER	102.86

Vendor Name	Description	Amount
	TOTAL	219.08
25. LIGHTHOUSE UNIFORM CO	UNIFORMS	663.15
26. LORRIE PASTOOR	CLEANING	160.00
27. MASON DYNAMICS INC	WATERWAY REPLACEMENT	10,789.68
	2111 REPAIR	2,838.11
	TOTAL	13,627.79
28. MENARDS	SUPPLIES	3.78
	SUPPLIES	38.34
	RADIO ROOM	420.46
	SUPPLIES	55.77
	SUPPLIES	206.08
	TOTAL	724.43
29. MFE INC	GAS DETECTION UNIT	2,622.18
30. MICHIGAN GAS UTILITIES	NATURAL GAS	61.82
31. MICHIGAN STATE FIREMEN'S ASSOCIATIO	DUES	75.00
32. MOORE MEDICAL LLC	MEDICAL SUPPLIES	416.42
	MEDICAL SUPPLIES	8.98
	TOTAL	425.40
33. NORTH SHORE PEST CONTROL INC	PEST CONTROL	175.00
34. OFFICE DEPOT	OFFICE SUPPLIES	103.92
35. OVERISEL LUMBER CO	SUPPLIES	15.51
36. PRAXAIR	RENTAL & GASES	209.25
37. PRIORITY HEALTH	HEALTH INSURANCE	3,601.71
38. RATHCO	911 SIGNS	592.77
39. REPUBLIC SERVICES 240	TRASH	105.19
40. RHINO PRODUCTS INC	MEDICAL SUPPLIES	227.80
41. SAUGTUCK CENTER FOR THE ARTS	AED	800.00
42. SECURE N SAFE LLC	CCTV UPGRADE	2,074.50
	CCTV CONTROL	3,108.50
	TOTAL	5,183.00
43. SIEGFRIED CRANDALL PC	AUDIT	400.00
44. SISTERS IN INK	HEADREST COVERS	50.00
45. STANDARD	INSURANCE	412.46
	INSURANCE	412.46

Vendor Name	Description	Amount
	TOTAL	824.92
46. STATE OF MICHIGAN		
	EMS LICENSE	800.00
47. STU'S WELDING & FAB INC		
	DODGE RAM UNDER CARRIAGE	1,250.00
	SNOW PLOW CONTROLLER	260.00
	TOTAL	1,510.00
48. TELE RAD INC		
	LICENSING FEES	400.00
	BATTERY PACK	120.00
	TOTAL	520.00
49. TYCO		
	BUILDING SECURITY	341.85
50. VERIZON WIRELESS		
	CELL PHONES	299.07
	CELL PHONES	356.09
	TOTAL	655.16
51. WAYNE VAN OMMEN		
	REPAIR	240.00
52. WEST MICHIGAN UNIFORM		
	SHOP TOWELS	48.00
53. WESTENBROEK'S		
	BACKPACK BLOWER	439.96
54. WESTERN MICHIGAN ASSOCIATION FIRE		
	DUES	130.00
TOTAL - ALL VENDORS		79,058.10
FUND TOTALS:		
Fund 206 - FIRE FUND		79,058.10

SAUGATUCK FIRE DISTRICT

JOURNAL ENTRY

JE: 55

Post Date: 11/18/2016
 Entry Date: 11/18/2016
 Description: ADJUSTMENT #1

Entered By: Peter
 Journal: BA

GL #	Description	DR	CR
206-000-450.000	FIRE SERVICES	2,000.00	
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00	
206-000-465.000	COST RECOVERY	8,000.00	
206-000-560.000	GRANTS & DONATIONS	38,000.00	
206-000-561.000	REGIONAL TRAINING CENTER	7,000.00	
206-000-685.000	SALES OF ASSETS	450.00	
206-336-713.000	SPECIAL EVENTS		2,000.00
206-336-722.000	WORKER COMP INSURANCE		7,500.00
206-336-746.000	FIRE FIGHTER TOOLS		1,500.00
206-336-764.000	BUILDING SECURITY		3,000.00
206-336-767.000	DUES & SUBSCRIPTIONS		1,000.00
206-336-791.000	MEDICAL SUPPLY		1,000.00
206-336-805.000	REGIONAL TRAINING CENTER		7,000.00
206-336-980.000	SMALL CAPITAL		33,450.00
206-336-985.000	LONG TERM CAPITAL		35,724.00
Journal Total:		56,450.00	92,174.00

APPROVED BY: _____

User: Peter
DB: Stfd

PERIOD ENDING 11/30/2016

GL NUMBER	DESCRIPTION	YTD BALANCE		ACTIVITY FOR	AVAILABLE	% BDC
		11/30/2016	11/30/2016			
		AMENDED BUDGET	NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	226,620.00	417.48	0.00	226,202.52	0.18
206-000-402.000	SAUGATUCK TOWNSHIP	466,485.00	64.68	64.68	466,420.32	0.01
206-000-403.000	DOUGLAS CITY	236,329.00	0.00	0.00	236,329.00	0.00
206-000-450.000	FIRE SERVICES	3,000.00	1,971.50	20.00	1,028.50	65.72
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00	4,405.00	130.00	595.00	88.10
206-000-465.000	COST RECOVERY	12,000.00	10,804.86	824.00	1,195.14	90.04
206-000-560.000	GRANTS & DONATIONS	39,000.00	31,354.56	0.00	7,645.44	80.40
206-000-561.000	REGIONAL TRAINING CENTER	7,000.00	7,000.00	0.00	0.00	100.00
206-000-565.000	FINANCE/ LOANS	0.00	0.00	0.00	0.00	0.00
206-000-665.000	INTEREST	750.00	41.74	0.00	708.26	5.57
206-000-685.000	SALES OF ASSETS	950.00	950.00	0.00	0.00	100.00
Total Dept 000		997,134.00	57,009.82	1,038.68	940,124.18	5.72
TOTAL Revenues		997,134.00	57,009.82	1,038.68	940,124.18	5.72
Expenditures						
Dept 336-FIRE FUND						
206-336-702.000	BOARD SALARY	3,000.00	870.00	150.00	2,130.00	29.00
206-336-704.000	CHIEF SALARY	65,000.00	23,840.83	5,000.00	41,159.17	36.68
206-336-705.000	OFFICER SALARIES	10,300.00	2,433.28	658.32	7,866.72	23.62
206-336-708.000	CAREER FIREFIGHTER	136,375.00	52,184.01	11,783.84	84,190.99	38.27
206-336-709.000	OPERATIONAL WAGES	63,000.00	19,404.51	4,061.00	43,595.49	30.80
206-336-710.000	FIRE CALLS	36,000.00	16,321.50	3,676.00	19,678.50	45.34
206-336-711.000	MEDICAL CALLS	27,000.00	12,121.50	1,497.00	14,878.50	44.89
206-336-712.000	TRAINING	20,000.00	6,320.00	1,040.00	13,680.00	31.60
206-336-713.000	SPECIAL EVENTS	7,000.00	5,333.90	2,517.40	1,666.10	76.20
206-336-720.000	PAYROLL TAXES	27,750.00	11,241.58	2,324.36	16,508.42	40.51
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	63,000.00	28,680.25	4,426.63	34,319.75	45.52
206-336-722.000	WORKER COMP INSURANCE	27,500.00	24,269.50	0.00	13,230.50	51.89
206-336-723.000	RETIREMENT	40,000.00	16,023.13	3,482.16	23,976.87	40.06
206-336-727.000	OPERATING SUPPLIES	10,000.00	5,882.86	1,460.58	4,117.14	58.83
206-336-728.000	GAS & OIL	10,000.00	2,213.73	0.00	7,786.27	22.14
206-336-730.000	PROFESSIONAL SERVICES	18,000.00	7,230.00	846.00	10,770.00	40.17
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	104.61	0.00	11,395.39	0.91
206-336-745.000	STATION TOOLS	2,500.00	666.12	439.96	1,833.88	26.64
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	4,970.25	236.34	1,429.75	77.66
206-336-751.000	PHONES	9,000.00	4,143.57	1,448.63	4,856.43	46.04
206-336-752.000	UTILITIES	11,000.00	3,437.16	899.53	7,562.84	31.25
206-336-759.000	HYDRANT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	36,000.00	25,051.93	15,854.99	10,948.07	69.59
206-336-761.000	BOAT MAINTENANCE	10,000.00	546.03	0.00	9,453.97	5.46
206-336-762.000	RADIO & PAGER R&R	3,500.00	678.03	520.00	2,821.97	19.37
206-336-763.000	BUILDING REPAIR & MAINTENANCE	15,000.00	6,885.12	2,135.11	8,114.88	45.90
206-336-764.000	BUILDING SECURITY	7,500.00	7,042.70	5,524.85	457.30	93.90
206-336-767.000	DUES & SUBSCRIPTIONS	1,900.00	1,227.20	985.00	672.80	64.59
206-336-770.000	OFFICE EXPENSES	7,000.00	2,804.09	928.85	4,195.91	40.06
206-336-771.000	TECHNOLOGY	9,600.00	2,856.02	353.73	6,743.98	29.75
206-336-775.000	BUILDING INSPECTIONS	500.00	45.45	0.00	454.55	9.09
206-336-780.000	UNIFORMS	7,000.00	3,719.98	1,359.14	3,280.02	53.14
206-336-781.000	TURN OUT GEAR	5,000.00	2,513.57	0.00	2,486.43	50.27
206-336-785.000	EDUCATION	15,000.00	5,007.08	71.64	9,992.92	33.38
206-336-791.000	MEDICAL SUPPLY	4,500.00	3,886.96	858.55	613.04	86.38

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDTG USED
		AMENDED BUDGET	11/30/2016 NORMAL (ABNORMAL)	11/30/2016 INCREASE (DECREASE)	MONTH 11/30/2016	NORMAL	ABNORMAL	BALANCE		
Fund 206 - FIRE FUND										
Expenditures										
206-336-795.000	FIRE PREVENTION	8,000.00	6,416.27	2,613.15	1,583.73	80.20				
206-336-796.000	PHYSICALS	3,000.00	0.00	0.00	3,000.00	0.00				
206-336-805.000	REGIONAL TRAINING CENTER	7,000.00	497.50	136.50	6,502.50	7.11				
206-336-815.000	GENERAL INSURANCE	20,000.00	2,045.75	0.00	17,954.25	10.23				
206-336-861.000	TAX CHARGE BACK	500.00	259.94	57.74	240.06	51.99				
206-336-975.000	LOAN PAYMENT	40,000.00	0.00	0.00	40,000.00	0.00				
206-336-980.000	SMALL CAPITAL	53,450.00	44,709.60	22,281.18	8,740.40	83.65				
206-336-985.000	LONG TERM CAPITAL	173,583.00	141,580.21	13,750.00	32,002.79	81.56				
Total Dept 336-FIRE FUND		1,032,858.00	495,465.72	113,378.18	537,392.28	47.97				
TOTAL Expenditures		1,032,858.00	495,465.72	113,378.18	537,392.28	47.97				
Fund 206 - FIRE FUND:										
TOTAL REVENUES		997,134.00	57,009.82	1,038.68	940,124.18	5.72				
TOTAL EXPENDITURES		1,032,858.00	495,465.72	113,378.18	537,392.28	47.97				
NET OF REVENUES & EXPENDITURES		(35,724.00)	(438,455.90)	(112,339.50)	402,731.90	1,227.34				
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		997,134.00	57,009.82	1,038.68	940,124.18	47.97				
NET OF REVENUES & EXPENDITURES		(35,724.00)	(438,455.90)	(112,339.50)	402,731.90	1,227.34				