



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – April 17th, 2017

AGENDA

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. Approval of Minutes:
 - A. March 20th, 2017
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Fire Chief Comments:
 - A. Incident Reports / Calls to Date / Overlapping Calls
 - B. Inspections/Plan Reviews
 - C. Community Risk Reduction
 1. Community CPR Courses
 - i. 4/10/2017 –Community CPR Course – 17 Students
 - ii. 2017 CPR Course Dates are posted at www.saugatuckfire.org/cpr
 2. Douglas Elementary Prevention Education – 4/20/2017 – Egress Evacuation Drill
 - D. Grant Updates
 1. FEMA FP&S Grant – Fire Safety Bounce House - Total \$19,370 with District Share of \$986.50 will be submitted by 5/17/2017.
 2. RAP Grant Submitted – Thermal Imaging Camera – Total \$7,111 with District Share of \$4,611.
6. Request for Payment:
 - a. Account Payables
 - b. Financial Report
7. Unfinished Business:
 - A. AAA Grant Check Presentation – Thanks to J.Verplank, M. Starring, K. Mooradian, & P. Stanslawski for attending.
 - B. Township of Saugatuck – Fire Code Ordinance Revision and Cost Recovery - Discussion
8. New Business:
 - A. First Net Presentation
 - B. Funding Approval Form - Parking Lot Entrance and Drainage
 - C. Letter requesting Saugatuck City, City of the Village of Douglas, and Saugatuck Township to adopt the International Fire Code 2015 edition to coincide with the 2015 International Building Code.
9. Correspondence:
 - A. Saugatuck Public Schools – Mrs. Heyser Success Story
 - B. What Not Inn - Thank you received
 - C. Lions Cub Scouts – Pack 3028 – Thank you received
 - D. Allegan County Veterans Service – Jackie King – Alarm Install Thank you received
10. Public Comments: (Limit 3 minutes):
11. Fire Board Comments:
12. Adjournment:

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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FIRE DISTRICT BOARD MEETING

4:00pm – March 20th, 2017

MINUTES

1. Call to Order / Roll Call: Meeting called to order by J. Verplank at 4:02pm
Present: M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen
Absent with prior notice: R. McIlwaine, E. Beckman
Also Present: Chief Gregory Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*): Motion by Phelps, 2nd by Starring to approve the agenda as presented. All approve, motion carries unanimously.
3. Approval of Minutes:
 - A. February 20th, 2017
 - Motion by Mooradian, 2nd by Phelps to approve the minutes of the 2/20/2017 meeting as presented. All approve, motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes):
 - a. M. Betts stated that any changes from the Township in regards to the fire code will be a detriment to the fire department as well as the public and will affect all three municipalities.
 - b. L. Starring stated that any changes to the fire code ordinance in the Township would be a step backwards. Over the past 20 years there has been a great progression to safety of the public, and the Fire Board needs to take a stand and ensure the safety of the personnel and the public.
5. Fire Chief Comments:
 - A. Incident Reports / Calls to Date / Overlapping Calls
 1. Incident report statistics were reviewed. 89 calls to date for 2017.
 2. 5:99 - average response time year to date.
 - B. Inspections/Plan Reviews
 1. Inspection report since the 2/20/2017 meeting was reviewed.
 - C. MPSCS Radio Project
 1. Programming / Template Committees
 2. Train the Trainer and End User Trainings
 - D. Community Risk Reduction
 1. Community CPR Courses
 - i. 2/28/2017 – 1st Ever Community CPR Course – 14 Students
 - ii. 2017 CPR Course Dates are posted at www.saugatuckfire.org/cpr
 2. Douglas Elementary Prevention Education – 3/23/2017 – Smoke Machine
 - E. Grant Updates
 1. RAP Grant Awarded – Dash Cams - \$17,402, with District share of \$11,602
 2. CAP Grant Awarded – NFPA Courses - \$1,252, with District share of \$727
 3. MMRMA Grants – Three Grant awards in 2017 year to date total is \$12,203
Ten grant awards from 2014 to 2017 for a total of \$24,461
Chief is proud of the grant writing team and the Fire Board for supporting the writing of grants to supplement the District's budget.



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6. Request for Payment:
 - a. Budget Adjustment #2
 - i. Motion by Phelps, 2nd by Mooradian to approve the budget adjustment #2 of \$30,663. All approve, motion carries unanimously.
 - ii. Chief Janik expressed concern for the percentage of wages for fire with several months to go in this fiscal year.
 - b. Account Payables
 - i. Motion by Phelps, 2nd by Starring to pay the bills in the amount of \$100,036.58. All approve, motion carries unanimously.
 - c. Financial Report
 - i. Financial Reports year to date were reviewed.
7. Unfinished Business:
 - A. Appreciation Dinner – March 25th, 2017
 - a. Reminder that it will be this coming Saturday beginning at 6:00pm.
 - B. Monday Night Staffing Stipend
 - a. Request to implement a stipend for the Monday Night crew effective April 1st in the amount of \$2,400 from 4/1/2017 until 7/1/2017. This will cover the current fiscal year and then can be added to the budget beginning 7/1/2017. P. Stanislawski stated this would be absorbed by operational wages in the current budget.
 - b. Motion by Christensen, 2nd by Starring to approve the Monday Night Staffing Stipend in the amount of \$2,400 beginning 4/1/2017. All approve, motion carries unanimously.
 - C. What Not Inn Fundraiser – Live Fire Training Facility – March 28th, 2017 – 5:00-8:00pm
 - a. Invite the Fire Board to attend the dinner on the 28th.
8. New Business:
 - A. AAA Grant Check Presentation – April 11th, 2017 – 11:00am – Board Invited – Video to be viewed
 - a. AAA Grant Press Release Video was viewed. The entire team did a great job with the video.
 - B. Township Request - Review Lakeshore Drive Washout Letter
 - a. Discussion that the Chief Janik performed the review, and him and his team made their comments regarding the project. It is the opinion of the Fire Board that Chief Janik is a professional, and the Fire Board does not need to comment or review his work in regard to plan reviews.
 - b. The Fire Board is in support of the letter; however it was unanimously discussed that the Fire Board does not need to micromanage Chief Janik. If Chief Janik wishes to sign the letter of his opinion, that is up to Chief Janik.
 - c. The Fire Board Chair will send a simple email in support of Chief Janik's comments in the letter.
 - C. Township Board of Trustee Letter – Fire Code Ordinance Revision and Cost Recovery – Discussion
 - a. Discussion about how these changes to the ordinances could affect all three municipalities.
 - b. Discussion that the way the District is structured, the fees the Township collects does not affect the District's budget, and the District's fees do not affect the Township's budget. This is different than many municipalities where the Fire Department is run by the municipality.
 - c. Discussion that the Township would likely assume some percentage of liability by modifying the fire code ordinance.
 - d. Discussion about the need for water supply in the Township. The Fire District has always followed the policy that 3 homes off the same road would require an approved water supply.
 - e. Discussion about the possibility of lawsuits against the fire department and the Township if the Township chooses to modify the International Fire Code standard.
 - f. Discussion about Cost Recovery



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- g. Phelps motioned, and Christensen 2nd to have the Fire District Attorney draft a letter that states the Fire Board's position on the need for the International Fire Code adopted as it currently is to continue to promote the safety of the public and the fire personnel. All approve, motion carries unanimously.

D. Fire District Name Discussion

- a. Request to research the costs and legalities associated with changing the name of the Fire District. Costs associated will be presented at a future board meeting.

9. Correspondence: None.

10. Public Comments: (Limit 3 minutes):

- a. C. Mantels discussed the importance of the International Fire Code.
- b. P. Stanislawski asked if the Townships proposed changes would affect the ISO rating.
- c. L. Starring stated that the Township Manager Aaron Sheridan owes Chief Janik an apology for his treatment of Chief Janik in the recent meetings about the Fire Code Ordinance changes. If he was one of his employees, he would have been fired for his treatment of someone else like that.

11. Fire Board Comments: None

12. Adjournment: Meeting adjourned at 6:01pm.

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DRAFT

Vendor Name	Description	Amount
1. BLOOM SLUGGETT MORGAN	LEGAL FEES	631.00
2. BREATHING AIR SYSTEMS INC	SCBA ANNUAL MAINTENANCE	1,075.70
3. CHIEF SUPPLY	UNIFORMS	54.18
	UNIFORMS	144.78
	TOTAL	198.96
4. CHRIS BERNHARDY	TRAINING	440.96
5. CITY OF SAUGATUCK	FINANCE	1,250.00
6. CLIA LABORATORY PROGRAM	STATE LICENSE	150.00
7. COMCAST	TELEPHONE & INTERNET	189.45
8. CONSUMERS ENERGY	FIRE BUILDING	459.21
	FIRE DOCK	27.80
	TOTAL	487.01
9. ETNA SUPPLY	DRIVEWAY SOCK PIPE	1,658.41
	DRIVEWAY PIPE SOCK	102.70
	TOTAL	1,761.11
10. FASTENAL	SUPPLIES	11.82
11. FIRST BANKCARD	TOOLS & DODGE TRUCK	497.93
	SUPPLIES, APPRECIATION & TELEPHONES	1,065.47
	TECHNOLOGY, VEHICLE REPAIRS	1,124.74
	POSTAGE	1.19
	TOTAL	2,689.33
12. HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNT	1,875.00
13. HOLLAND PT	REPAIRS 2151	55.28
14. I.T. RIGHT	TECHNOLOGY	609.00
15. IHLE AUTO PARTS	SUPPLIES	90.50
16. JESSICA BRUNSTING	TRAINING REIMBURSEMENT	625.00
17. K & R TRUCK SALES INC	2112 REPAIRS	332.75
18. KAL LAKE SEWER WATER	WATER	92.80
19. LORRIE PASTOOR	CLEANING	200.00
20. MASTER MEDICAL EQUIPMENT	AED REIMBURSEMENT	350.00
	AED REIMBURSEMENT	362.00
	AED REIMBURSEMENT	350.00
	TOTAL	1,062.00
21. MENARDS	TOOLS, SUPPLIES & REPAIRS	807.45

User: Peter
 DB: Stfd

Vendor Name	Description	Amount
22. MICHIGAN FIRE INSPECTORS	TRAINING	700.00
23. MICHIGAN GAS UTILITIES	FIRE BARN	358.24
24. MIKE BETTS	BOTTLED WATER	40.00
25. MINER SUPPLY COMPANY	PAPER TOWELS	52.98
26. OVERISEL LUMBER CO	SUPPLIES	8.14
27. PRAXAIR	CYLINDER RENTAL	72.74
28. PRIORITY HEALTH	HEALTH INSURANCE	3,762.86
29. REPUBLIC SERVICES 240	TRASH	99.92
30. SALT & PEPPER	APPRECIATION DINNER	1,675.54
31. SOMETHING DIFFERENT SIGNS	FIRE BOAT	93.00
32. ST PETER CATHOLIC CHURCH	APPRECIATION	400.00
33. STANDARD	INSURANCE	412.46
34. TELE RAD INC	UNIFORMS	602.85
35. TIME EMERGENCY EQUIPMENT	HOSE	12,770.00
36. VERIZON WIRELESS	CELL PHONES & MODEMS	379.25
37. VS FLOWERS	APPRECIATION	150.00
38. WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
39. WOLVERINE POWER SYSTEMS	GENERATOR ANNUAL MAINTENANCE	750.00
40. ZORO	MEDICAL SUPPLY	74.90
	MAINTENANCE	88.66
	BUILDING MAINTENANCE	108.86
	CABINET DOORS 2173	44.40
	TOTAL	316.82
TOTAL - ALL VENDORS		37,327.92
FUND TOTALS:		
Fund 206 - FIRE FUND		37,327.92

04/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/21/2017 - 04/17/2017				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
03/24/2017	743(A)	TIME EMERGENCY EQUIPMENT	HOSE	12,770.00
03/24/2017	DD1258(A)	BETTS, MICHAEL	PAYROLL	828.66
03/24/2017	DD1259(A)	JANIK, GREG	PAYROLL	1,758.12
03/24/2017	DD1260(A)	MANTELS, CHRISTOPHER	PAYROLL	1,378.73
03/24/2017	DD1261(A)	MILESKIEWICZ, JOHN	PAYROLL	907.14
03/24/2017	DD1262(A)	VAN OSS, BRENT	PAYROLL	1,547.35
03/24/2017	EFT314(E)	457 MERS	PAYROLL	978.96
03/24/2017	EFT315(E)	MISDU	PAYROLL	217.86
03/24/2017	EFT316(E)	IRS	PAYROLL	2,367.74
03/24/2017	EFT317(E)	MERS	PAYROLL	1,924.60
03/24/2017	EFT318(E)	STATE OF MICHIGAN	PAYROLL	1,030.44
03/27/2017	19454	ST PETER CATHOLIC CHURCH	APPRECIATION	400.00
03/30/2017	19455	SALT & PEPPER	APPRECIATION DINNER	1,675.54
03/30/2017	744(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	379.25
04/05/2017	DD1263(A)	BEEK, HEATHER	PAYROLL	24.51
04/05/2017	DD1264(A)	BERNHARDY, CHRISTOPHER	PAYROLL	186.24
04/05/2017	DD1265(A)	BETTS, MICHAEL	PAYROLL	148.76
04/05/2017	DD1266(A)	BLATT, DAVID	PAYROLL	549.77
04/05/2017	DD1267(A)	BLOK, MICHAEL	PAYROLL	326.13
04/05/2017	DD1268(A)	BRUNSTING, JESSICA	PAYROLL	104.52
04/05/2017	DD1269(A)	CHRISTENSEN, ROBERT	PAYROLL	26.12
04/05/2017	DD1270(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
04/05/2017	DD1271(A)	DORNBUSH, KALEIGH	PAYROLL	63.44
04/05/2017	DD1272(A)	ENGLAND, MICHAEL	PAYROLL	84.01
04/05/2017	DD1273(A)	GARGANO, CHRISTINE	PAYROLL	138.35
04/05/2017	DD1274(A)	GARGANO, MARK	PAYROLL	200.47
04/05/2017	DD1275(A)	GROENDYKE, BRET	PAYROLL	130.65
04/05/2017	DD1276(A)	KERRIDGE, ADAM	PAYROLL	46.57
04/05/2017	DD1277(A)	KIRCHERT, ERIK	PAYROLL	562.09
04/05/2017	DD1278(A)	MANTELS, CHRISTOPHER	PAYROLL	29.69
04/05/2017	DD1279(A)	MC LEIEER, MICHAEL	PAYROLL	26.42
04/05/2017	DD1280(A)	MEISTE, JAMES	PAYROLL	10.56
04/05/2017	DD1281(A)	MEYER, KYLE	PAYROLL	684.75
04/05/2017	DD1282(A)	MILESKIEWICZ, JOHN	PAYROLL	255.81
04/05/2017	DD1283(A)	MOKMA, WAYNE	PAYROLL	80.41
04/05/2017	DD1284(A)	MOORADIAN, KATHRYN	PAYROLL	26.12
04/05/2017	19456	PHELPS, DONALD	PAYROLL	26.42
04/05/2017	DD1285(A)	REWA, LANDON	PAYROLL	413.92
04/05/2017	STUB46(A)	SCHRECKENGUST, DAWN	PAYROLL	0.00
04/05/2017	DD1286(A)	STARRING, LINUS	PAYROLL	686.63
04/05/2017	DD1287(A)	STARRING, MARILYN	PAYROLL	26.12

04/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/21/2017 - 04/17/2017				
Check Date	Check	Vendor Name	Description	Amount
04/05/2017	DD1288(A)	STILLE, THOMAS	PAYROLL	137.44
04/05/2017	STUB47(A)	STURM, ELLIOTT	PAYROLL	0.00
04/05/2017	DD1289(A)	TUCKER, MICHAEL	PAYROLL	26.43
04/05/2017	DD1290(A)	VAN AUKEN, LAUREL	PAYROLL	302.92
04/05/2017	DD1291(A)	VAN OSS, BRENT	PAYROLL	187.81
04/05/2017	DD1292(A)	VERPLANK, JANE	PAYROLL	26.42
04/05/2017	DD1293(A)	WILKINSON, ERIN	PAYROLL	282.76
04/05/2017	EFT319(E)	457 MERS	PAYROLL	1,433.51
04/05/2017	EFT320(E)	MISDU	PAYROLL	278.49
04/05/2017	EFT321(E)	IRS	PAYROLL	1,705.39
04/07/2017	DD1294(A)	BETTS, MICHAEL	PAYROLL	828.67
04/07/2017	DD1295(A)	JANIK, GREG	PAYROLL	1,758.12
04/07/2017	DD1296(A)	MANTELS, CHRISTOPHER	PAYROLL	1,378.73
04/07/2017	DD1297(A)	MILESKIEWICZ, JOHN	PAYROLL	907.14
04/07/2017	DD1298(A)	VAN OSS, BRENT	PAYROLL	1,547.35
04/07/2017	EFT322(E)	457 MERS	PAYROLL	978.96
04/07/2017	EFT323(E)	MISDU	PAYROLL	217.86
04/07/2017	EFT324(E)	IRS	PAYROLL	2,367.72
04/12/2017	19457	MICHIGAN FIRE INSPECTORS	TRAINING	700.00
04/17/2017	19458	CHIEF SUPPLY	UNIFORMS	198.96
04/17/2017	19459	FASTENAL	SUPPLIES	11.82
04/17/2017	19460	HOLLAND PT	REPAIRS 2151	55.28
04/17/2017	19461	IHLE AUTO PARTS	SUPPLIES	90.50
04/17/2017	19462	I.T. RIGHT	TECHNOLOGY	609.00
04/17/2017	19463	K & R TRUCK SALES INC	2112 REPAIRS	332.75
04/17/2017	19464	MENARDS	TOOLS, SUPPLIES & REPAIRS	807.45
04/17/2017	19465	MINER SUPPLY COMPANY	PAPER TOWELS	52.98
04/17/2017	19466	VS FLOWERS	APPRECIATION	150.00
04/17/2017	19467	CLIA LABORATORY PROGRAM	STATE LICENSE	150.00
04/17/2017	19468	ETNA SUPPLY	DRIVEWAY PIPE SOCK	1,761.11
04/17/2017	19469	OVERISEL LUMBER CO	SUPPLIES	8.14
04/17/2017	19470	SOMETHING DIFFERENT SIGNS	FIRE BOAT	93.00
04/17/2017	19471	STANDARD	INSURANCE	412.46
04/17/2017	19472	WOLVERINE POWER SYSTEMS	GENERATOR ANNUAL MAINTENANCE	750.00
04/17/2017	19473	ZORO	MEDICAL SUPPLY	316.82
04/17/2017	745(E)	COMCAST	TELEPHONE & INTERNET	189.45
04/17/2017	746(E)	CONSUMERS ENERGY	FIRE BUILDING	459.21
04/17/2017	747(E)	CONSUMERS ENERGY	FIRE DOCK	27.80
04/17/2017	748(E)	FIRST BANKCARD	TOOLS & DODGE TRUCK	2,689.33
04/17/2017	749(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNT	1,875.00
04/17/2017	750(E)	KAL LAKE SEWER WATER	WATER	92.80
04/17/2017	751(E)	MICHIGAN GAS UTILITIES	FIRE BARN	358.24
04/17/2017	752(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,762.86

04/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 03/21/2017 - 04/17/2017				
Check Date	Check	Vendor Name	Description	Amount
04/17/2017	753(E)	REPUBLIC SERVICES 240	TRASH	99.92
04/17/2017	754(A)	CHRIS BERNHARDY	TRAINING	440.96
04/17/2017	755(A)	MIKE BETTS	BOTTLED WATER	40.00
04/17/2017	756(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	631.00
04/17/2017	757(A)	BREATHING AIR SYSTEMS INC	SCBA ANNUAL MAINTENANCE	1,075.70
04/17/2017	758(A)	JESSICA BRUNSTING	TRAINING REIMBURSEMENT	625.00
04/17/2017	759(A)	MASTER MEDICAL EQUIPMENT	AED REIMBURSEMENT	1,062.00
04/17/2017	760(A)	LORRIE PASTOOR	CLEANING	200.00
04/17/2017	761(A)	PRAXAIR	CYLINDER RENTAL	72.74
04/17/2017	762(A)	CITY OF SAUGATUCK	FINANCE	1,250.00
04/17/2017	763(A)	TELE RAD INC	UNIFORMS	602.85
04/17/2017	764(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
Total of 96 Checks:				69,511.72
Less 0 Void Checks:				0.00
Total of 96 Disbursements:				69,511.72

User: Peter
 DB: Stfd
 PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	2016-17		ACTIVITY FOR MONTH 04/30/2017	AVAILABLE BALANCE	% BDDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)			
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	226,620.00	215,311.32	0.00	11,308.68	95.01
206-000-402.000	SAUGATUCK TOWNSHIP	466,485.00	448,029.86	0.00	18,455.14	96.04
206-000-403.000	DOUGLAS CITY	236,329.00	222,572.63	0.00	13,756.37	94.18
206-000-450.000	FIRE SERVICES	3,000.00	3,240.50	(110.00)	(240.50)	108.02
206-000-460.000	INSPECTION & PLAN REVIEW FEES	7,000.00	7,640.00	1,125.00	(640.00)	109.14
206-000-465.000	COST RECOVERY	19,000.00	17,865.02	0.00	1,134.98	94.03
206-000-560.000	GRANTS & DONATIONS	48,000.00	47,421.87	58.08	578.13	98.80
206-000-561.000	REGIONAL TRAINING CENTER	7,000.00	13,275.00	275.00	(6,275.00)	189.64
206-000-565.000	FINANCE/ LOANS	0.00	0.00	0.00	0.00	0.00
206-000-665.000	INTEREST	750.00	67.77	0.00	682.23	9.04
206-000-685.000	SALES OF ASSETS	950.00	950.00	0.00	0.00	100.00
Total Dept 000		1,015,134.00	976,373.97	1,348.08	38,760.03	96.18
TOTAL REVENUES						
Total Dept 000		1,015,134.00	976,373.97	1,348.08	38,760.03	96.18
Expenditures						
Dept 336-FIRE FUND						
206-336-702.000	BOARD SALARY	3,000.00	1,710.00	150.00	1,290.00	57.00
206-336-704.000	CHIEF SALARY	65,000.00	48,840.83	2,500.00	16,159.17	75.14
206-336-705.000	OFFICER SALARIES	10,300.00	5,141.56	512.49	5,158.44	49.92
206-336-708.000	CAREER FIREFIGHTER	136,375.00	105,803.21	5,361.92	30,571.79	77.58
206-336-709.000	OPERATIONAL WAGES	63,000.00	44,370.01	2,985.00	18,629.99	70.43
206-336-710.000	FIRE CALLS	43,500.00	35,409.00	2,128.00	8,091.00	81.40
206-336-711.000	MEDICAL CALLS	27,000.00	21,116.00	2,051.00	5,884.00	78.21
206-336-712.000	TRAINING	20,000.00	15,270.00	1,460.00	4,730.00	76.35
206-336-713.000	SPECIAL EVENTS	7,000.00	6,358.90	578.00	641.10	90.84
206-336-720.000	PAYROLL TAXES	27,750.00	22,348.64	1,356.05	5,401.36	80.54
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	63,000.00	53,932.54	6,050.32	9,067.46	85.61
206-336-722.000	WORKER COMP INSURANCE	23,500.00	23,198.12	0.00	301.88	98.72
206-336-723.000	RETIREMENT	40,000.00	32,443.10	1,751.94	7,556.90	81.11
206-336-727.000	OPERATING SUPPLIES	14,000.00	14,292.83	896.12	(292.83)	102.09
206-336-728.000	GAS & OIL	10,000.00	4,512.69	59.88	5,487.31	45.13
206-336-730.000	PROFESSIONAL SERVICES	18,000.00	12,826.05	2,585.94	5,173.95	71.26
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	7,611.81	1,825.70	3,888.19	66.19
206-336-745.000	STATION TOOLS	2,500.00	1,156.24	21.13	1,343.76	46.25
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	6,264.25	375.49	135.75	97.88
206-336-751.000	PHONES	9,000.00	7,776.33	289.45	1,223.67	86.40
206-336-752.000	UTILITIES	11,000.00	8,888.40	1,037.97	2,111.60	80.80
206-336-759.000	HYDRANT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00	41,820.89	640.34	3,179.11	92.94
206-336-761.000	BOAT MAINTENANCE	10,000.00	5,920.36	93.00	4,079.64	59.20
206-336-762.000	RADIO & PAGER RFR	4,500.00	4,161.53	0.00	338.47	92.48
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	17,244.02	2,005.15	(1,244.02)	107.78
206-336-764.000	BUILDING SECURITY	7,800.00	7,384.16	0.00	415.84	94.67
206-336-767.000	DUES & SUBSCRIPTIONS	2,200.00	2,276.74	150.00	(76.74)	103.49
206-336-770.000	OFFICE EXPENSES	7,000.00	6,190.93	100.05	809.07	88.44
206-336-771.000	TECHNOLOGY	9,600.00	5,171.47	856.62	4,428.53	53.87
206-336-775.000	BUILDING INSPECTIONS	500.00	258.30	0.00	241.70	51.66
206-336-780.000	UNIFORMS	7,000.00	5,596.59	1,069.43	1,403.41	79.95
206-336-781.000	TURN OUT GEAR	8,500.00	6,302.06	0.00	2,197.94	74.14
206-336-785.000	EDUCATION	15,000.00	9,419.93	1,775.96	5,580.07	62.80
206-336-791.000	MEDICAL SUPPLY	6,500.00	6,513.69	466.90	(13.69)	100.21

PERIOD ENDING 04/30/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		
		AMENDED BUDGET	NORMAL (ABNORMAL)	04/30/2017	04/30/2017	MONTH 04/30/2017	INCREASE (DECREASE)	NORMAL	ABNORMAL	% BDTG USED
Fund 206 - FIRE FUND										
Expenditures										
206-336-795.000	FIRE PREVENTION	8,000.00	6,615.15		185.88			1,384.85		82.69
206-336-796.000	PHYSICALS	3,000.00	1,324.05		0.00			1,675.95		44.14
206-336-805.000	REGIONAL TRAINING CENTER	7,000.00	1,431.50		0.00			5,568.50		20.45
206-336-815.000	GENERAL INSURANCE	11,337.00	7,262.00		0.00			4,075.00		64.06
206-336-861.000	TAX CHARGE BACK	500.00	259.94		0.00			240.06		51.99
206-336-975.000	LOAN PAYMENT	42,063.00	42,062.92		0.00			0.08		100.00
206-336-980.000	SMALL CAPITAL	53,450.00	46,979.10		0.00			6,470.90		87.89
206-336-985.000	LONG TERM CAPITAL	173,583.00	161,531.55		476.80			12,051.45		93.06
Total Dept 336-FIRE FUND		1,050,858.00	864,997.39		41,796.53			185,860.61		82.31
TOTAL EXPENDITURES		1,050,858.00	864,997.39		41,796.53			185,860.61		82.31
Fund 206 - FIRE FUND:										
TOTAL REVENUES		1,015,134.00	976,373.97		1,348.08			38,760.03		96.18
TOTAL EXPENDITURES		1,050,858.00	864,997.39		41,796.53			185,860.61		82.31
NET OF REVENUES & EXPENDITURES		(35,724.00)	111,376.58		(40,448.45)			(147,100.58)		311.77
TOTAL REVENUES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		1,015,134.00	976,373.97		1,348.08			38,760.03		96.18
NET OF REVENUES & EXPENDITURES		(35,724.00)	111,376.58		(40,448.45)			(147,100.58)		311.77



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



Funding Approval Form

April 14th, 2017

ITEM DESCRIPTION:

Parking Lot Entrance & Drainage

PRIORITY:

High

QUALITY FACTORS:

The Blue Star Trail or Bike Path has caused major safety concerns where it passes in front of the District's Station. The engineers and project superintendent have work with District staff to push the path as close to the road as possible to help enhance safety while fire apparatus are exiting the station for emergency responses. Further concern was given for responding personnel in their personal vehicles crossing in front of bicycles, pedestrians, and responding emergency apparatus.

We are proposing to install a new entrance to the parking lot to lessen some of these safety concerns. The new drive will allow responding personnel to not cut in front of emergency apparatus and enter the parking lot directly. The time to do this is now while the excavating company is willing to work with on pricing and have equipment here, rather than paying to deliver and mobilize all of this equipment at a later date.

Currently, all the water drains to the Northeast corner of the entrance and apron, and has no place to go. The new Blue Star Trail further causes issues for drainage as it will not allow seepage through the pavement. Installing drain piping, and running it to the ravine to the North should correct much of the standing water.

COST:

1 – Brenner Excavating – Site work, Grading, & Paving - \$5,000

1 – Drainage Pipe & Install - \$2,500

TOTAL - \$7,500.00

FUNDING SOURCE(S):

Budget – General Fund - \$7,500.00 – 2016/17 Budget Year

REQUESTER:

Chief Gregory Janik

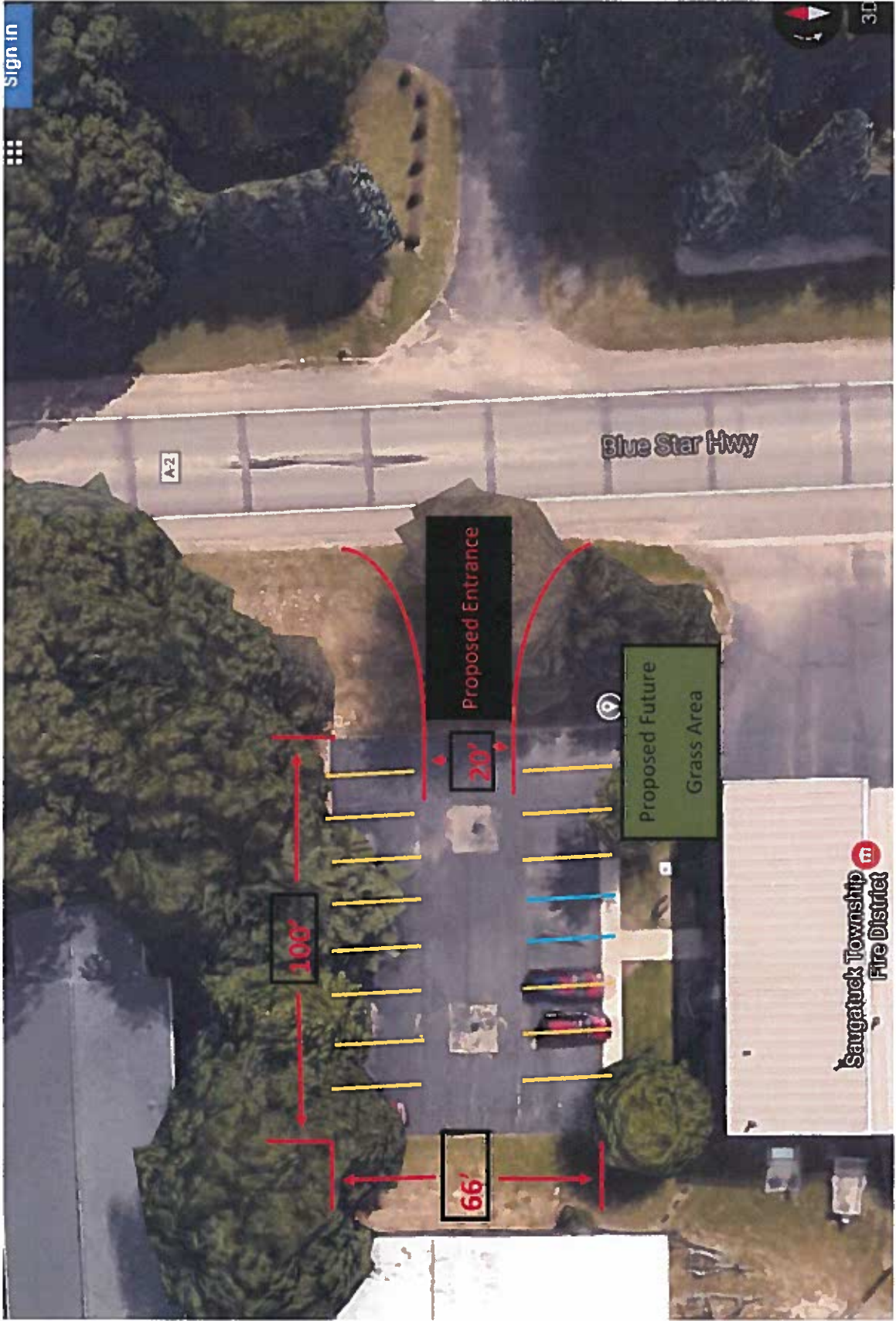
Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

ABSENT: _____



Sign in



3D

A-2

Blue Star Hwy

Proposed Entrance

Proposed Future
Grass Area

100'

66'

9

Saugatuck Township
Fire District 171



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
Fax: 269 857-1228
E-mail: office@saugatuckfire.org

April 14, 2017

To: City of Saugatuck
City of the Village of the Village of Douglas
Township of Saugatuck

Re: Adoption of the International Fire Code – 2015 Edition

As part of the Saugatuck Township Fire Districts Community Risk Reduction and fire prevention program, we utilize the International Fire Code (IFC). This code provides the minimum requirements to ensure the safety of the citizens and the responding emergency personnel. It is important to utilize current and applicable codes to stay in line with internationally recognized standards.

The 2012 Michigan Building Code has been updated and replaced with the 2015 edition, effective April 1, 2017. There are 120 references in the Michigan Building Code to the International Fire Code. Considering the IFC is written to be integrated with the Michigan Building Code, Saugatuck Township Fire District is requesting each municipality adopt the 2015 edition of the International Fire Code in its entirety, including all appendix chapters by ordinance.

Please contact me if I can answer any questions, comments, or concerns you might have.

Yours Truly,

Greg Janik
Fire Chief / Fire Marshal