



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – July 17<sup>th</sup>, 2017

### AGENDA

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. Approval of Minutes:
  - A. June 19<sup>th</sup>, 2017
4. Public Comment on Agenda Items Only (Limit 3 minutes):
5. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls
  - B. Inspections/Plan Reviews
  - C. Community Risk Reduction
    1. Community CPR Courses
      - i. 2017 CPR Course Dates are posted at [www.saugatuckfire.org/cpr](http://www.saugatuckfire.org/cpr)
    2. Holland Sentinel – Reflective Address Sign Article
    3. Genesis Trailer Donation – Sprinkler Burn Cell Demonstration Unit
    4. #760 – Collaborative Rescue Project
  - D. Grant Updates
    1. RAP Grant Submitted – CCTV/Card Access Additions - \$10,028 with District Share of \$5,041.
  - E. Injury – Mike Betts
  - F. Donations
    1. ESCAPE Inc – 28' Enclosed Trailer Donation Received
    2. Coral Gables – Request to donate Climbing Wall Tower
6. Request for Payment:
  - a. Account Payables
  - b. Financial Report
7. Unfinished Business:
  - A. Cost Recovery Policy – Roll Call Vote
  - B. Legal Advertising Rates
  - C. MDOT – I196 Corridor Camera Install Request
  - D. Fire Prevention Open House Date – Sunday 10/1/2017
8. New Business:
  - A. Funding Approval Request – Dash Cameras
  - B. Township Planning Commission Meeting – 7/24/2017
    - a. Fire Code and Roads
    - b. LED Sign Application
  - C. Election of Fire Board Officers
9. Correspondence:
  - A. Letter Received – John Mileskiewicz
10. Public Comments: (Limit 3 minutes):
11. Fire Board Comments:
12. Adjournment:

### NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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## FIRE DISTRICT BOARD MEETING

4:00pm – June 19<sup>th</sup>, 2017

### DRAFT MINUTES

1. Call to Order / Roll Call: Meeting called to order by J. Verplank at 4:01pm  
Present: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen  
Absent with prior notice: E. Beckman, Chief G. Janik  
Also Present: Capt. Chris Mantels, P. Stanislowski
2. Approval of Agenda (*additions / deletions*):
  - A. McIlwaine requested to add item under New Business G. Legal Advertising
  - B. Motion by Phelps, 2<sup>nd</sup> by Starring to accept the agenda as amended.
3. Approval of Minutes:
  - A. May 15<sup>th</sup>, 2017
    - a. Motion by Mooradian, 2<sup>nd</sup> by Phelps to approve minutes as presented. All approve, motion carries unanimously.
4. Public Comment on Agenda Items Only (Limit 3 minutes): None
5. Fire District Budget – Public Hearing (Limit 5 minutes):
  - A. Public Hearing Opened at 4:10pm
  - B. Kirk Harrier – 6422 Palmetto Ct., Saugatuck Township, offers some input related to cost recovery and the importance of a cost recovery program so taxpayers are not shouldering the burden of the user associated costs. The taxpayer costs pay for the services to be available, but many areas and municipalities are utilizing user fees to deflect costs from taxpayers. He is not suggesting this is what the board does, but wants to stress the importance of cost recovery.
  - C. Public Hearing Closed at 4:16pm  
Motion by Phelps, 2<sup>nd</sup> by Christensen to approve the Fire District Budget for the 2017/18 Fiscal Year that will increase to 2.0 mils instead of 1.7 previously. All approve, motion carries unanimously.  
YEAS: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen  
NEAS: None  
ABSENT: E. Beckman
6. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls
    1. Incident Report statistics were reviewed. 270 Calls to date for 2017.
    2. 5:20 - average response time year to date for 2017.
  - B. Inspections/Plan Reviews
    1. Inspection Report since the 5/15/2017 board meeting was reviewed.
  - C. Community Risk Reduction
    1. Community CPR Courses
      - i. 2017 CPR Course Dates are posted at [www.saugatuckfire.org/cpr](http://www.saugatuckfire.org/cpr)
    2. Douglas Elementary Prevention Education – 5/25/2017 – Pizza Coupon Distribution
      - i. 182 of 182 PreK-2<sup>nd</sup> Grade students successfully completed a home escape plan.
      - ii. Thank You to Back Alley Pizza Joint for their generous contribution.
    3. Tori Kunkel & Monday Crew – CPR Save at Saugatuck High School
      - i. Discussed another CPR save from 6/15/2017 utilizing and AED from a Officer's POV and the importance of Early CPR and Early Defibrillation.
      - ii. T. Christensen requested that we track data for all full arrests and provide percentages from time of call to time of CPR/AED deployment, including the LUCAS.



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## D. Grant Updates

1. FEMA Assistance to Firefighter's Grant Awarded – \$41,885 to purchase Large Diameter Hose & Roll n Rack Hose Rolling Machine. District share of \$2,094.
  - i. FEMA Grant was awarded that will allow the District to replace all of it's Large Diameter Hose with the District only funding 5% of the cost thanks to the 95% match from the AFG Grant.

## E. Certifications

1. Kaleigh Dornbush & Jim Meiste – State of Michigan – Firefighter 1 & 2
  - i. This is a major accomplishment that these two have achieved. They both gave up the previous six months to attend classes two night per week and many Saturdays, and we are proud to promote them both from Trainees to Probationary FF's.

## 7. Request for Payment:

### a. Budget Adjustment

- i. Motion by Phelps, 2<sup>nd</sup> by Christensen to approve the Budget Adjustment for Journal Entry pages 61, 62, & 63. All approve, motion carries unanimously.

YEAS: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen

NEAS: None

ABSENT: E. Beckman

### b. Account Payables

- i. Motion by Phelps, 2<sup>nd</sup> by Mooradian to pay the invoices in the amount of \$80,507.25. J. Verplank commented that the Bloom, Sluggett, Morgan Legal Fees in the amount of \$1,440.38 was for the Township Ordinance Revisions. All approve, motion carries unanimously.

### c. Financial Report

- i. Financial Report was reviewed by P. Stanislawski

## 8. Unfinished Business:

### A. Township of Saugatuck – Fire Code Ordinance Revision and Cost Recovery – Discussion

- i. Meeting took place on May 28<sup>th</sup> with City Managers, Chief Janik, and attorneys. Scott Smith, Township Attorney was going to distribute minutes from the meeting and they have not been distributed to date.
- ii. Chief Janik has met with Steve Kushion, and we have continued to amend the policy statement to include the fire flow requirements where the municipal system can't support the required gallons per minute.
- iii. Cost Recovery is still a point of contention.

## 9. New Business:

### A. MMRMA Insurance Review & Disbursements

- a. Chief Janik's MMRMA Year-end Report was reviewed.

### B. Funding Approval Request – Large Diameter Hose & Roll n Rack Hose Rolling Machine

- a. Motion by Phelps, 2<sup>nd</sup> by Christensen to approve the \$41,885 for the purchase of Large Diameter Hose and the RollnRack Hose Rolling Machine. All approve, motion carries unanimously.

YEAS: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen

NEAS: None

ABSENT: E. Beckman



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- C. **Funding Approval Request – Ricoh Copy Machine**  
Motion by McIlwaine, 2<sup>nd</sup> by Phelps to purchase the Ricoh C3004 Copy Machine with Fax in the amount of \$7,024.00. All approve, motion carries unanimously.  
YEAS: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen  
NEAS: None  
ABSENT: E. Beckman
- D. **Funding Approval Request – Genesis Hydraulic Power Unit & Ram**  
Motion by Mooradian, 2<sup>nd</sup> by Starring to approved the purchase of the Genesis Hydraulic Unit and Genesis Ram in the amount of \$10,642.00. All approve, motion carries unanimously.  
YEAS: R. McIlwaine, M. Starring, J. Verplank, S. Phelps, K. Mooradian, T. Christensen  
NEAS: None  
ABSENT: E. Beckman
- E. **Tanker #2142 – Tank Failure**  
a. Capt. Mantels informed the board of the continuing failure of the 2003 Kenworth / Deep South Tanker. The liner is being warrantied as we speak, and the crews will begin exploring options for body/pump replacement, or truck replacement. We have no intentions of taking another truck loan, so this will likely have to wait until 7/1/2018 when the next fiscal year starts and this can be budgeted for. We felt it important to keep the board in the loop of the project research so they are aware of the concerns when we are ready to present options.
- F. **Fire Prevention Open House Date – Sunday 10/1/2017**  
a. C.Mantels discussed holding the Annual Fire Prevention Open House on the 1<sup>st</sup> Sunday in October to not interfere with Goose Festival, and also hopefully have slightly warmer weather. Idea was supported by S. Phelps and will move forward with planning.
- G. **Legal Advertising**  
a. R. McIlwaine asked the question about legal advertising, and voiced two concerns.  
i. As the board secretary, he didn't get a chance to review the recently published public notice in the Local Observer.  
ii. He doesn't feel it appropriate to support the Local Observer who regularly reports false information, and recently wrote an editorial about Roy's son Bill.  
b. Discussion ensued, and the board requested Capt. Mantels to research pricing for advertising in all 3 local papers.
10. **Correspondence:**  
A. Thank You – Sgt. Todd Wagner  
B. Thank You – Susan Edgcomb Dickins
11. **Public Comments: (Limit 3 minutes):** None
12. **Fire Board Comments:**  
A. T. Christensen requested that we approach MDOT to install camera system along I-196 Corridor and possible reach out to government officials to assist in the process.
13. **Adjournment: Meeting adjourned at 5:44pm**

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# Saugatuck Township Fire District - Newspaper Ad Pricing

Revised 7/12/2017 - CM

Ad Size/Type	WEEKLY RATES PER VENDOR		
	Commercial Record	The Local Observer	Holland Sentinel
Public Hearing Notice (3"x5")	\$ 61.80	\$ 121.00	\$ 166.50
1st Quarter Statistic Reports (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
2nd Quarter Statistic Reports (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
3rd Quarter Statistic Reports (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
4th Quarter Statistic Reports (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
AED Public Service Announcement (Color 1/4pg)	\$ 123.60	\$ -	\$ 654.00
1st Week - Annual Open House Flyer (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
2nd Week - Annual Open House Flyer (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00
3rd Week - Annual Open House Flyer (Color 1/2pg)	\$ 247.20	\$ -	\$ 981.00

Annual Estimated Costs per Vendor	\$ 1,915.80	\$ 121.00	\$ 7,687.50
	Commercial Record	The Local Observer	Holland Sentinel

**Note:** Estimates based on current public notice publications and community risk reduction messages and are subject to change based on operational needs.



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## Funding Approval Form

July 12<sup>th</sup>, 2017

**ITEM DESCRIPTION:**

Dash Cameras

**PRIORITY:**

High

**QUALITY FACTORS:**

The goal of this project is to reduce false insurance claims to both the personnel and the citizens of the Saugatuck Township Fire District.

The District currently has 14 apparatus that respond to emergencies where apparatus accidents are possible to occur. This includes 2 fire engines, 2 tankers, 1 aerial, 3 command vehicles, 3 brush trucks, 1 utility mule, and 2 fire boats. Our plan is to purchase and have 14 Dash Camera systems with Digital Video Recorders installed through Pro-Vision Video Systems. Pro-Vision Video systems will also install all 14 cameras at a cost of \$1,243 per apparatus. The total cost of \$17,402.00 is a small price to protect millions of dollars in apparatus and potential claims due to accidents.

**COST:**

14 – ProVision Dash Camera Systems - \$1,243.00

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**TOTAL - \$17,402.00**

**FUNDING SOURCE(S):**

Budget – Capital Plan - \$11,602 - 2017/18 Budget Year

MMRMA Grant Award - \$5,800 – Award Received 3/10/2017

**REQUESTER:**

Deputy Chief Chris Mantels

**Fire Board Vote - Date:** \_\_\_\_\_

Motion: \_\_\_\_\_

YEAS: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

07/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 06/20/2017 - 07/17/2017				
Check Date	Check	Vendor Name	Description	Amount
<b>Bank MAC MACATAWA BANK</b>				
06/29/2017	19511	ANDERSEN BOAT WORKS INC	BOAT MAINTENANCE	3,492.83
06/30/2017	810(E)	ACCIDENT FUND	WORKER COMP PREPAID EXPENSE	5,213.25
06/30/2017	811(E)	FIRST BANKCARD	TRAINING, SAW BLADE & SUPPLIES	3,930.84
06/30/2017	812(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	484.50
06/30/2017	DD1387(A)	BETTS, MICHAEL	PAYROLL	828.66
06/30/2017	DD1388(A)	JANIK, GREG	PAYROLL	1,758.12
06/30/2017	DD1389(A)	MANTELS, CHRISTOPHER	PAYROLL	1,378.73
06/30/2017	DD1390(A)	MILESKIEWICZ, JOHN	PAYROLL	907.16
06/30/2017	DD1391(A)	VAN OSS, BRENT	PAYROLL	1,547.36
06/30/2017	EFT347(E)	457 MERS	PAYROLL	978.96
06/30/2017	EFT348(E)	MISDU	PAYROLL	217.86
06/30/2017	EFT349(E)	IRS	PAYROLL	2,367.68
06/30/2017	EFT350(E)	MERS	PAYROLL	2,886.90
06/30/2017	EFT351(E)	STATE OF MICHIGAN	PAYROLL	1,484.76
07/07/2017	807(A)	APPLIED IMAGING	COPIER	187.68
07/07/2017	808(A)	MOTOROLA SOLUTIONS INC	RADIOES	13,020.00
07/07/2017	809(A)	SISTERS IN INK	UNIFORMS	1,581.58
07/07/2017	DD1392(A)	BEEK, HEATHER	PAYROLL	151.42
07/07/2017	DD1393(A)	BERNHARDY, CHRISTOPHER	PAYROLL	729.39
07/07/2017	DD1394(A)	BETTS, MICHAEL	PAYROLL	431.20
07/07/2017	DD1395(A)	BLATT, DAVID	PAYROLL	573.94
07/07/2017	DD1396(A)	BLOK, MICHAEL	PAYROLL	484.80
07/07/2017	DD1397(A)	BRUNSTING, JESSICA	PAYROLL	558.87
07/07/2017	DD1398(A)	CHRISTENSEN, ROBERT	PAYROLL	26.12
07/07/2017	DD1399(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
07/07/2017	DD1400(A)	DORNBUSH, KALEIGH	PAYROLL	185.53
07/07/2017	DD1401(A)	ENGLAND, MICHAEL	PAYROLL	165.68
07/07/2017	DD1402(A)	GARGANO, CHRISTINE	PAYROLL	234.01
07/07/2017	DD1403(A)	GARGANO, MARK	PAYROLL	527.67
07/07/2017	DD1404(A)	GUST, MADELINE	PAYROLL	182.26
07/07/2017	DD1405(A)	KERRIDGE, ADAM	PAYROLL	211.32
07/07/2017	DD1406(A)	KIRCHERT, ERIK	PAYROLL	535.40
07/07/2017	DD1407(A)	MANTELS, CHRISTOPHER	PAYROLL	383.54
07/07/2017	DD1408(A)	MC ILWAINE, ROY	PAYROLL	26.42
07/07/2017	DD1409(A)	MC LEIEER, MICHAEL	PAYROLL	26.43
07/07/2017	DD1410(A)	MEISTE, JAMES	PAYROLL	219.89
07/07/2017	DD1411(A)	MEYER, KYLE	PAYROLL	722.79
07/07/2017	DD1412(A)	MILESKIEWICZ, JOHN	PAYROLL	428.65
07/07/2017	DD1413(A)	MOKMA, WAYNE	PAYROLL	367.79
07/07/2017	DD1414(A)	MOORADIAN, KATHRYN	PAYROLL	26.12
07/07/2017	19512	PHELPS, DONALD	PAYROLL	26.42

07/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 06/20/2017 - 07/17/2017				
Check Date	Check	Vendor Name	Description	Amount
07/07/2017	DD1415(A)	REWA, LANDON	PAYROLL	141.21
07/07/2017	DD1416(A)	SCHUILING, MIKE	PAYROLL	161.41
07/07/2017	DD1417(A)	STARRING, LINUS	PAYROLL	424.00
07/07/2017	DD1418(A)	STARRING, MARILYN	PAYROLL	26.12
07/07/2017	DD1419(A)	STILLE, THOMAS	PAYROLL	145.36
07/07/2017	STUB51(A)	STURM, ELLIOTT	PAYROLL	0.00
07/07/2017	DD1420(A)	VAN AUKEN, LAUREL	PAYROLL	290.97
07/07/2017	DD1421(A)	VAN OSS, BRENT	PAYROLL	497.27
07/07/2017	DD1422(A)	VERPLANK, JANE	PAYROLL	26.42
07/07/2017	DD1423(A)	WILKINSON, ERIN	PAYROLL	300.33
07/07/2017	EFT352(E)	457 MERS	PAYROLL	2,164.99
07/07/2017	EFT353(E)	MISDU	PAYROLL	432.54
07/07/2017	EFT354(E)	IRS	PAYROLL	2,775.28
07/14/2017	DD1424(A)	BETTS, MICHAEL	PAYROLL	828.66
07/14/2017	DD1425(A)	JANIK, GREG	PAYROLL	1,758.12
07/14/2017	DD1426(A)	MANTELS, CHRISTOPHER	PAYROLL	1,378.73
07/14/2017	DD1427(A)	MILESKIEWICZ, JOHN	PAYROLL	907.14
07/14/2017	DD1428(A)	VAN OSS, BRENT	PAYROLL	1,547.34
07/14/2017	EFT355(E)	457 MERS	PAYROLL	978.96
07/14/2017	EFT356(E)	MISDU	PAYROLL	217.86
07/14/2017	EFT357(E)	IRS	PAYROLL	2,367.76
07/17/2017	813(E)	ACCIDENT FUND	WORKER COMP	5,213.25
07/17/2017	814(E)	CAPITAL ONE	MENARDS	566.87
07/17/2017	815(E)	COMCAST	TELEPHONES & INTERNET	189.48
07/17/2017	816(E)	CONSUMERS ENERGY	BOAT DOCK	32.04
07/17/2017	817(E)	CONSUMERS ENERGY	FIRE BUILDING	488.48
07/17/2017	818(E)	FIRST BANKCARD	POSTAGE, TRAINING & BOAT	2,988.02
07/17/2017	819(E)	KAL LAKE SEWER WATER	WATER	108.38
07/17/2017	820(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	48.86
07/17/2017	821(E)	PRIORITY HEALTH	HEALTH INSURANCE	3,762.86
07/17/2017	822(E)	REPUBLIC SERVICES 240	TRASH	99.85
07/17/2017	823(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	485.03
07/17/2017	19513	ANDERSEN BOAT WORKS INC	FIRE PUMP BOAT	6,084.76
07/17/2017	19514	I.T. RIGHT	COMPUTER SERVICES	2,500.00
07/17/2017	19515	LIGHTHOUSE UNIFORM CO	UNIFORMS	91.05
07/17/2017	19516	INTERNAL SOUND & COMMUNICATIO	PHONE REPAIR	105.00
07/17/2017	19517	NORTH AMERICAN RESCUE	BULLET VEST	944.98
07/17/2017	19518	REPCOLITE PAINTS INC	PARKING LOT PAINT	171.30
07/17/2017	19519	JONES & BARTLETT LEARNING	FIRE PREVENTION	236.35
07/17/2017	19520	SIGNS NOW	SIGNS	595.50
07/17/2017	19521	OBSERVER NEWSPAPER	PUBLIC HEARING	100.00
07/17/2017	19522	MMRMA	INSURANCE	10,989.00
07/17/2017	19523	MOORE MEDICAL LLC	MEDICAL SUPPLIES	463.06



07/14/2017 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 06/20/2017 - 07/17/2017				
Check Date	Check	Vendor Name	Description	Amount
07/17/2017	19524	OVERISEL LUMBER CO	SUPPLIES	46.83
07/17/2017	19525	PHYSIO-CONTROL INC	LUCAS	361.50
07/17/2017	19526	SAUGATUCK HARBOR INSURANCE AGE	INSURANCE	4,447.00
07/17/2017	19527	STANDARD	INSURANCE	499.53
07/17/2017	19528	ZORO	BATTERIES & PATCHES	1,382.82
07/17/2017	824(A)	APPLIED IMAGING	STAPLES	7,143.92
07/17/2017	825(A)	ARGUS-HAZCO	TURNOUT GEAR	1,895.00
07/17/2017	826(A)	BLOOM SLUGGETT MORGAN	TOWNSHIP COST RECOVERY	643.50
07/17/2017	827(A)	FLAMETAMER FIRE PROTECTION	BOAT MAINTENANCE	670.00
07/17/2017	828(A)	FLEIS & VANDENBRINK	PARKING LOT	500.00
07/17/2017	829(A)	FRIS OFFICE	OFFICE SUPPLIES	238.08
07/17/2017	830(A)	INTERNATIONAL CODE COUNCIL INC	CODE BOOKS	537.71
07/17/2017	831(A)	MASTER MEDICAL EQUIPMENT	TOWNSHIP AED	595.00
07/17/2017	832(A)	LORRIE PASTOOR	CLEANING	200.00
07/17/2017	833(A)	PRAXAIR	OXYGEN	182.22
07/17/2017	834(A)	RELIABLE ROAD SERVICE INC	TIRE REPAIR	29.60
07/17/2017	835(A)	SPENCER MANUFACTURING INC	2112	482.58
07/17/2017	836(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
Total of 102 Checks:				123,050.41
Less 0 Void Checks:				0.00
Total of 102 Disbursements:				123,050.41

Vendor Name	Description	Amount
1. ACCIDENT FUND		
	WORKER COMP	5,213.25
	WORKER COMP PREPAID EXPENSE	5,213.25
	TOTAL	<u>10,426.50</u>
2. ANDERSEN BOAT WORKS INC		
	BOAT MAINTENANCE	3,492.83
	HOSE REPAIR	665.41
	FIRE PUMP BOAT	5,419.35
	TOTAL	<u>9,577.59</u>
3. APPLIED IMAGING		
	NEW COPIER	7,024.00
	STAPLES	68.42
	COPIER	187.68
	COPIER USE	51.50
	TOTAL	<u>7,331.60</u>
4. ARGUS-HAZCO		
	TURNOUT GEAR	1,895.00
5. BLOOM SLUGGETT MORGAN		
	TOWNSHIP COST RECOVERY	643.50
6. CAPITAL ONE		
	MENARDS	566.87
7. COMCAST		
	TELEPHONES & INTERNET	189.48
8. CONSUMERS ENERGY		
	BOAT DOCK	32.04
	FIRE BUILDING	488.48
	TOTAL	<u>520.52</u>
9. FIRST BANKCARD		
	POSTAGE, TRAINING & BOAT	2,988.02
	TRAINING, SAW BLADE & SUPPLIES	3,930.84
	TOTAL	<u>6,918.86</u>
10. FLAMETAMER FIRE PROTECTION		
	BOAT MAINTENANCE	670.00
11. FLEIS & VANDENBRINK		
	PARKING LOT	500.00
12. FRIS OFFICE		
	OFFICE SUPPLIES	238.08
13. I.T. RIGHT		
	COMPUTER SERVICES	2,500.00
14. INTERNAL SOUND & COMMUNICATIONS INC		
	PHONE REPAIR	105.00
15. INTERNATIONAL CODE COUNCIL INC		
	CODE BOOKS	537.71
16. JONES & BARTLETT LEARNING		
	FIRE PREVENTION	236.35
17. KAL LAKE SEWER WATER		
	WATER	108.38
18. LIGHTHOUSE UNIFORM CO		
	UNIFORMS	91.05
19. LORRIE PASTOOR		
	CLEANING	200.00
20. MASTER MEDICAL EQUIPMENT		
	TOWNSHIP AED	595.00
21. MICHIGAN GAS UTILITIES		
	NATURAL GAS	48.86

Vendor Name	Description	Amount
22. MMRMA	INSURNACE	9,489.00
	INSURANCE	1,500.00
	TOTAL	<u>10,989.00</u>
23. MOORE MEDICAL LLC	MEDICAL SUPPLIES	173.41
	MEDICAL SUPPLIES	81.00
	MEDICAL SUPPLIES	208.65
	TOTAL	<u>463.06</u>
24. MOTOROLA SOLUTIONS INC	RADIOES	13,020.00
25. NORTH AMERICAN RESCUE	BULLET VEST	944.98
26. OBSERVER NEWSPAPER	PUBLIC HEARING	100.00
27. OVERISEL LUMBER CO	SUPPLIES	46.83
28. PHYSIO-CONTROL INC	LUCAS	361.50
29. PRAXAIR	OXYGEN	95.37
	CYLINDER RENT	86.85
	TOTAL	<u>182.22</u>
30. PRIORITY HEALTH	HEALTH INSURANCE	3,762.86
31. RELIABLE ROAD SERVICE INC	TIRE REPAIR	29.60
32. REPCOLITE PAINTS INC	PARKING LOT PAINT	171.30
33. REPUBLIC SERVICES 240	TRASH	99.85
34. SAUGATUCK HARBOR INSURANCE AGENCY	INSURANCE	4,447.00
35. SIGNS NOW	SIGNS	595.50
36. SISTERS IN INK	SAFETY VEST LETTERING	286.26
	UNIFORMS	1,295.32
	TOTAL	<u>1,581.58</u>
37. SPENCER MANUFACTURING INC	2112	482.58
38. STANDARD	INSURANCE	499.53
39. VERIZON WIRELESS	CELL PHONES & MODEMS	485.03
	CELL PHONES & MODEMS	484.50
	TOTAL	<u>969.53</u>
40. WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
41. ZORO	LIFE JACKETS	906.70
	BATTERIES & PATCHES	88.49
	HOSE REEL & LABEL TAPE	387.63
	TOTAL	<u>1,382.82</u>

Vendor Name	Description	Amount
TOTAL - ALL VENDORS		84,078.09
<b>FUND TOTALS:</b>		
Fund 206 - FIRE FUND		84,078.09

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	07/31/2017	07/31/2017	MONTH 07/31/2017	NORMAL	ABNORMAL	BALANCE	% BDDT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL	ABNORMAL	USED		
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401.000	SAUGATUCK CITY	283,060.00	0.00	0.00	0.00	283,060.00	0.00	0.00	0.00
206-000-402.000	SAUGATUCK TOWNSHIP	576,070.00	0.00	0.00	0.00	576,070.00	0.00	0.00	0.00
206-000-403.000	DOUGLAS CITY	289,850.00	0.00	0.00	0.00	289,850.00	0.00	0.00	0.00
206-000-450.000	FIRE SERVICES	1,000.00	100.00	100.00	100.00	900.00	10.00	10.00	10.00
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00	600.00	600.00	600.00	4,400.00	12.00	12.00	12.00
206-000-465.000	COST RECOVERY	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00
206-000-560.000	GRANTS & DONATIONS	7,000.00	0.00	0.00	0.00	7,000.00	0.00	0.00	0.00
206-000-561.000	REGIONAL TRAINING CENTER	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-565.000	FINANCE/ LOANS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
206-000-665.000	INTEREST	750.00	0.00	0.00	0.00	750.00	0.00	0.00	0.00
206-000-685.000	SALES OF ASSETS	1,000.00	0.00	0.00	0.00	1,000.00	0.00	0.00	0.00
Total Dept 000		1,164,730.00	700.00	700.00	700.00	1,164,030.00	0.06	0.06	0.06
TOTAL REVENUES									
TOTAL REVENUES		1,164,730.00	700.00	700.00	700.00	1,164,030.00	0.06	0.06	0.06
Expenditures									
Dept 336-FIRE FUND									
206-336-702.000	BOARD SALARY	3,000.00	0.00	0.00	0.00	3,000.00	0.00	0.00	0.00
206-336-704.000	CHIEF SALARY	70,000.00	1,249.99	1,249.99	1,249.99	68,750.01	1.79	1.79	1.79
206-336-705.000	OFFICER SALARIES	10,300.00	0.00	0.00	0.00	10,300.00	0.00	0.00	0.00
206-336-708.000	CAREER FIREFIGHTER	184,381.00	2,680.93	2,680.93	2,680.93	181,700.07	1.45	1.45	1.45
206-336-709.000	OPERATIONAL WAGES	38,500.00	671.99	671.99	671.99	37,828.01	1.75	1.75	1.75
206-336-710.000	FIRE CALLS	45,000.00	0.00	0.00	0.00	45,000.00	0.00	0.00	0.00
206-336-711.000	MEDICAL CALLS	30,000.00	0.00	0.00	0.00	30,000.00	0.00	0.00	0.00
206-336-712.000	TRAINING	22,000.00	0.00	0.00	0.00	22,000.00	0.00	0.00	0.00
206-336-713.000	SPECIAL EVENTS	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
206-336-720.000	PAYROLL TAXES	33,000.00	352.11	352.11	352.11	32,647.89	1.07	1.07	1.07
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	77,100.00	8,709.39	8,709.39	8,709.39	68,390.61	11.30	11.30	11.30
206-336-722.000	WORKER COMP INSURANCE	30,000.00	5,213.25	5,213.25	5,213.25	24,786.75	17.38	17.38	17.38
206-336-723.000	RETIREMENT	50,000.00	696.95	696.95	696.95	49,303.05	1.39	1.39	1.39
206-336-727.000	OPERATING SUPPLIES	18,000.00	328.01	328.01	328.01	17,671.99	1.82	1.82	1.82
206-336-728.000	GAS & OIL	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00
206-336-730.000	PROFESSIONAL SERVICES	18,000.00	0.00	0.00	0.00	18,000.00	0.00	0.00	0.00
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	0.00	0.00	0.00	11,500.00	0.00	0.00	0.00
206-336-745.000	STATION TOOLS	2,500.00	0.00	0.00	0.00	2,500.00	0.00	0.00	0.00
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	205.22	205.22	205.22	6,194.78	3.21	3.21	3.21
206-336-751.000	PHONES	10,000.00	189.48	189.48	189.48	9,810.52	1.89	1.89	1.89
206-336-752.000	UTILITIES	12,000.00	99.85	99.85	99.85	11,900.15	0.83	0.83	0.83
206-336-759.000	HYDRANT MAINTENANCE	500.00	0.00	0.00	0.00	500.00	0.00	0.00	0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00	0.00	0.00	0.00	45,000.00	0.00	0.00	0.00
206-336-761.000	BOAT MAINTENANCE	10,000.00	6,084.76	6,084.76	6,084.76	3,915.24	60.85	60.85	60.85
206-336-762.000	RADIO & PAGER RFR	4,500.00	0.00	0.00	0.00	4,500.00	0.00	0.00	0.00
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	171.30	171.30	171.30	15,828.70	1.07	1.07	1.07
206-336-764.000	BUILDING SECURITY	7,800.00	0.00	0.00	0.00	7,800.00	0.00	0.00	0.00
206-336-767.000	DUES & SUBSCRIPTIONS	2,200.00	0.00	0.00	0.00	2,200.00	0.00	0.00	0.00
206-336-770.000	OFFICE EXPENSES	7,000.00	119.92	119.92	119.92	6,880.08	1.71	1.71	1.71
206-336-771.000	TECHNOLOGY	9,600.00	2,500.00	2,500.00	2,500.00	7,100.00	26.04	26.04	26.04
206-336-775.000	BUILDING INSPECTIONS	1,000.00	537.71	537.71	537.71	462.29	53.77	53.77	53.77
206-336-780.000	UNIFORMS	10,000.00	1,295.32	1,295.32	1,295.32	8,704.68	12.95	12.95	12.95
206-336-781.000	TURN OUT GEAR	8,500.00	0.00	0.00	0.00	8,500.00	0.00	0.00	0.00
206-336-785.000	EDUCATION	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00
206-336-791.000	MEDICAL SUPPLY	6,500.00	208.65	208.65	208.65	6,291.35	3.21	3.21	3.21

REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT  
 PERIOD ENDING 07/31/2017

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGD USED
		AMENDED BUDGET	NORMAL	07/31/2017	(ABNORMAL)	MONTH	(DECREASE)	INCREASE	07/31/2017	
Fund 206 - FIRE FUND										
Expenditures										
206-336-795.000	FIRE PREVENTION	8,000.00		236.35		236.35		7,763.65		2.95
206-336-796.000	PHYSICALS	8,000.00		0.00		0.00		8,000.00		0.00
206-336-805.000	REGIONAL TRAINING CENTER	0.00		0.00		0.00		0.00		0.00
206-336-815.000	GENERAL INSURANCE	20,000.00		10,989.00		10,989.00		9,011.00		54.95
206-336-861.000	TAX CHARGE BACK	500.00		0.00		0.00		500.00		0.00
206-336-975.000	LOAN PAYMENT	42,100.00		0.00		0.00		42,100.00		0.00
206-336-980.000	SMALL CAPITAL	24,000.00		7,024.00		7,024.00		16,976.00		29.27
206-336-985.000	LONG TERM CAPITAL	175,000.00		0.00		0.00		175,000.00		0.00
206-336-986.000	CAPITAL FUND TRANSFER	51,849.00		0.00		0.00		51,849.00		0.00
Total Dept 336-FIRE FUND		1,164,730.00		49,564.18		49,564.18		1,115,165.82		4.26
TOTAL EXPENDITURES		1,164,730.00		49,564.18		49,564.18		1,115,165.82		4.26
Fund 206 - FIRE FUND:										
TOTAL REVENUES		1,164,730.00		700.00		700.00		1,164,030.00		0.06
TOTAL EXPENDITURES		1,164,730.00		49,564.18		49,564.18		1,115,165.82		4.26
NET OF REVENUES & EXPENDITURES		0.00		(48,864.18)		(48,864.18)		48,864.18		100.00

User: Peter  
DB: Stfd

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDC
		AMENDED BUDGET	2016-17	06/30/2017	MONTH 06/30/2017	INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 206 - FIRE FUND									
Revenues									
Dept 000									
206-000-401.000	SAUGATUCK CITY	226,620.00	225,572.55		0.00			1,047.45	99.54
206-000-402.000	SAUGATUCK TOWNSHIP	466,485.00	466,360.58		0.00			124.42	99.97
206-000-403.000	DOUGLAS CITY	236,329.00	236,074.10		0.00			254.90	99.89
206-000-450.000	FIRE SERVICES	3,514.00	3,514.50		39.00			(0.50)	100.01
206-000-460.000	INSPECTION & PLAN REVIEW FEES	12,575.00	13,175.00		2,925.00			(600.00)	104.77
206-000-465.000	COST RECOVERY	19,777.00	19,776.27		0.00			0.73	100.00
206-000-560.000	GRANTS & DONATIONS	47,425.00	47,421.87		0.00			3.13	99.99
206-000-561.000	REGIONAL TRAINING CENTER	0.00	0.00		(16,675.00)			0.00	0.00
206-000-565.000	FINANCE/ LOANS	0.00	0.00		0.00			0.00	0.00
206-000-665.000	INTEREST	750.00	211.82		49.96			538.18	28.24
206-000-685.000	SALES OF ASSETS	950.00	950.00		0.00			0.00	100.00
Total Dept 000		1,014,425.00	1,013,056.69		(13,661.04)			1,368.31	99.87
TOTAL REVENUES		1,014,425.00	1,013,056.69		(13,661.04)			1,368.31	99.87
Expenditures									
Dept 336-FIRE FUND									
206-336-702.000	BOARD SALARY	2,550.00	2,490.00		390.00			60.00	97.65
206-336-704.000	CHIEF SALARY	65,100.00	65,090.84		8,750.01			9.16	99.99
206-336-705.000	OFFICER SALARIES	7,600.00	7,179.01		1,524.96			420.99	94.46
206-336-708.000	CAREER FIREFIGHTER	140,675.00	140,655.72		18,766.75			19.28	99.99
206-336-709.000	OPERATIONAL WAGES	61,200.00	60,559.82		9,674.26			640.18	98.95
206-336-710.000	FIRE CALLS	43,500.00	45,471.02		8,214.52			(1,971.02)	104.53
206-336-711.000	MEDICAL CALLS	27,000.00	27,671.98		5,101.98			(671.98)	102.49
206-336-712.000	TRAINING	22,300.00	21,480.00		3,220.00			820.00	96.32
206-336-713.000	SPECIAL EVENTS	8,800.00	8,862.40		485.50			(62.40)	100.71
206-336-720.000	PAYROLL TAXES	29,450.00	29,649.96		4,293.81			(199.96)	100.68
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	63,000.00	62,456.88		4,262.92			543.12	99.14
206-336-722.000	WORKER COMP INSURANCE	23,500.00	23,198.12		0.00			301.88	98.72
206-336-723.000	RETIREMENT	42,700.00	42,964.77		5,853.19			(264.77)	100.62
206-336-727.000	OPERATING SUPPLIES	15,300.00	16,070.22		1,530.51			(770.22)	105.03
206-336-728.000	GAS & OIL	10,000.00	8,616.97		812.63			1,383.03	86.17
206-336-730.000	PROFESSIONAL SERVICES	18,000.00	18,775.43		3,693.88			(775.43)	104.31
206-336-742.000	TESTING, REPAIR & REPLACEMENT	8,000.00	7,651.21		0.00			348.79	95.64
206-336-745.000	STATION TOOLS	1,500.00	1,457.13		228.89			42.87	97.14
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	8,980.91		2,654.70			(2,580.91)	140.33
206-336-751.000	PHONES	10,400.00	10,844.94		1,998.32			(444.94)	104.28
206-336-752.000	UTILITIES	11,500.00	11,342.61		1,531.07			157.39	98.63
206-336-759.000	HYDRANT MAINTENANCE	100.00	0.00		0.00			100.00	0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	46,500.00	47,135.15		968.54			(635.15)	101.37
206-336-761.000	BOAT MAINTENANCE	10,700.00	16,784.52		7,388.61			(6,084.52)	156.86
206-336-762.000	RADIO & PAGER R&R	4,500.00	4,161.53		0.00			338.47	92.48
206-336-763.000	BUILDING REPAIR & MAINTENANCE	24,000.00	23,927.03		6,235.30			72.97	99.70
206-336-764.000	BUILDING SECURITY	7,800.00	7,606.16		222.00			193.84	97.51
206-336-767.000	DUES & SUBSCRIPTIONS	2,900.00	2,855.74		445.00			44.26	98.47
206-336-770.000	OFFICE EXPENSES	7,500.00	7,700.43		975.75			(200.43)	102.67
206-336-771.000	TECHNOLOGY	5,700.00	5,171.47		0.00			528.53	90.73
206-336-775.000	BUILDING INSPECTIONS	300.00	288.80		30.50			11.20	96.27
206-336-780.000	UNIFORMS	7,000.00	6,311.67		91.05			688.33	90.17
206-336-781.000	TURN OUT GEAR	6,500.00	8,197.06		1,895.00			(1,697.06)	126.11
206-336-785.000	EDUCATION	10,100.00	11,684.38		2,264.45			(1,584.38)	115.69
206-336-791.000	MEDICAL SUPPLY	7,000.00	7,263.55		994.86			(263.55)	103.77

PERIOD ENDING 06/30/2017

GL NUMBER	DESCRIPTION	2016-17		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BGT USED
		AMENDED BUDGET	06/30/2017 NORMAL (ABNORMAL)	06/30/2017 NORMAL (ABNORMAL)	06/30/2017 INCREASE (DECREASE)	NORMAL	ABNORMAL	BALANCE		
Fund 206 - FIRE FUND										
Expenditures										
206-336-795.000	FIRE PREVENTION	8,000.00	8,055.24		1,390.67		(55.24)		100.69	
206-336-796.000	PHYSICALS	1,400.00	1,324.05		0.00		75.95		94.58	
206-336-805.000	REGIONAL TRAINING CENTER	0.00	0.00		(1,431.50)		0.00		0.00	
206-336-815.000	GENERAL INSURANCE	7,262.00	7,262.00		0.00		0.00		100.00	
206-336-861.000	TAX CHARGE BACK	500.00	259.94		0.00		240.06		51.99	
206-336-975.000	LOAN PAYMENT	42,063.00	42,062.92		0.00		0.08		100.00	
206-336-980.000	SMALL CAPITAL	47,250.00	47,650.60		500.00		(400.60)		100.85	
206-336-985.000	LONG TERM CAPITAL	187,683.00	188,365.33		26,833.78		(682.33)		100.36	
206-336-986.000	CAPITAL FUND TRANSFER	0.00	0.00		0.00		0.00		0.00	
Total Dept 336-FIRE FUND		1,053,233.00	1,065,537.51		131,791.91		(12,304.51)		101.17	
TOTAL EXPENDITURES		1,053,233.00	1,065,537.51		131,791.91		(12,304.51)		101.17	
Fund 206 - FIRE FUND:										
TOTAL REVENUES		1,014,425.00	1,013,056.69		(13,661.04)		1,368.31		99.87	
TOTAL EXPENDITURES		1,053,233.00	1,065,537.51		131,791.91		(12,304.51)		101.17	
NET OF REVENUES & EXPENDITURES		(38,808.00)	(52,480.82)		(145,452.95)		13,672.82		135.23	



7A

Policy Statement of the Saugatuck Township Fire District  
Regarding the Imposition of Assessable Costs

1. The Saugatuck Township Fire District (“District”) is an intergovernmental undertaking whereby the City of Saugatuck, the City of the Village of Douglas and Saugatuck Township (collectively, “Communities”) work cooperatively to afford fire protection and other emergency services.
2. The District is governed by a Fire Board comprised of individuals appointed from the local constituent governments and their appointees (“Board”).
3. Relative to fire protection and the provision of emergency services, the Communities have each previously adopted, consistent with Michigan law, an identical cost recovery ordinance.
4. Under each ordinance, assessable costs of the District may be charged to and collected from responsible parties under identified circumstances, as those phrases and terms are defined in the ordinances.
5. Further, each ordinance provides that the Fire Chief or another Board designee is responsible to determine the District’s assessable costs and what percentage, if any, is to be charged to a responsible party.
6. Further, each ordinance sets forth an appeal process for the District’s assessable costs, which appeal is, ultimately, to the Board, the body with recognized and particular expertise.
7. To better clarify the scope and analysis that the Fire Chief or his/her designee is to utilize in making assessable cost determinations against a potentially responsible party, and to enhance transparency between and among the constituent members of the District, the Board hereby adopts the following policies to guide the Fire Chief or his/her designee.
8. In conducting the review of potentially assessable costs and whether those costs, in whole or in part, ought to be charged, the Fire Chief or his/her designee shall consider factors including the following:
  - A. The express language in the relevant jurisdiction’s Cost Recovery Ordinance.
  - B. To the extent supported by the ordinances, the degree to which the costs for labor, equipment, administration and similar expenses are consistent with the recognized costs and fees charged by other local units of government and/or their emergency service agencies.
  - C. Whether the proposed assessable costs are consistent with the charges imposed for incidents in other constituent members of the District.

7A

D. Whether the potentially responsible party(ies) have been found guilty, responsible or at fault for a crime, municipal civil infraction, or civil infraction associated with the incident from which the assessable costs arise.

E. Whether the assessable costs arise out of an offense prescribed by Chapter X of the Michigan Penal Code, Act 328 of the Public Acts of 1931, as amended.

F. Whether the amount of time invested by the District in terms of personnel and equipment is reasonable in relation to other responses handled by the District.

G. The extent to which third-party fire and emergency service providers were necessary to address and contain the incident.

H. The degree to which the assessable costs included by the District were beyond the control of the potentially responsible party and could not have been reasonably anticipated.

I. Whether the imposition of assessable costs would be consistent with the purpose, scope and objectives of the underlying Cost Recovery Ordinance.

9. None of the factors shall be deemed to control the determination of the Fire Chief or his/her designee and a balancing of circumstances and interests shall be undertaken in each situation; provided, however, that in no event may assessable costs be charged where not supported by the relevant Cost Recovery Ordinance.

10. Consistent with the Communities' ordinances, all individual decisions and determinations regarding the imposition of assessable costs shall be the sole responsibility of the Fire Chief or his/her designee.

11. Nothing herein shall be construed to limit the right of any person to appeal an assessment of costs under the relevant ordinance as otherwise authorized by and consistent with the provisions of the that ordinance.

The above Policy Statement was adopted by the Board of the Saugatuck Township Fire District on the \_\_\_\_ days of \_\_\_\_\_, 2017, the vote being as follows:

YEAS: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_, Secretary  
Saugatuck Township Fire District

*Emergency assistance.* "Emergency assistance" means any response by medical, public safety, police, fire or civil defense services to respond to an emergency incident.

(4)

*Emergency incident.* "Emergency incidents" include the following:

- a. Excessive requests for emergency assistance;
- b. A false alarm;
- c. A hazardous material incident or emergency;
- d. An illegal fire;
- e. Threats of harm;
- f. A structure demolition or utility line failure;
- g. Water rescue attempts; or
- h. Any other incident where emergency medical, public safety, police, fire or civil defense services are necessary.

(5)

*Excessive request for emergency assistance.* "Excessive request" means any request for emergency assistance made for a particular location or premises if emergency assistance has been provided to that location or premises more than five times in the preceding 30 days.

(6)

*False alarm.* "False alarm" means the intentional or non-intentional activation of an automated or manual device which was designed to request of summon emergency assistance when there was no need for emergency assistance, and any request for emergency assistance when the requesting person or entity knew or should have known that there was no actual need for such assistance. The determination that there was no actual need for emergency assistance shall be made by the chief of the fire district or by the most senior official of the fire district responding to the false alarm. A false alarm shall not include any response to a request for emergency assistance which was caused by an act of God.

(7)

*Hazardous materials.* "Hazardous materials" means any explosive, pyrotechnic, compressed gas, flammable liquid, flammable solid, combustible liquid, oxidizing material, poisonous gas, poisonous liquid, poisonous solid, etiological material, radioactive material, corrosive material or liquefied petroleum gas and also includes, but is not limited to, any of the following:

- a.

Any material listed in the list of toxic pollutants found in 40 CFR 401.15 et seq., as amended, or under any other federal law or regulations;

b.

Any material regulated as a class A or class B explosive by the United States Department of Transportation, pursuant to 49 CFR 173.5;

c.

Any flammable liquid or solid regulated by the United States Department of Transportation, pursuant to 49 CFR 171.1 et seq.;

d.

Any material designated as a hazardous material by the Secretary of the United States Department of Transportation through regulations found at 49 CFR 171.1 et seq.;

e.

Any material deemed a "hazardous substance" as defined by 1994 PZ 451, Part 207, Subsection 20101(n), MCL 324.20101(n);

f.

Any material designed a hazardous material by state or federal law or regulations;

g.

Any hazardous chemical substance or mixture with respect to which the Administrator of the Environmental Protection Agency has taken action pursuant to section 7 of the Toxic Substance Control Act; and

h.

Any otherwise nonhazardous material which becomes a potential hazard to vehicular or pedestrian traffic.

(8)

*Hazardous material incident or emergency.* "Hazardous material incident or emergency" means any occurrence, incident, activity, accident or emergency where a release of hazardous materials occurs or is reasonably imminent, as determined by the chief of the fire district or the most senior official of the fire district responding to the incident.

(9)

*Illegal fire.* "Illegal fire" means a fire set or determined to have been set in violation of a federal, state or local law and shall include an arson fire and a fire set in violation of a "no burning" ban or order. An illegal fire does not include a fire caused by an act of God.

(10)

*Release.* "Release" means any actual or threatened spilling, leaking, pumping, pouring, emitting, emptying, discharging, injecting, leaching, dumping or disposing into the environment, including but not limited to the air, soil, groundwater and surface water.

(11)

*Responsible party.* "Responsible party" means any individual, firm, corporation, association, partnership, government entity or other entity responsible for an emergency incident or assistance or any owner, tenant, occupant or party in control of real and personal property from which, onto which or related to which there is an emergency incident or assistance and their heirs, estates, successors and assigns.

(12)

*Structure demolition.* "Structure demolition" means the tearing down of a structure damaged by fire which must in the opinion of the chief of the fire district or the most senior official of the fire district responding to the incident be promptly demolished following the fire to protect public safety.

(13)

*Threat of harm.* "Threat of harm" means the verbal or written threat of physical harm to oneself, another, or another's property which if carried out would be a violation of federal, state or local law.

(14)

*Utility line failure.* "Utility line failure" means the disabling of any transmission or service line, cable, conduit, pipeline, wire or the like used to provide, collect or transport electricity, natural gas, communication or electronic signals, or water, sanitary or storm sewage if the owner or party responsible for the maintenance of such utility line does not respond within one hour to a request to repair or correct such failure.

(15)

*Vehicle.* "Vehicle" means any motorized or self-propelled means of transportation including, but not limited to, automobiles, ATV's, railroad engines and other cars, boats, helicopters, planes, and/or other aircraft, and all trailers, vehicles, or other appurtenances attached to any vehicle.

(16)

*Water rescue.* "Water rescue" means any emergency incident on a body of water where emergency medical, public safety, police, fire or civil defense services are necessary. Bodies of water include rivers, lakes, streams, impoundments, estuaries, springs, wells, or other collectors/collections of water.

(Ord. No. 2008-05, § 1, 12-3-2008)