



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – January 15th, 2018

AGENDA

1. Call to Order / Roll Call:
2. Approval of Agenda (*additions / deletions*):
3. **Swearing in and welcome new Fireboard Members**
 1. **Chris Roerig**
 2. **Aaron Miller**
4. Approval of Minutes:
 - A. **December 18th, 2017**
5. Public Comment on Agenda Items Only (Limit 3 minutes):
6. Request for Payment:
 - a. **Account Payables**
 - b. **Financial Report**
7. Fire Chief Comments:
 - A. **2017 Year End Statistic Review**
 - B. **Incident Reports / Calls to Date / Overlapping Calls**
 - C. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade – Ice and Winter Safety**
 2. **8 West Center St. – Gas Meter Protection**
 - D. **Live Fire Training Facility Update**
 1. **Awaiting Fennville Fire Board Approval**
 2. **Finalizing Interlocal Agreement**
 - E. **Grant Updates**
 1. **FEMA AFG Grant – Pending Approval under new business will be submitted by 1/31/2018.**
 - F. **Genesis E-force Extrication Tools – Officer's Appreciation for Run #2018003**
8. Unfinished Business:
 - A. **Fire Code Board of Appeals - Update**
 - B. **Township IFC Discussion**
9. New Business:
 - A. **FEMA AFG Grant – 2019 Fiscal Year - 5% Match Approval - \$7,210.00 – Roll Call Vote**
10. Correspondence:
 - A. **Review of a Complaint against a public official, employee or staff**
11. Public Comments: (Limit 3 minutes):
12. Fire Board Comments:
13. Adjournment:

NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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STATE OF MICHIGAN,

County of Allegan

I do solemnly swear that I will support the Constitution of the United States and the Restated Rules and Bylaws of the Saugatuck Township Fire District. I will faithfully discharge the duties as Fire Administrative Board Member and shall serve without bias and not favor one governmental unit over another. I shall be primarily interested in providing the best possible fire protection to the District, while always seeking the most efficient use of tax monies, according to the best of my ability.

Signature

Date



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FIRE DISTRICT BOARD MEETING

4:00pm – December 18th, 2017

DRAFT MINUTES

1. Call to Order / Roll Call: **Meeting called to order at 4:03pm by J. Verplank**
Present: E. Beckman, M. Starring, J. Verplank, S. Phelps
Absent with notice: K. Mooradian
Also Present: Chief Greg Janik, P. Stanislawski
2. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Beckman, 2nd by Starring to approve the agenda including the addition of 5a. Budget Adjustment. All approve, motion carries unanimously.**
3. Approval of Minutes:
 - A. November 20th, 2017
 - a. **Motion by Phelps, 2nd by Beckman to approve the minutes as presented. All approve, motion carries unanimously.**
4. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
5. Request for Payment:
 - a. **Budget Adjustment**
 - i. **Motion by Phelps, 2nd by Beckman to approve the Budget Adjustment JE 74. All approve, motion carries unanimously.**
 - b. **Account Payables**
 - i. **Motion by Beckman, 2nd by Phelps to pay the invoices in the amount of \$75,435.84. All approve, motion carries unanimously.**
 - c. **Financial Report**
 - i. **Financial Report was reviewed by P. Stanislawski.**
6. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - i. **Incident Report Statistics were reviewed. 756 calls year to date for 2017.**
 - ii. **5:42 – average response time year to date.**
 - iii. **84% of Structure Fires are Residential Dwellings.**
 - B. **Community Risk Reduction**
 1. **Douglas Elementary School – 360 PreK-5th Grade – Close Your Door Campaign**
 - C. **Live Fire Training Facility Update**
 1. **Donation Awarded - Steel Material, Paint Supplies, and Painting Labor from L.P. Padnos Inc.**
 2. **Awaiting final quotes from vendors.**
 - D. **Grant Updates**
 1. **MMRMA Payment Received \$2,500 for Thermal Imaging Camera**
 - E. **Certifications / Recognitions**
 1. **Proclamations from Douglas and Saugatuck**
 2. **2016 Life Safety Achievement Award**
 3. **Brent VanOss – NFPA Fire Inspector 1**
 4. **Chris Mantels –Hood Suppression System Inspector**
 5. **Greg Janik – State House of Representative – Recognition Letter**
 6. **Chris Mantels - State House of Representative – Recognition Letter**



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7. Unfinished Business:

A. Blue Star Trail – Flashing Beacons – Install Completed on 12/15/2017

B. Township IFC Discussion/Update

i. M. Starring updated the board on the 12/5/17 meeting with R. McIlwaine, S. Kushion, J. Phillips, M. Starring, K. Mooradian, & Chief Janik.

II. Discussion ensued about what the next steps are.

III. Discussion to wait until both Saugatuck Township and City of Douglas fill their vacant Fire Board seats before making any further decisions.

8. New Business:

A. 2018 Fire District Administrative Board Schedule of Meetings – Roll Call Vote

Motion by Beckman, 2nd by Phelps to approve the 2018 Fire District Fire Board Schedule of Meetings.

YEAS: Beckman, Starring, Verplank, Phelps

NEAS: None

ABSENT: Mooradian

Motion passes 4:0

B. International Fire Code – Board of Appeals – Roll Call Vote

Motion by Phelps, 2nd by Starring to approve the Board of Appeals, and request each of the three government entities to approve the new language.

YEAS: Beckman, Starring, Verplank, Phelps

NEAS: None

ABSENT: Mooradian

Motion passes 4:0

9. Correspondence:

A. Roy McIlwaine Resignation

i. The Fire Board thanks Roy McIlwaine for his years of service.

ii. Discussion ensued about finding replacements for the vacant Fire Board seats.

10. Public Comments: (Limit 3 minutes): None

11. Fire Board Comments:

A. Thank you to Kathy, Marilyn, and Roy for working with the Township to try and fix the IFC.

12. Adjournment: Meeting adjourned at 5:13pm

NOTICE

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01/12/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/19/2017 - 01/15/2018				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
12/21/2017	19645	TREDROC TIRE SERVICES LLC	2112 TIRES	3,183.92
12/21/2017	19646	TRADEMASTER INC	MOBILE EYES SOFTWARE	2,266.00
12/28/2017	19647	PRIORITY HEALTH	HEALTH INSURANCE	2,245.68
12/29/2017	DD1640(A)	BETTS, MICHAEL	PAYROLL	908.42
12/29/2017	DD1641(A)	JANIK, GREG	PAYROLL	1,883.18
12/29/2017	DD1642(A)	MANTELS, CHRISTOPHER	PAYROLL	1,436.90
12/29/2017	DD1643(A)	MILESKEWICZ, JOHN	PAYROLL	946.61
12/29/2017	DD1644(A)	VAN OSS, BRENT	PAYROLL	1,609.11
12/29/2017	EFT413(E)	457 MERS	PAYROLL	1,042.61
12/29/2017	EFT414(E)	MISDU	PAYROLL	217.86
12/29/2017	EFT415(E)	IRS	PAYROLL	2,538.92
12/29/2017	EFT416(E)	MERS	PAYROLL	3,553.56
12/29/2017	EFT417(E)	STATE OF MICHIGAN	PAYROLL	1,627.44
12/31/2017	962(E)	FIRST BANKCARD	BOAT	497.95
01/11/2018	DD1645(A)	BECKMAN, ERIC	PAYROLL	25.82
01/11/2018	DD1646(A)	BEEK, HEATHER	PAYROLL	232.33
01/11/2018	DD1647(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,162.41
01/11/2018	DD1648(A)	BETTS, MICHAEL	PAYROLL	714.02
01/11/2018	DD1649(A)	BLATT, DAVID	PAYROLL	723.51
01/11/2018	DD1650(A)	BLOK, MICHAEL	PAYROLL	309.71
01/11/2018	DD1651(A)	BRUNSTING, JESSICA	PAYROLL	190.33
01/11/2018	DD1652(A)	DORNBUSH, JEFFREY	PAYROLL	20.00
01/11/2018	DD1653(A)	DORNBUSH, KALEIGH	PAYROLL	373.74
01/11/2018	DD1654(A)	ENGLAND, MICHAEL	PAYROLL	130.86
01/11/2018	DD1655(A)	GARGANO, CHRISTINE	PAYROLL	244.60
01/11/2018	DD1656(A)	GARGANO, MARK	PAYROLL	340.17
01/11/2018	DD1657(A)	GROENDYKE, BRET	PAYROLL	130.64
01/11/2018	DD1658(A)	KERRIDGE, ADAM	PAYROLL	70.64
01/11/2018	DD1659(A)	KIRCHERT, ERIK	PAYROLL	248.09
01/11/2018	DD1660(A)	MANTELS, CHRISTOPHER	PAYROLL	29.69
01/11/2018	DD1661(A)	MC ARTHUR, JOHN	PAYROLL	51.28
01/11/2018	DD1662(A)	MEISTE, JAMES	PAYROLL	251.13
01/11/2018	DD1663(A)	MEYER, KYLE	PAYROLL	829.40
01/11/2018	DD1664(A)	MILESKEWICZ, JOHN	PAYROLL	361.10
01/11/2018	DD1665(A)	MOKMA, WAYNE	PAYROLL	119.15
01/11/2018	19648	PHELPS, DONALD	PAYROLL	26.42
01/11/2018	DD1666(A)	REWA, LANDON	PAYROLL	395.53
01/11/2018	DD1667(A)	SEYMOUR, SCOTT	PAYROLL	142.92
01/11/2018	DD1668(A)	STARRING, LINUS	PAYROLL	651.99
01/11/2018	DD1669(A)	STARRING, MARILYN	PAYROLL	26.12
01/11/2018	STUB57(A)	STURM, ELLIOTT	PAYROLL	0.00
01/11/2018	DD1670(A)	VAN AUKEN, LAUREL	PAYROLL	221.52
01/11/2018	DD1671(A)	VAN OSS, BRENT	PAYROLL	116.57
01/11/2018	DD1672(A)	VERPLANK, JANE	PAYROLL	26.42
01/11/2018	EFT418(E)	457 MERS	PAYROLL	1,874.90
01/11/2018	EFT419(E)	MISDU	PAYROLL	387.42

01/12/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 12/19/2017 - 01/15/2018				
Check Date	Check	Vendor Name	Description	Amount
01/12/2018	DD1673(A)	BETTS, MICHAEL	PAYROLL	908.41
01/12/2018	DD1674(A)	JANIK, GREG	PAYROLL	1,883.18
01/12/2018	DD1675(A)	MANTELS, CHRISTOPHER	PAYROLL	1,436.90
01/12/2018	DD1676(A)	MILESKIEWICZ, JOHN	PAYROLL	946.62
01/12/2018	DD1677(A)	VAN OSS, BRENT	PAYROLL	1,609.11
01/12/2018	EFT420(E)	457 MERS	PAYROLL	1,042.61
01/12/2018	EFT421(E)	MISDU	PAYROLL	217.86
01/12/2018	EFT422(E)	IRS	PAYROLL	5,042.43
01/15/2018	963(E)	COMCAST	TELEPHONES & INTERNET	195.60
01/15/2018	964(E)	CONSUMERS ENERGY	BOAT DOCK	90.90
01/15/2018	965(E)	CONSUMERS ENERGY	FIRE BUILDING	463.32
01/15/2018	966(E)	FIRST BANKCARD	IFC DUES	6,595.10
01/15/2018	967(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNT	1,250.00
01/15/2018	968(E)	KAL LAKE SEWER WATER	WATER	99.12
01/15/2018	969(E)	MENARDS	MAINTENANCE BUILDING & EQUIPMENT	703.99
01/15/2018	970(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	424.11
01/15/2018	971(E)	PRIORITY HEALTH	HEALTH INSURANCE	656.80
01/15/2018	972(E)	REPUBLIC SERVICES 240	TRASH	56.00
01/15/2018	973(E)	STATE OF MICHIGAN	PAYROLL TAX	60.00
01/15/2018	974(E)	VERIZON WIRELESS	CELL PHONES & MODEMS	484.92
01/15/2018	19649	DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL	1,692.30
01/15/2018	19650	IHLE AUTO PARTS	TRUCK MAINTENANCE	443.43
01/15/2018	19651	I.T. RIGHT	COMPUTER SERVICES	783.00
01/15/2018	19652	STEWART SIGNS	LED SIGN	9,171.00
01/15/2018	19653	CITY OF GRAND RAPIDS	LIVE FIRE TRAINING CENTER	5,000.00
01/15/2018	19654	NFPA	EDUCATION	138.60
01/15/2018	19655	OVERISEL LUMBER CO	SUPPLIES	102.29
01/15/2018	19656	RATHCO	911 SIGNS	176.21
01/15/2018	19657	STANDARD	INSURANCE	499.53
01/15/2018	19658	ZORO	CHECK VALVE	896.79
01/15/2018	975(A)	APPLIED IMAGING	COPIER	100.45
01/15/2018	976(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	670.00
01/15/2018	977(A)	COUNTRYSIDE ELECTRIC INC	LED SIGN ELECTRIC	2,419.81
01/15/2018	978(A)	FRIS OFFICE	OFFICE SUPPLIES	423.95
01/15/2018	979(A)	GREG JANIK	FIRE EXT	174.62
01/15/2018	980(A)	KNOX COMPANY	KNOX BOX	592.00
01/15/2018	981(A)	MOTOROLA SOLUTIONS INC	CABLE	920.00
01/15/2018	982(A)	LORRIE PASTOOR	CLEANING	160.00
01/15/2018	983(A)	PRAXAIR	CYLINDER RENTAL	92.22
01/15/2018	984(A)	RESCUE RESOURCES LLC	HYDRAULIC HOSES	1,987.00
01/15/2018	985(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
Total of 87 Checks:				85,044.77
Less 0 Void Checks:				0.00
Total of 87 Disbursements:				85,044.77

Vendor Name	Description	Amount
1. APPLIED IMAGING		
	COPIER	100.45
2. BLOOM SLUGGETT MORGAN		
	LEGAL FEES	670.00
3. CITY OF GRAND RAPIDS		
	LIVE FIRE TRAINING CENTER	5,000.00
4. COMCAST		
	TELEPHONES & INTERNET	195.60
5. CONSUMERS ENERGY		
	BOAT DOCK	90.90
	FIRE BUILDING	463.32
	TOTAL	554.22
6. COUNTRYSIDE ELECTRIC INC		
	LED SIGN ELECTRIC	712.50
	BUILDING REPAIRS	1,707.31
	TOTAL	2,419.81
7. DUNES VIEW KWIK SHOP INC		
	GASOLINE & DIESEL	924.92
	GASOLINE & DIESEL	767.38
	TOTAL	1,692.30
8. FIRST BANKCARD		
	BOAT	497.95
	ACTIVE 911	473.36
	UNIFORMS, SUPPLIES & TRAINING	1,211.71
	TOOLS, TRAINING & SUPPLIES	4,724.53
	OFFICE SUPPLIES	50.50
	IFC DUES	135.00
	TOTAL	7,093.05
9. FRIS OFFICE		
	OFFICE SUPPLIES	423.95
10. GREG JANIK		
	FIRE EXT	174.62
11. HEALTH SAVINGS ACCOUNT		
	HEALTH SAVINGS ACCOUNT	1,250.00
12. I.T. RIGHT		
	COMPUTER SERVICES	783.00
13. IHLE AUTO PARTS		
	TRUCK MAINTENANCE	443.43
14. KAL LAKE SEWER WATER		
	WATER	99.12
15. KNOX COMPANY		
	KNOX BOX	592.00
16. LORRIE PASTOOR		
	CLEANING	160.00
17. MENARDS		
	MAINTENANCE BUILDING & EQUIPMENT	703.99
18. MICHIGAN GAS UTILITIES		
	NATURAL GAS	424.11
19. MOTOROLA SOLUTIONS INC		
	RADIO BATTERY	852.00
	CABLE	68.00
	TOTAL	920.00
20. NFPA		
	EDUCATION	138.60
21. OVERISEL LUMBER CO		

Vendor Name	Description	Amount
	SUPPLIES	102.29
22. PRAXAIR		
	CYLINDER RENTAL	92.22
23. PRIORITY HEALTH		
	HEALTH INSURANCE	2,245.68
	HEALTH INSURANCE	656.80
	TOTAL	2,902.48
24. RATHCO		
	911 SIGNS	176.21
25. REPUBLIC SERVICES 240		
	TRASH	56.00
26. RESCUE RESOURCES LLC		
	HYDRAULIC HOSES	1,987.00
27. STANDARD		
	INSURANCE	499.53
28. STATE OF MICHIGAN		
	PAYROLL TAX	60.00
29. STEWART SIGNS		
	LED SIGN	9,171.00
30. TRADEMASTER INC		
	MOBILE EYES SOFTWARE	2,266.00
31. TREDROC TIRE SERVICES LLC		
	2112 TIRES	3,183.92
32. VERIZON WIRELESS		
	CELL PHONES & MODEMS	484.92
33. WEST MICHIGAN UNIFORM		
	SHOP TOWELS	48.00
34. ZORO		
	ROLLING LADDER	862.97
	CHECK VALVE	33.82
	TOTAL	896.79
TOTAL - ALL VENDORS		45,764.61
FUND TOTALS:		
Fund 206 - FIRE FUND		40,764.61
Fund 210 - REGIONAL TRAINING CENTER		5,000.00

User: Peter

DB: Stfd

PERIOD ENDING 01/31/2018

		2017-18	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 01/31/2018	BALANCE	% BDGT
				INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	283,060.00	158,110.35	71,927.35	124,949.65	55.86
206-000-402.000	SAUGATUCK TOWNSHIP	576,070.00	338,553.26	250,793.19	237,516.74	58.77
206-000-403.000	DOUGLAS CITY	289,850.00	100,838.72	71,789.19	189,011.28	34.79
206-000-450.000	FIRE SERVICES	1,000.00	898.37	230.00	101.63	89.84
206-000-460.000	INSPECTION & PLAN REVIEW FEES	5,000.00	3,875.00	150.00	1,125.00	77.50
206-000-465.000	COST RECOVERY	5,500.00	5,430.25	0.00	69.75	98.73
206-000-560.000	GRANTS & DONATIONS	49,000.00	48,378.05	0.00	621.95	98.73
206-000-665.000	INTEREST	1,750.00	1,308.78	0.00	441.22	74.79
206-000-685.000	SALES OF ASSETS	2,700.00	2,700.00	0.00	0.00	100.00
Total Dept 000		1,213,930.00	660,092.78	394,889.73	553,837.22	54.38
TOTAL REVENUES		1,213,930.00	660,092.78	394,889.73	553,837.22	54.38
Expenditures						
Dept 336-FIRE FUND						
206-336-702.000	BOARD SALARY	3,000.00	1,305.00	120.00	1,695.00	43.50
206-336-704.000	CHIEF SALARY	70,000.00	36,250.02	2,692.31	33,749.98	51.79
206-336-705.000	OFFICER SALARIES	10,300.00	3,374.92	595.82	6,925.08	32.77
206-336-708.000	CAREER FIREFIGHTER	184,381.00	94,523.33	7,064.80	89,857.67	51.27
206-336-709.000	OPERATIONAL WAGES	38,500.00	25,725.95	4,117.00	12,774.05	66.82
206-336-710.000	FIRE CALLS	45,000.00	26,480.50	2,972.00	18,519.50	58.85
206-336-711.000	MEDICAL CALLS	30,000.00	16,060.00	1,712.00	13,940.00	53.53
206-336-712.000	TRAINING	22,000.00	11,095.20	1,710.00	10,904.80	50.43
206-336-713.000	SPECIAL EVENTS	10,000.00	7,113.00	0.00	2,887.00	71.13
206-336-720.000	PAYROLL TAXES	33,000.00	17,412.31	1,718.83	15,587.69	52.76
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	77,100.00	45,297.17	3,106.33	31,802.83	58.75
206-336-722.000	WORKER COMP INSURANCE	30,000.00	20,720.44	0.00	9,279.56	69.07
206-336-723.000	RETIREMENT	50,000.00	25,761.46	2,125.07	24,238.54	51.52
206-336-727.000	OPERATING SUPPLIES	18,000.00	7,623.41	1,764.06	10,376.59	42.35
206-336-728.000	GAS & OIL	10,000.00	4,642.43	1,866.17	5,357.57	46.42
206-336-730.000	PROFESSIONAL SERVICES	18,000.00	13,108.15	830.00	4,891.85	72.82
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	2,673.77	0.00	8,826.23	23.25
206-336-745.000	STATION TOOLS	2,500.00	2,498.21	1,865.48	1.79	99.93
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	925.17	401.45	5,474.83	14.46
206-336-751.000	PHONES	10,000.00	5,327.99	826.57	4,672.01	53.28
206-336-752.000	UTILITIES	12,000.00	5,740.10	1,133.45	6,259.90	47.83
206-336-759.000	HYDRANT MAINTENANCE	500.00	0.00	0.00	500.00	0.00
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	45,000.00	21,189.50	1,296.99	23,810.50	47.09
206-336-761.000	BOAT MAINTENANCE	30,000.00	25,228.83	0.00	4,771.17	84.10
206-336-762.000	RADIO & PAGER R&R	6,500.00	3,945.76	920.00	2,554.24	60.70
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	7,916.24	3,224.56	8,083.76	49.48
206-336-764.000	BUILDING SECURITY	4,000.00	444.00	0.00	3,556.00	11.10
206-336-767.000	DUES & SUBSCRIPTIONS	2,200.00	365.00	135.00	1,835.00	16.59
206-336-770.000	OFFICE EXPENSES	7,000.00	3,907.79	560.40	3,092.21	55.83
206-336-771.000	TECHNOLOGY	9,600.00	8,283.51	3,048.56	1,316.49	86.29
206-336-775.000	BUILDING INSPECTIONS	1,000.00	999.71	462.00	0.29	99.97
206-336-780.000	UNIFORMS	10,000.00	9,457.64	642.37	542.36	94.58
206-336-781.000	TURN OUT GEAR	8,500.00	1,214.77	0.00	7,285.23	14.29
206-336-785.000	EDUCATION	15,000.00	8,356.05	555.96	6,643.95	55.71
206-336-791.000	MEDICAL SUPPLY	6,500.00	3,713.63	0.00	2,786.37	57.13
206-336-795.000	FIRE PREVENTION	14,500.00	13,510.91	176.21	989.09	93.18
206-336-796.000	PHYSICALS	8,000.00	6,445.37	0.00	1,554.63	80.57

User: Peter

DB: Stfd

PERIOD ENDING 01/31/2018

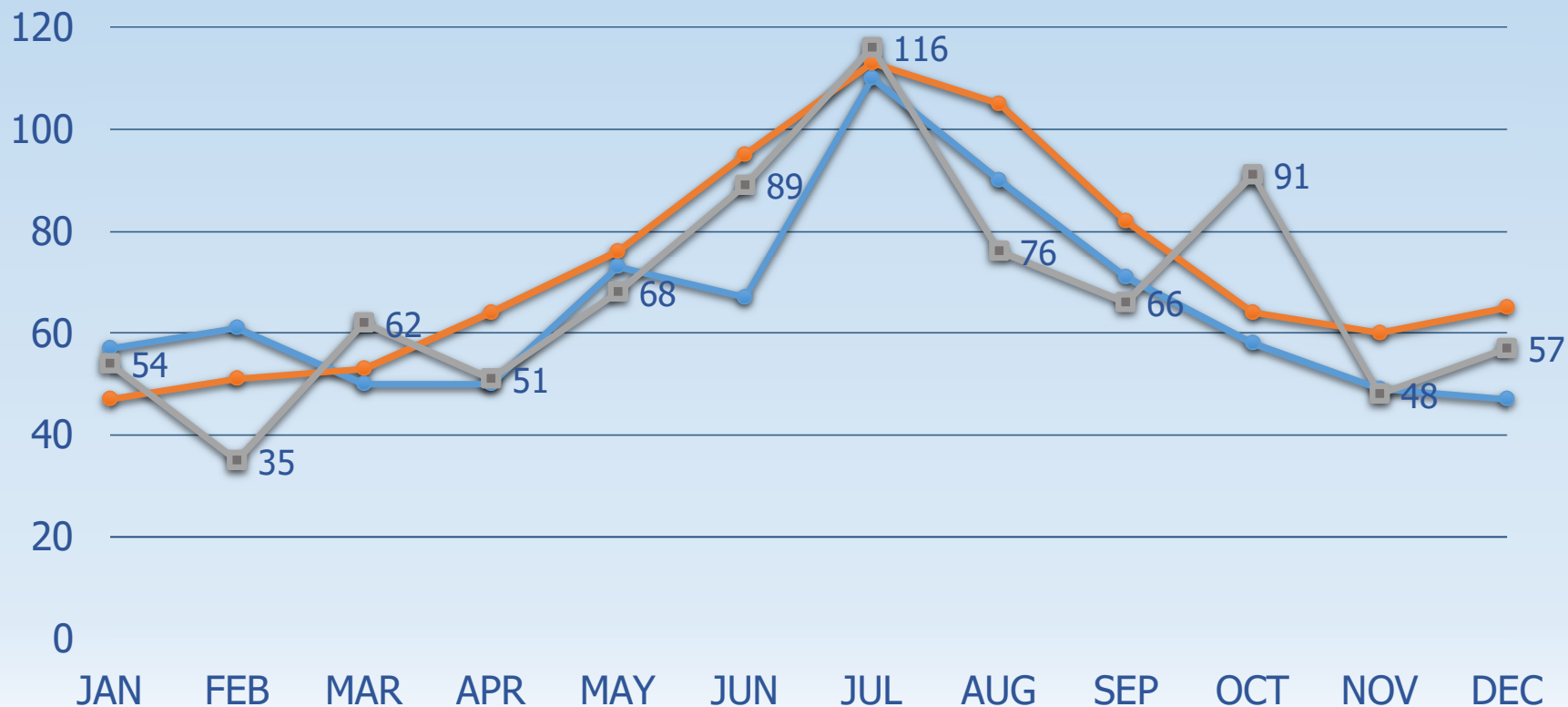
GL NUMBER	DESCRIPTION	2017-18	YTD BALANCE	ACTIVITY FOR		AVAILABLE		% BDGT USED		
		AMENDED BUDGET	01/31/2018 NORMAL (ABNORMAL)	MONTH 01/31/2018 INCREASE (DECREASE)	NORMAL (ABNORMAL)					
Fund 206 - FIRE FUND										
Expenditures										
206-336-815.000	GENERAL INSURANCE	20,000.00	13,762.00	0.00		6,238.00		68.81		
206-336-861.000	TAX CHARGE BACK	500.00	53.43	0.00		446.57		10.69		
206-336-975.000	LOAN PAYMENT	42,100.00	0.00	0.00		42,100.00		0.00		
206-336-980.000	SMALL CAPITAL	24,000.00	23,904.56	0.00		95.44		99.60		
206-336-985.000	LONG TERM CAPITAL	199,500.00	114,449.36	10,475.50		85,050.64		57.37		
206-336-986.000	CAPITAL FUND TRANSFER	51,849.00	0.00	0.00		51,849.00		0.00		
Total Dept 336-FIRE FUND		1,213,930.00	640,806.59	58,118.89		573,123.41		52.79		
TOTAL EXPENDITURES		1,213,930.00	640,806.59	58,118.89		573,123.41		52.79		
Fund 206 - FIRE FUND:										
TOTAL REVENUES		1,213,930.00	660,092.78	394,889.73		553,837.22		54.38		
TOTAL EXPENDITURES		1,213,930.00	640,806.59	58,118.89		573,123.41		52.79		
NET OF REVENUES & EXPENDITURES		0.00	19,286.19	336,770.84		(19,286.19)		100.00		

PERIOD ENDING 01/31/2018

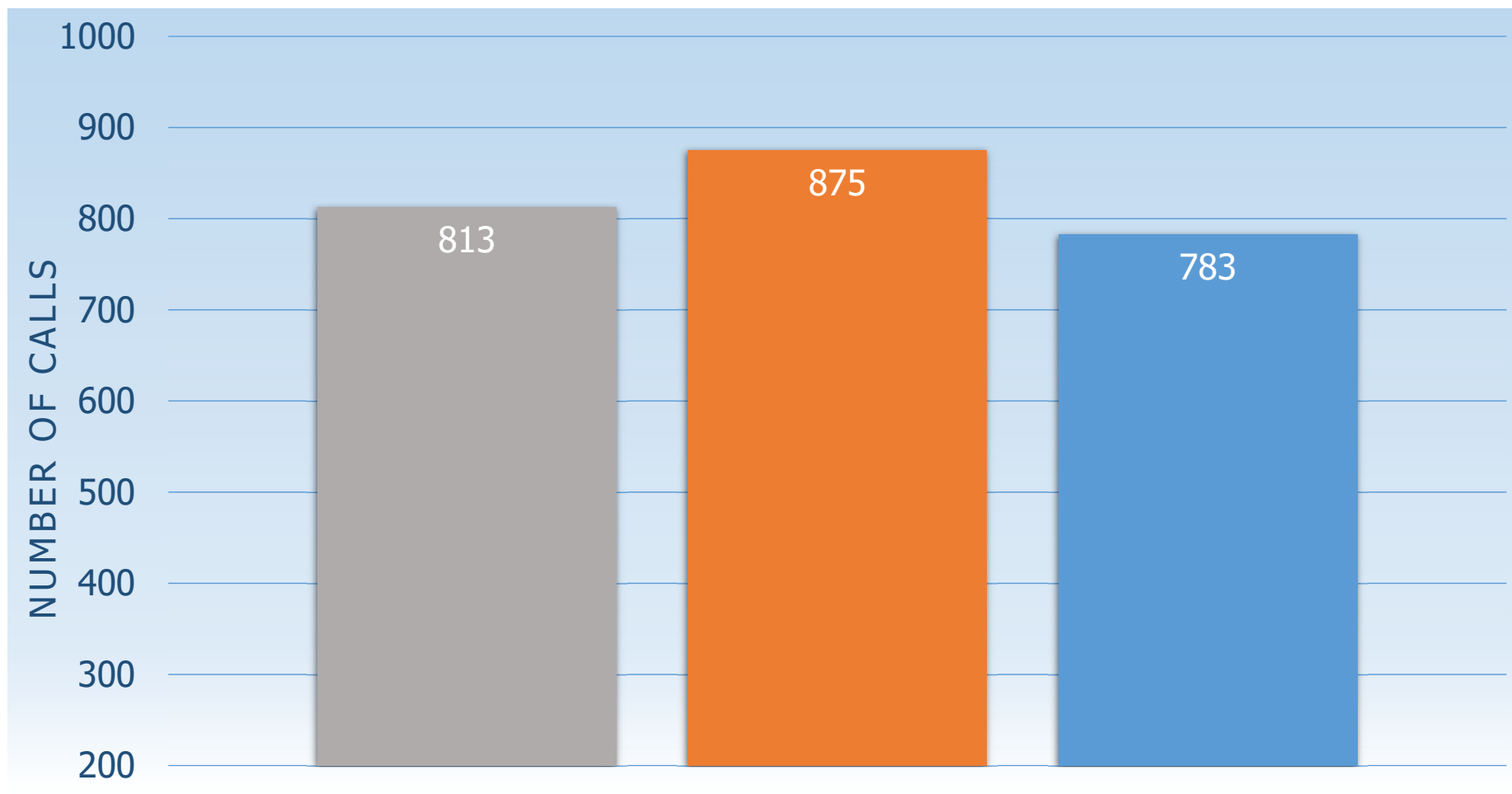
GL NUMBER	DESCRIPTION	2017-18 AMENDED BUDGET	YTD BALANCE 01/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 01/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 210 - REGIONAL TRAINING CENTER						
Revenues						
Dept 000						
210-000-560.000	GRANTS & DONATIONS	0.00	8,420.00	0.00	(8,420.00)	100.00
Total Dept 000		0.00	8,420.00	0.00	(8,420.00)	100.00
TOTAL REVENUES		0.00	8,420.00	0.00	(8,420.00)	100.00
Expenditures						
Dept 338-TRAINING CENTER						
210-338-730.000	PROFESSIONAL SERVICES	0.00	613.95	0.00	(613.95)	100.00
210-338-805.000	REGIONAL TRAINING CENTER	0.00	5,000.00	5,000.00	(5,000.00)	100.00
Total Dept 338-TRAINING CENTER		0.00	5,613.95	5,000.00	(5,613.95)	100.00
TOTAL EXPENDITURES		0.00	5,613.95	5,000.00	(5,613.95)	100.00
Fund 210 - REGIONAL TRAINING CENTER:						
TOTAL REVENUES		0.00	8,420.00	0.00	(8,420.00)	100.00
TOTAL EXPENDITURES		0.00	5,613.95	5,000.00	(5,613.95)	100.00
NET OF REVENUES & EXPENDITURES		0.00	2,806.05	(5,000.00)	(2,806.05)	100.00
TOTAL REVENUES - ALL FUNDS		1,213,930.00	668,512.78	394,889.73	545,417.22	55.07
TOTAL EXPENDITURES - ALL FUNDS		1,213,930.00	646,420.54	63,118.89	567,509.46	53.25
NET OF REVENUES & EXPENDITURES		0.00	22,092.24	331,770.84	(22,092.24)	100.00

Incidents 2017 by month

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017	54	35	62	51	68	89	116	76	66	91	48	57	813
2016	47	51	53	64	76	95	113	105	82	64	60	65	875
2015	57	61	50	50	73	67	110	90	71	58	49	47	783

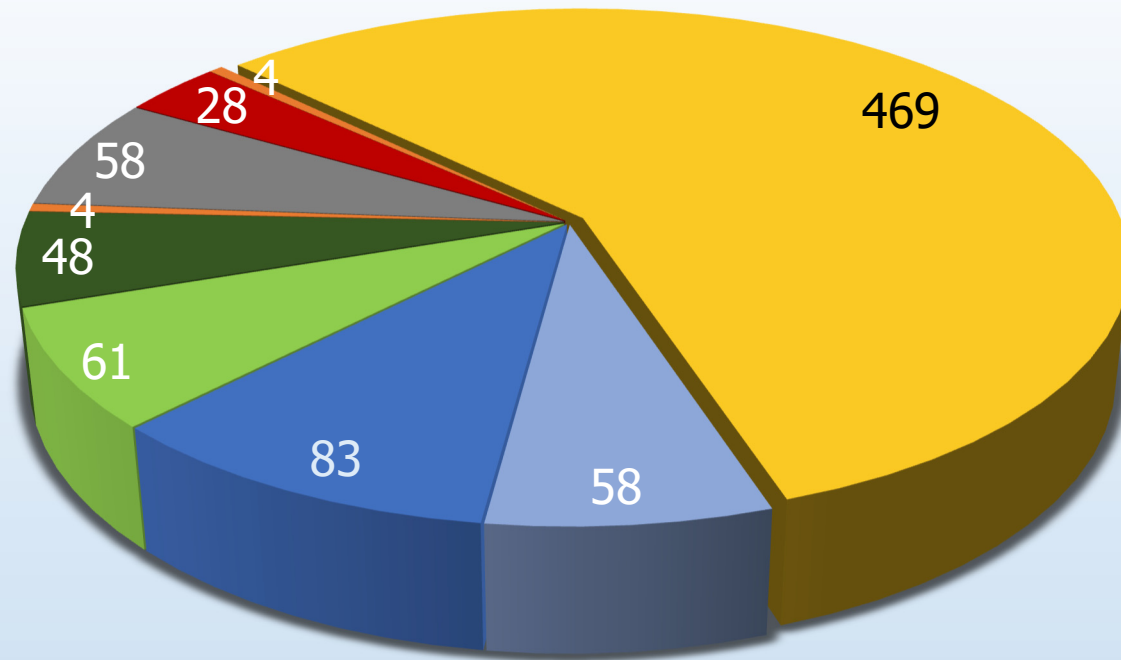


Comparison 2015-2017



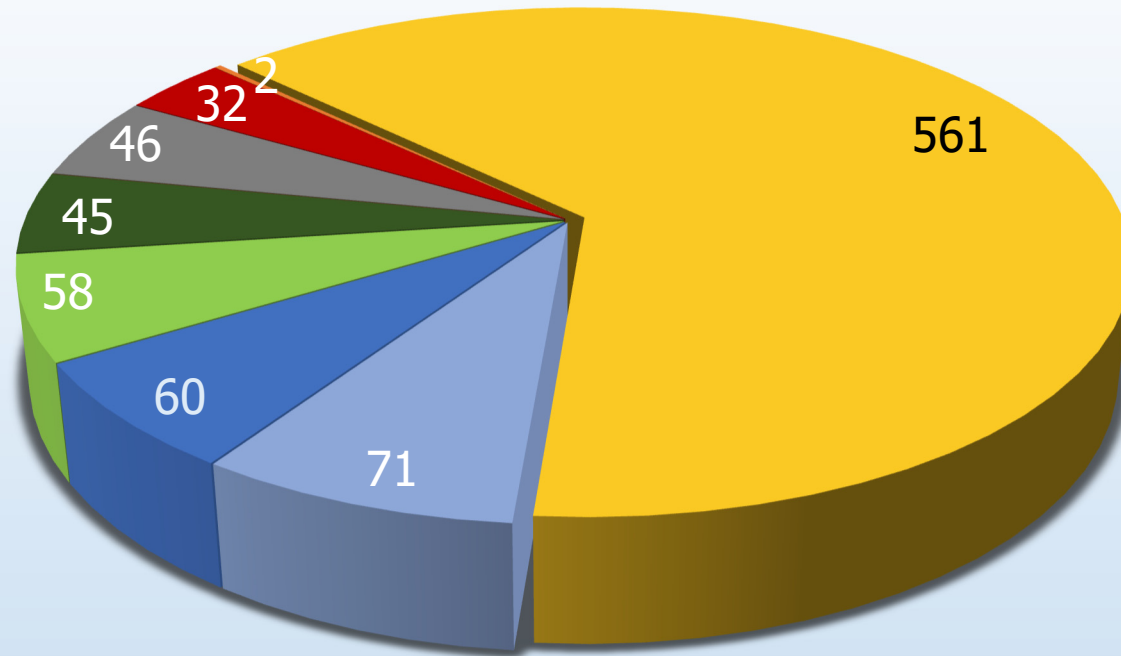
Year	December 31	+/-	+/- %
2017	813	(62)	(7.1)
2016	875	92	11.7
2015	783		

Incident Report - By Type - 2017



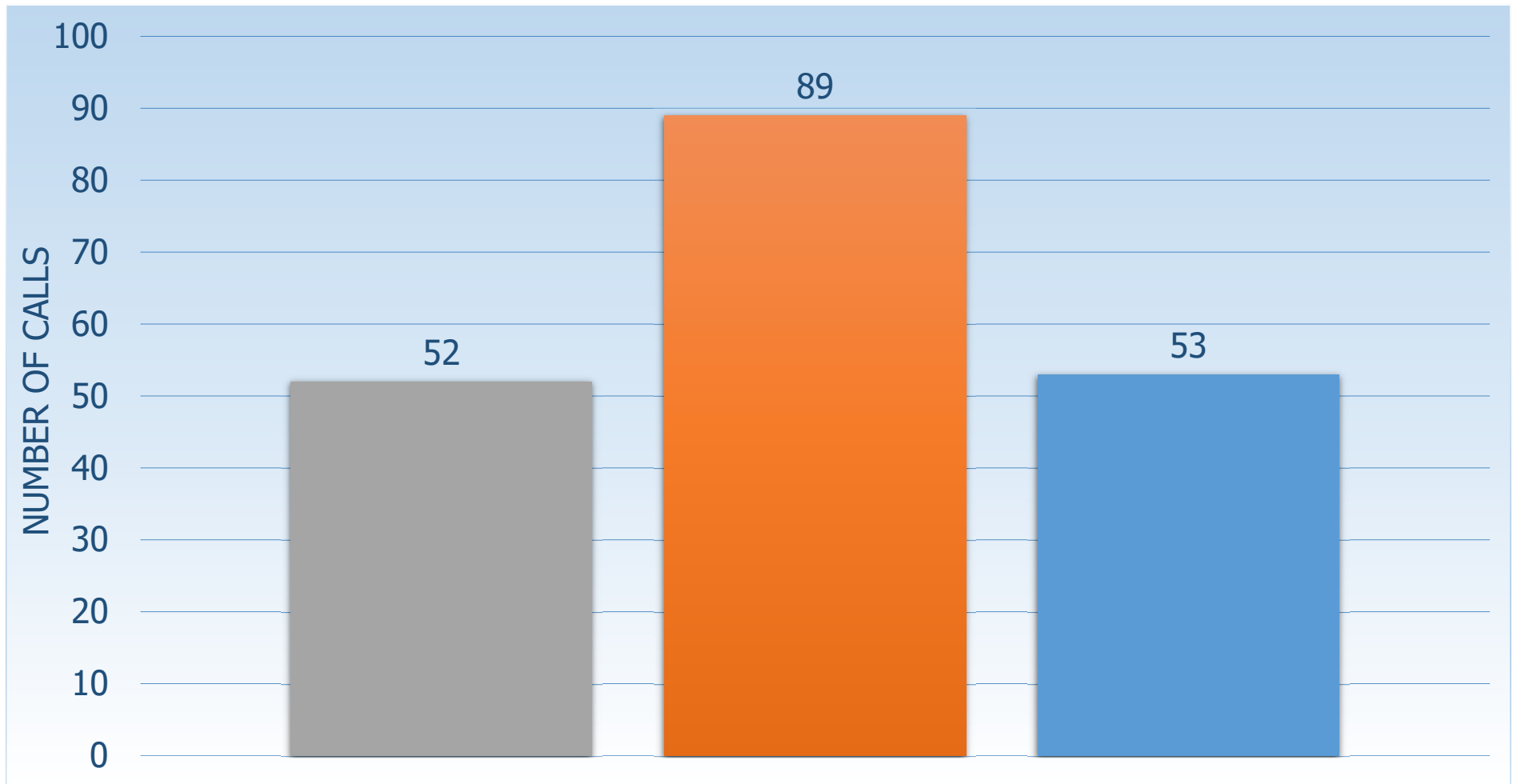
Type Of Incident:	Total Incidents:	Percentage Value:
100 Series - Fire	28	3.44%
200 Series - Explosion, Overpressure, Overheat (No Fire)	4	0.49%
300 Series - Rescue & EMS	469	57.69%
400 Series - Hazardous Conditions (No fire)	58	7.13%
500 Series - Service Call	83	10.21%
600 Series - Good Intent Calls	61	7.50%
700 Series - False Alarm & False Calls	48	5.90%
800 Series - Severe Weather and Natural Disaster	4	0.49%
900 Series - Special Incident Type	58	7.13%
	813	100.00%

Incident Report - By Type - 2016



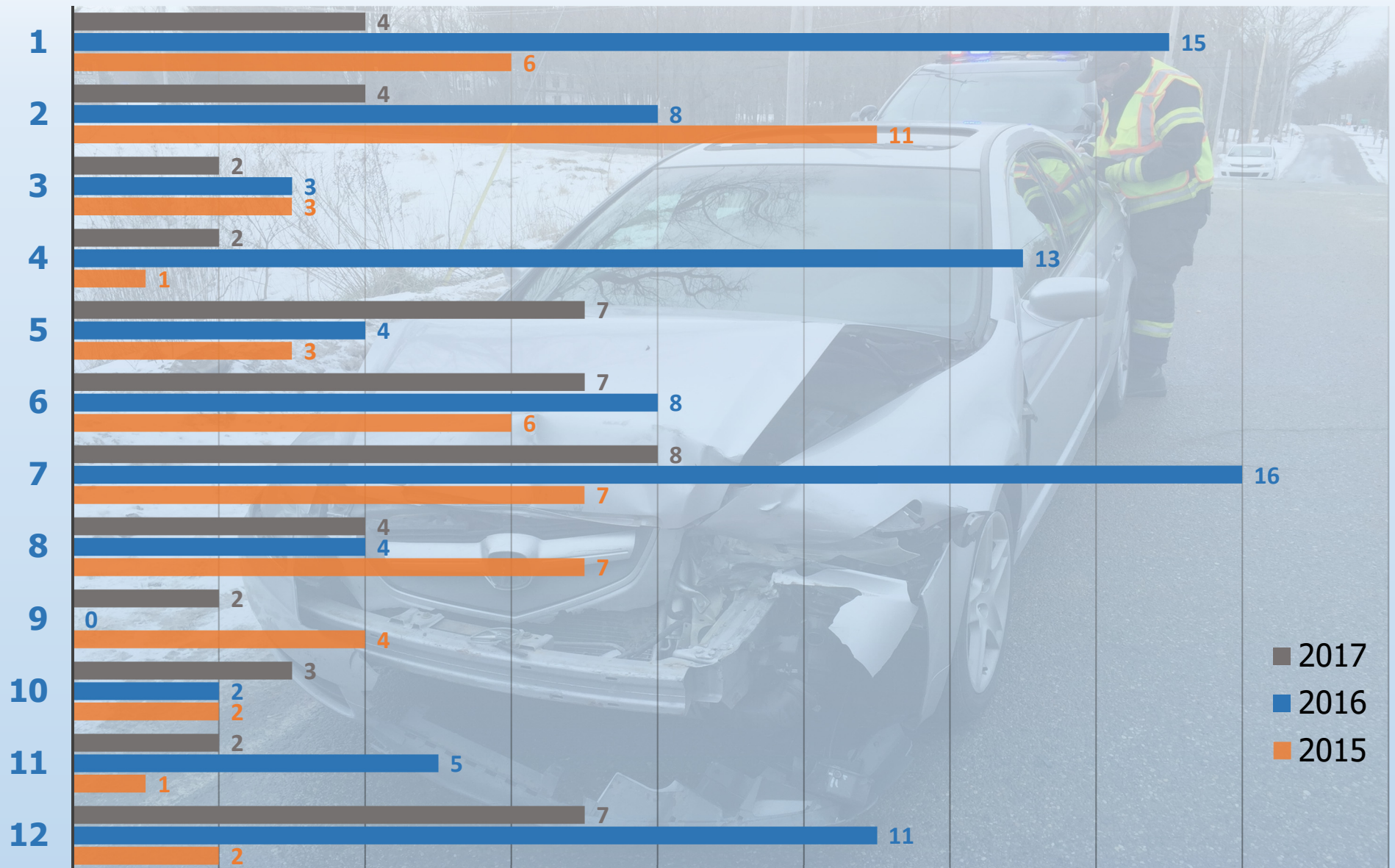
Type Of Incident:	Total Incidents:	Percentage Value:
100 Series - Fire	32	3.66%
200 Series - Explosion, Overpressure, Overheat (No Fire)	2	0.23%
300 Series - Rescue & EMS	561	64.11%
400 Series - Hazardous Conditions (No fire)	71	8.11%
500 Series - Service Call	60	6.86%
600 Series - Good Intent Calls	58	6.63%
700 Series - False Alarm & False Calls	45	5.14%
800 Series - Severe Weather and Natural Disaster	0	0.00%
900 Series - Special Incident Type	46	5.26%
	875	100.00%

Motor Vehicle Incidents 2015-2017



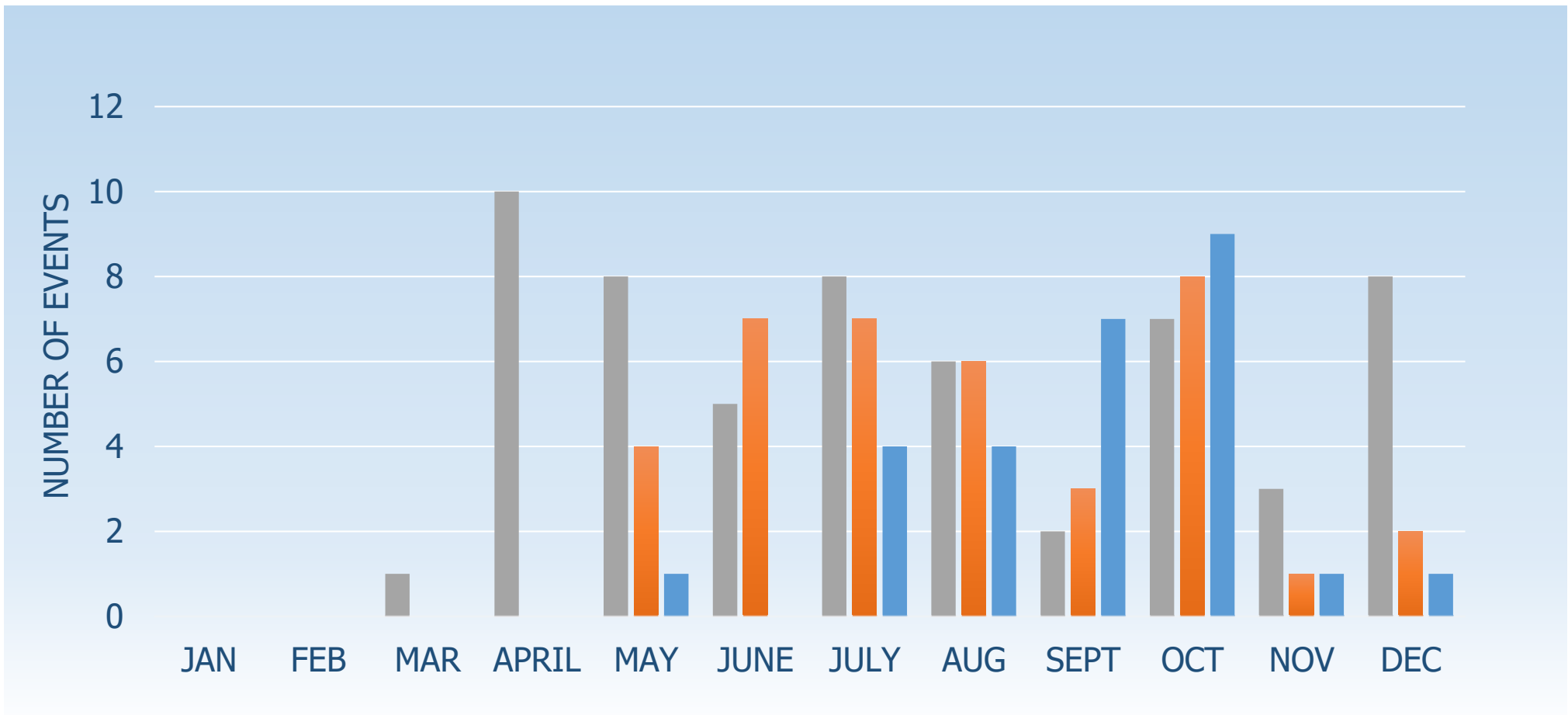
As of:	# of Incidents	+/-	+/- %	Extrication	%
12/31/2017	52	(37)	(41.57)	2	3.85
12/31/2016	89	36	67.92	5	5.62
12/31/2015	53	21	65.63	4	7.55

MV Incidents by Month 2015-2017



Special Events 2015-2017 by month

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2017	0	0	1	10	8	5	8	6	2	7	3	8	58
2016	0	0	0	0	4	7	7	6	3	8	1	2	38
2015*	0	0	0	0	1	0	4	4	7	9	1	1	27

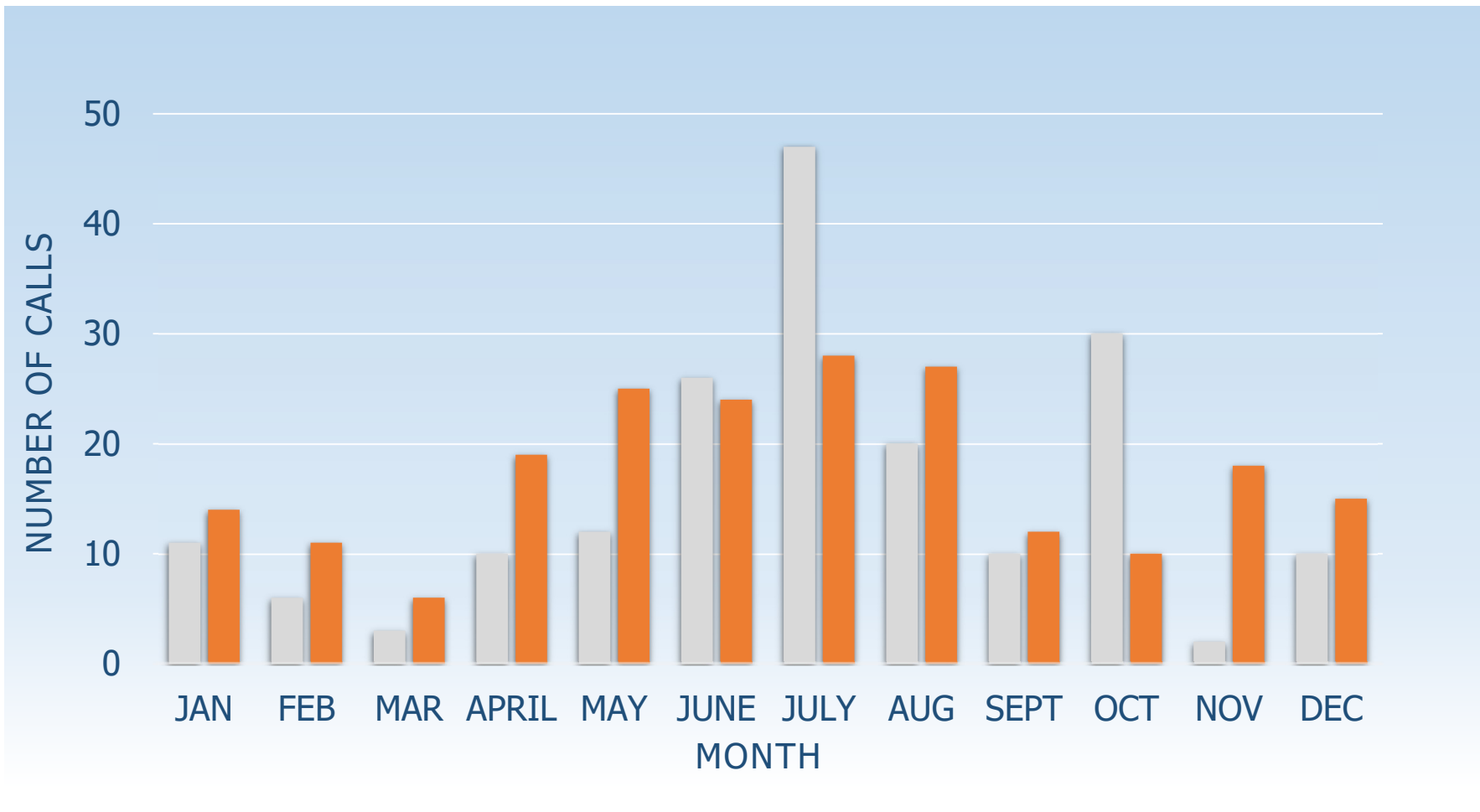


* Include 14 Football Standby Events

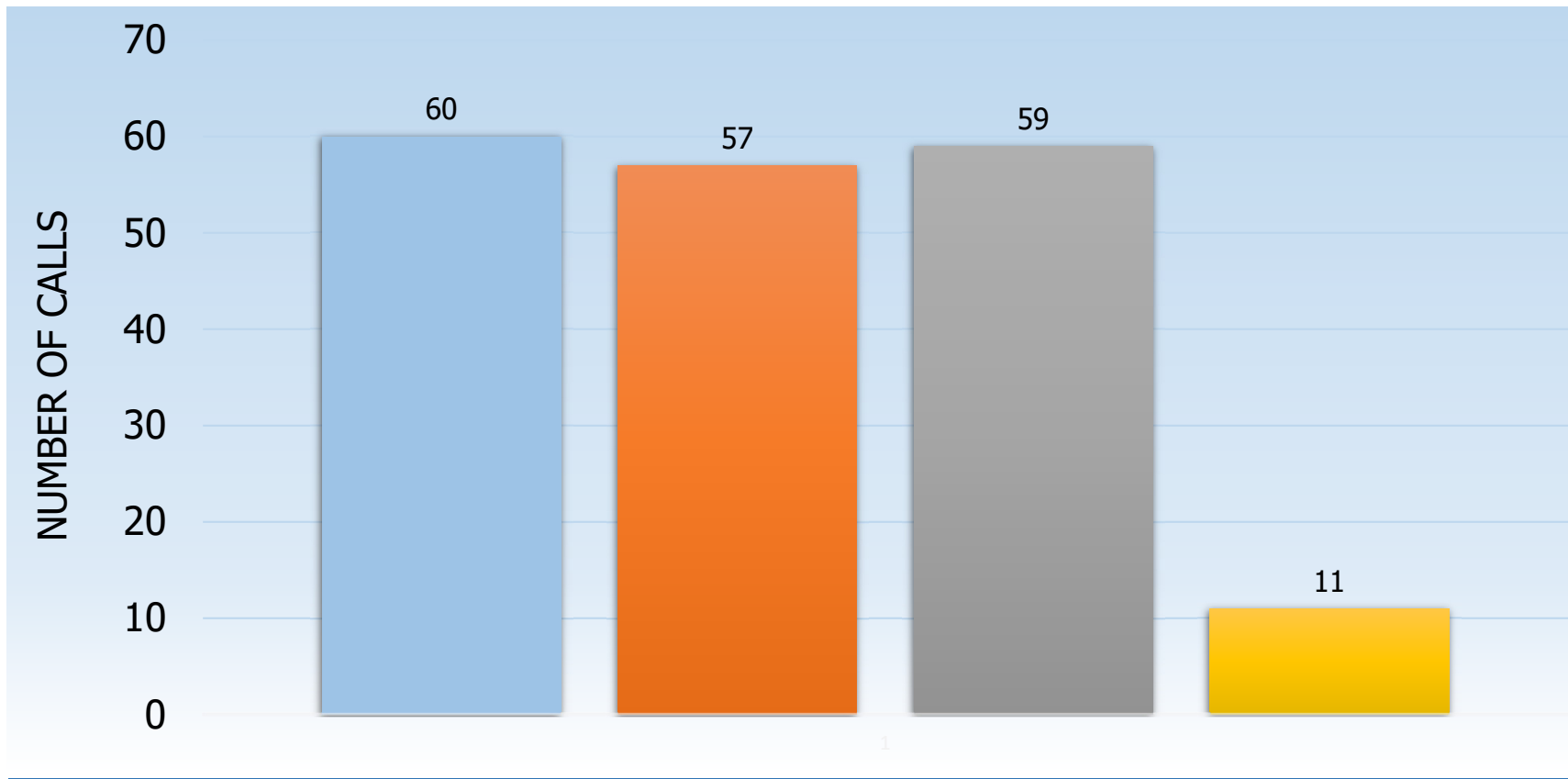
Overlapping Calls 2017 by Month

[Another emergency incident that requires fire department response
that occurs within an hour of a previous emergency incident.]

Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	Total
2017	11	6	3	10	12	26	47	20	10	30	2	10	187
2016	14	11	6	19	25	24	28	27	12	10	18	15	209
2015													

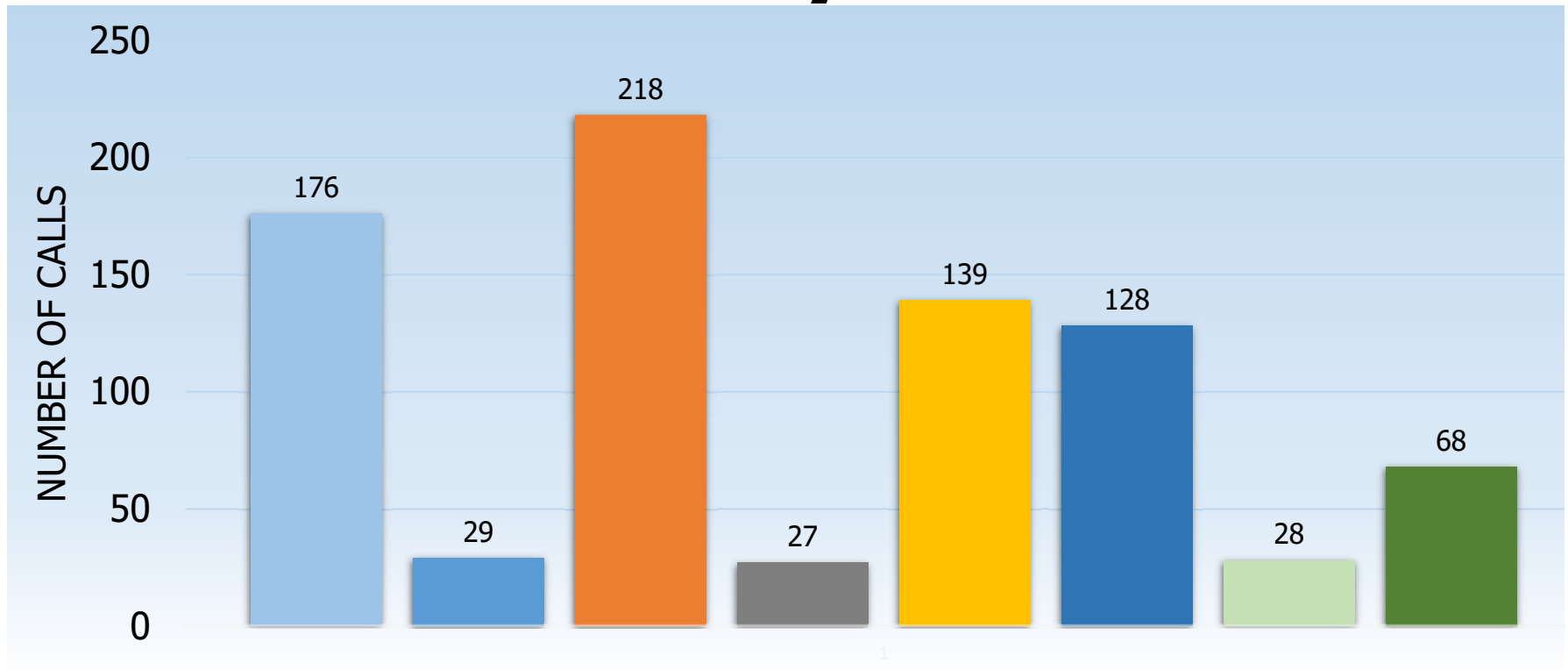


Overlapping Calls 2017 by Area



Area	December 31	%
Saugatuck City	60	32.09
Douglas	57	30.48
Township	59	31.55
Outside Area	11	5.88
Total	187	100.00

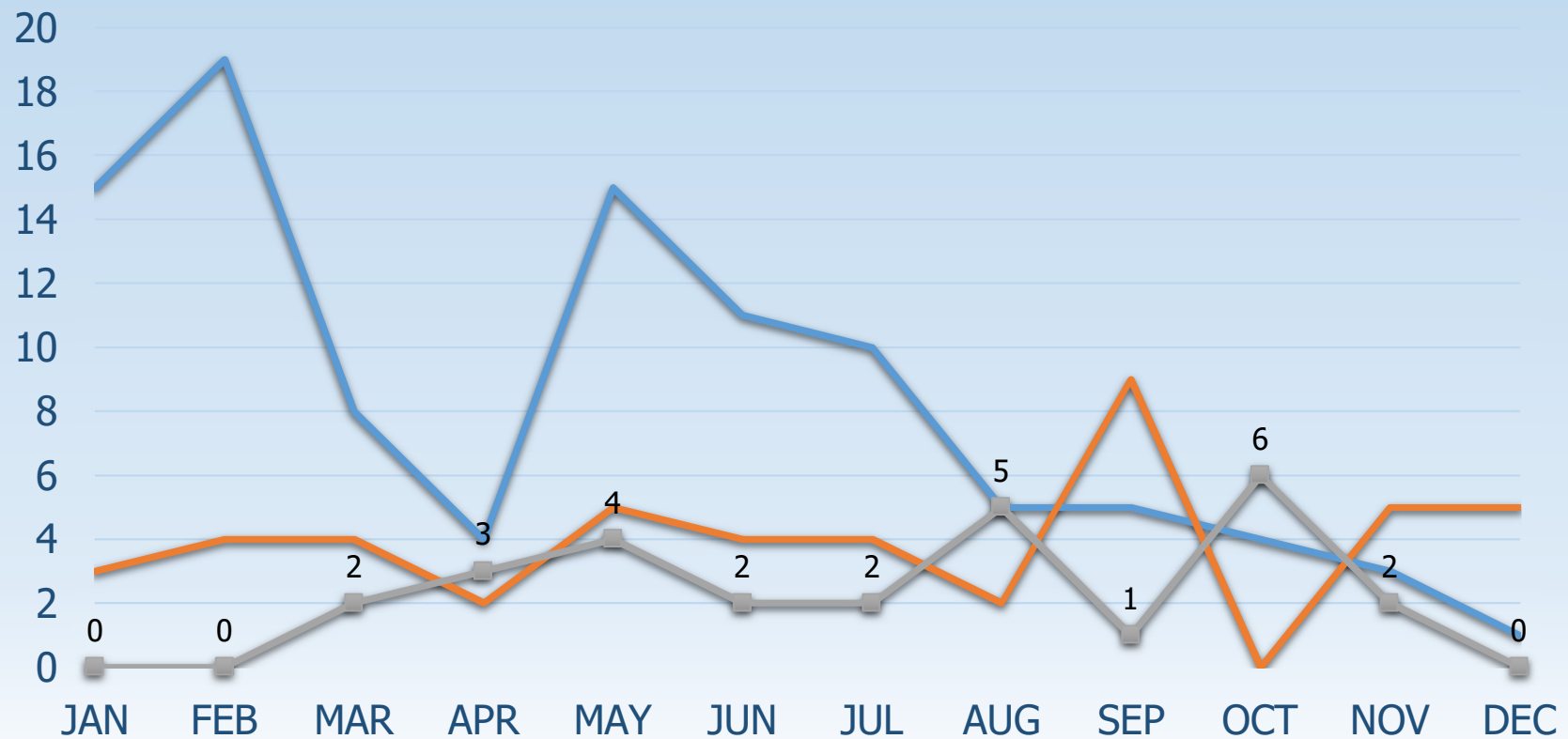
2017 by Area



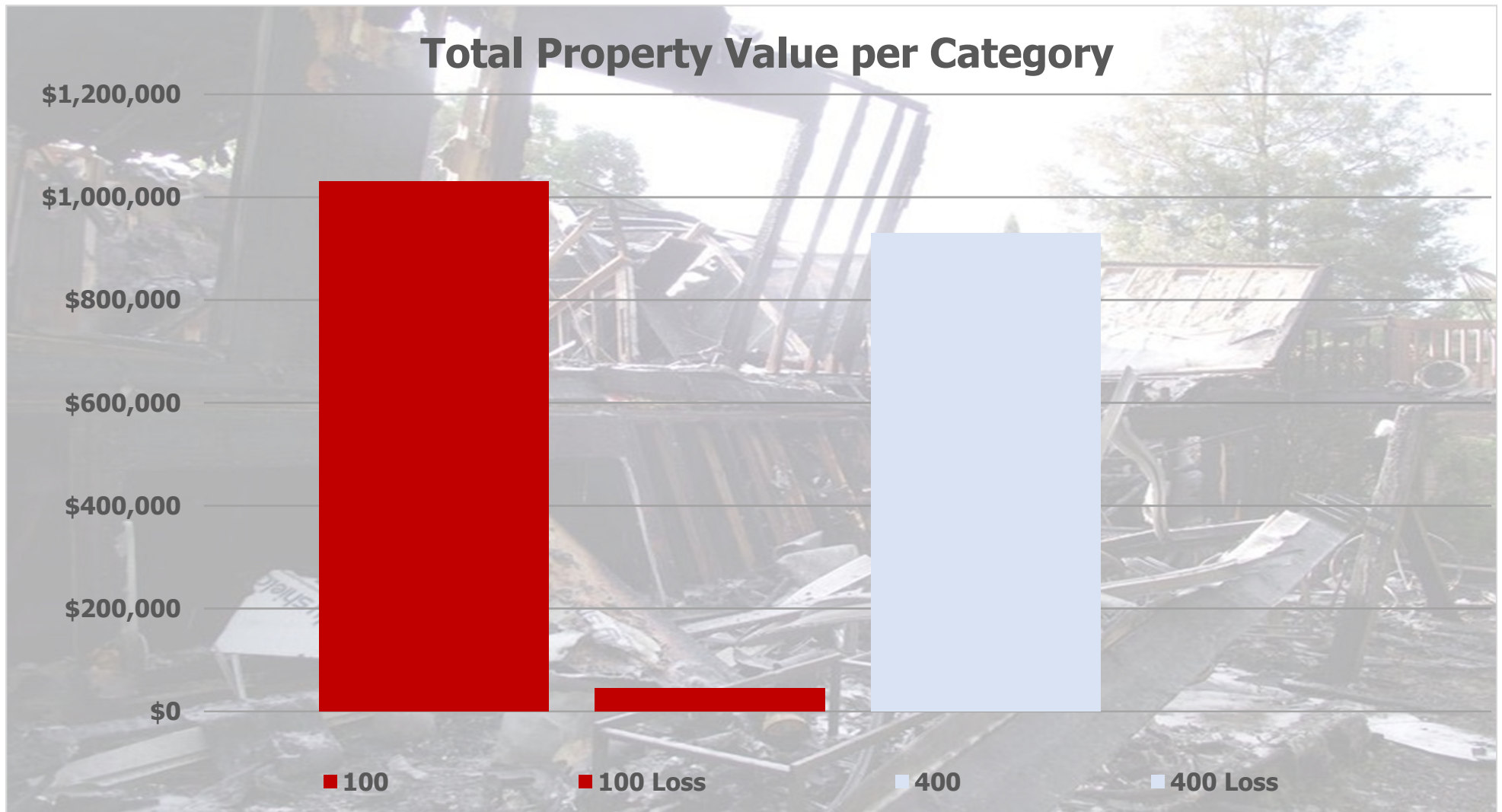
Area	December 31	%
Saugatuck North	176	21.6
Saugatuck South	29	3.6
Douglas	218	26.8
Grace of Douglas	27	3.3
Township North	139	17.1
Township South	128	15.7
I-196	28	3.4
Outside Area	68	8.4
Total	813	100.0

Grace of Douglas 2015-2017

YEAR	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
2017	0	0	2	3	4	2	2	5	1	6	2	0	27
2016	3	4	4	2	5	4	4	2	9	0	5	5	47
2015	15	19	8	4	15	11	10	5	5	4	3	1	100



Protected Property Value - 2017



NFIRS Category	Call #	Date	Address	Fair Market Value (State Equalized Value x2)	Loss
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Fire

111	84	02/26/2017	2567 64th Street (Structure)	\$2,000	\$2,000
			2567 64th Street (Content)	\$2,250	\$2,250
111	127	03/20/2017	102-104 Blue Star Highway	\$260,000	\$3,000
111	293	06/11/2017	6556 Old Allegan Road	\$65,000	\$30,000
111	570	09/09/2017	2812 60th Street	\$151,000	\$8,000
116	744	11/21/2017	301 Lakehore Drive	\$550,000	\$0
			TOTAL	\$1,030,250	\$45,250

Overpressure Explosion, Overheat - No Fire

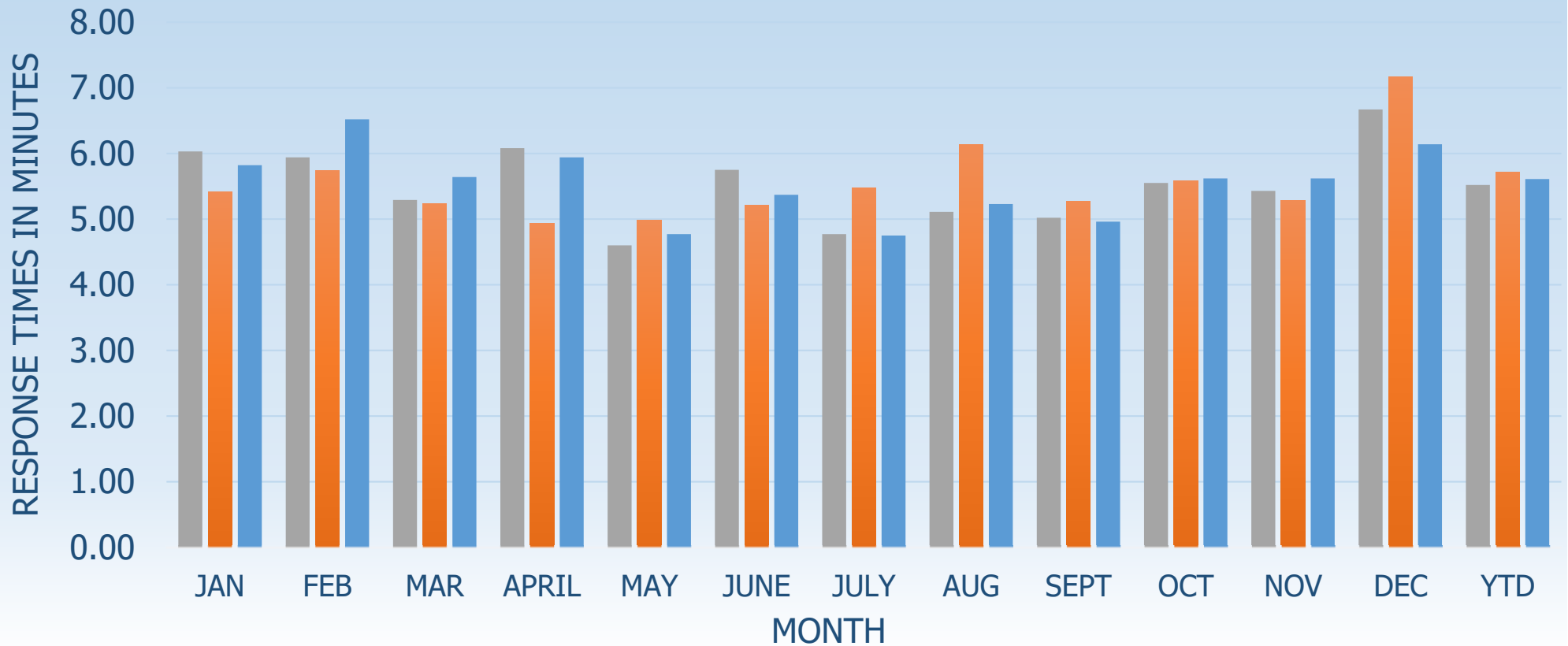
				\$0	\$0
				\$0	\$0
			TOTAL	\$0	\$0

Hazardous Conditions - No Fire

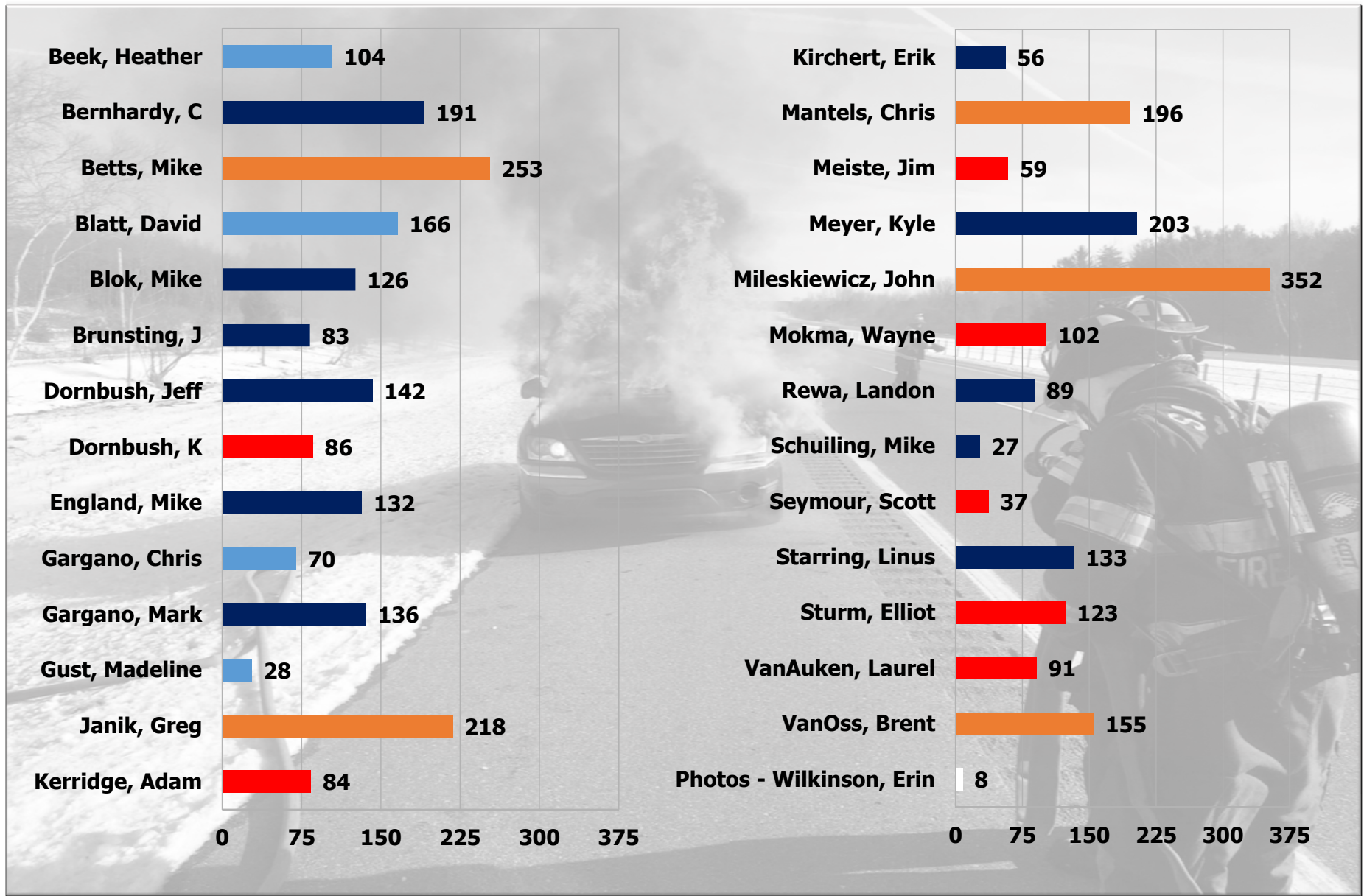
412	205	05/03/2017	315 Singapore Ct	\$450,000	\$0
412	671	10/17/2017	120 Elizabeth Street	\$480,000	\$0
			TOTAL	\$930,000	\$0

Response times 2015-2017 by month

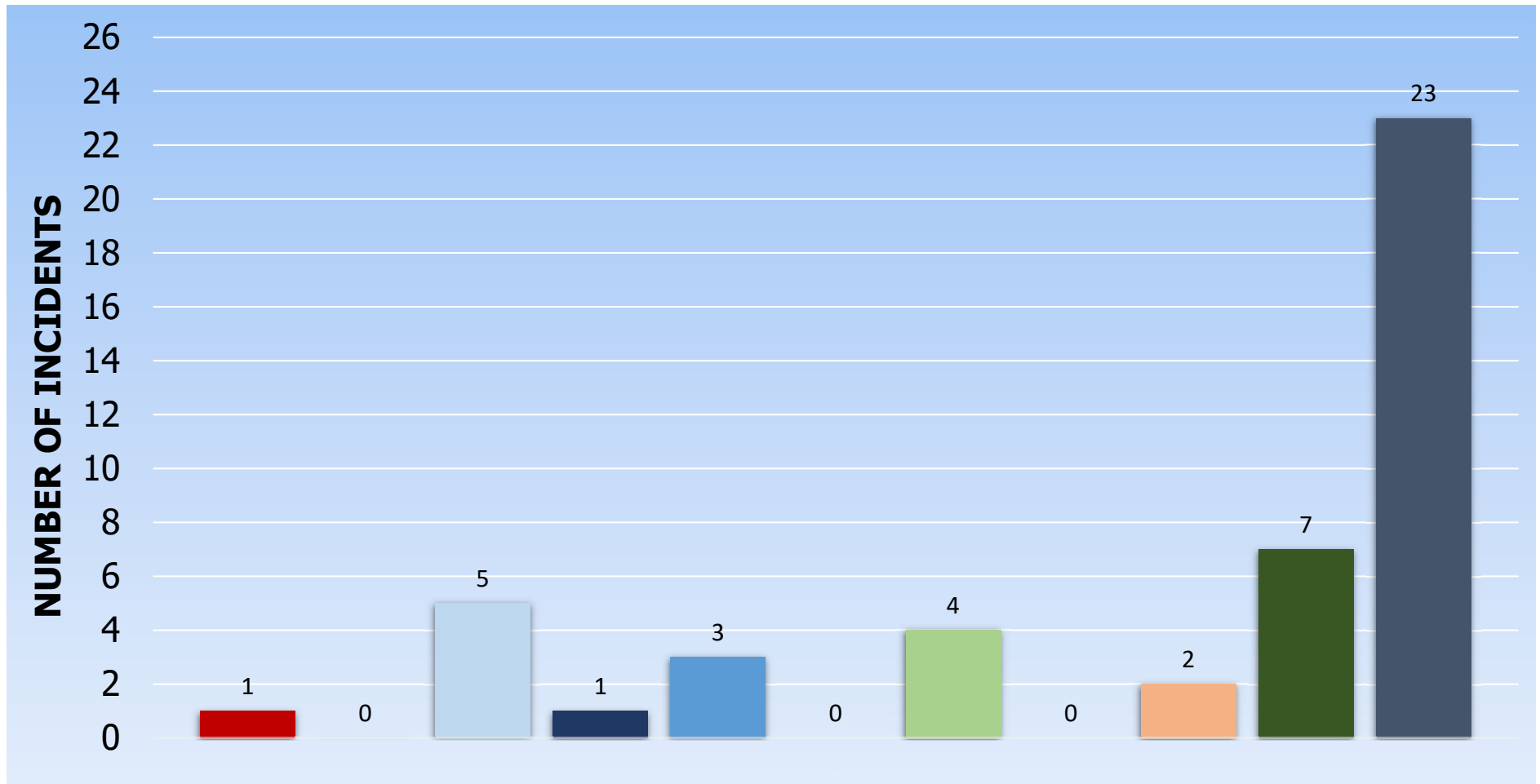
Year	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	YTD
2017	6.03	5.94	5.29	6.08	4.60	5.75	4.77	5.11	5.02	5.55	5.43	6.67	5.52
2016	5.41	5.74	5.24	4.93	4.98	5.21	5.48	6.13	5.27	5.58	5.29	7.17	5.72
2015	5.82	6.52	5.64	5.94	4.77	5.37	4.75	5.23	4.96	5.62	5.62	6.14	5.61



Personnel Response To Incidents 2017



Fire Boats Incidents 2017



Boat Fire	1
Structure Fire	0
Water Rescue	5
Missing Person	1
Boat in Distress	3

Hazards	0
Events	4
Dive Training	0
Training	2
Work Detail	7

12/31 Total	23
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From: **Chris Roerig** croerig@saugatucktownship.org

Subject: Re: Mantel's ltr. to the Comm. Record 1/11/18

Date: January 10, 2018 at 2:40 PM

To: **Roy McIlwaine** rmcilwaine@saugatucktownship.org, **Kathryn Mooradian** kmooradian@ci.douglas.mi.us, **Marilyn Starring** mstarring@frontier.com

Cc: **Eric Beckman** (B-max@comcast.net) b-max@comcast.net, **Jonathon Phillips** jphillips@saugatucktownship.org, **Steve Kushion** skushion@saugatucktownship.org, **Aaron Sheridan** aarons@saugatucktownship.org, **Jane Verplank** vicinn@comcast.net

CR

Roy - I would be happy to bring this up for discussion at the next Fire Board Meeting. Let me know how you would like me to proceed.

Chris Roerig
269-455-9390

On Wed, Jan 10, 2018 at 2:32 PM -0500, "Roy McIlwaine" <rmcilwaine@saugatucktownship.org> wrote:

This weeks Record has a letter from the deputy chief of our fire district, Chris Mantels, continuing to try to destroy the efforts of the township and district to come to a agreement on IFC modifications. Both of you attended the meeting with Chief Janik on 12/5/2017. At the end of the fruitful meeting I asked our chief if we were endangering the safety of our fire employees. The answer was "no". At the last election commission hearing re the recall language Chris spoke out as a resident of the township and he was not there representing the fire district. However he took the opportunity to once again say that I and others were endangering lives and safety. At that time I did not and could not confront Chris because of the format of the hearing and made the choice to "let it go". Enough is enough. You saw the effort our zoning administrator has put in to making changes at the 12/5 meeting to address concerns of our chief and Steve feels we have made the changes and clarifications requested. Now Chris has once again tried to divide the fire district and the township. He can not wear the deputy hat and the private resident one at the same time on this issue.

He also states that I admitted at the 11/20 fire board meeting that "not one of them knows what they voted on". WOW. No other comment is needed. Is Chris an employee of the district or someone running for office? He sure is attempting to divide the district and the township.

I ask that my concerns be addressed at the 1/15 fire board meeting.

Right now I have no plans to express these issues in public but enough is enough. Please feel free to call me as well. 857-1654

Thanks,

Roy McIlwaine