



# SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway  
Saugatuck, MI 49453  
Phone: 269 857-3000  
E-mail: [Office@saugatuckfire.org](mailto:Office@saugatuckfire.org)

## FIRE DISTRICT BOARD MEETING

4:00pm – October 15<sup>th</sup>, 2018

### **AGENDA**

1. Call to Order / Roll Call:
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
4. Approval of Minutes:
  - A. September 17<sup>th</sup>, 2018**
5. Public Comment on Agenda Items Only (Limit 3 minutes):
6. Request for Payment:
  - a. Account Payables – Roll Call Vote**
  - b. Financial Report**
7. Fire Chief Comments:
  - A. Incident Reports / Calls to Date / Overlapping Calls**
  - B. Community Risk Reduction**
    1. Fire Prevention Open House – served 484 persons, and great turnout with weather.
    2. DES Fire Prevention Week – 357 students taught and utilized Fire Safety Smoke House.
    3. State of Michigan has experienced 91 fatal fires year to date for 2018, 7 since last meeting.
  - C. Firefighter Injury**
    1. Full Time Firefighter released from work restrictions on 9/24/2018
8. Unfinished Business:
  - A. None**
9. New Business:
  - A. FEMA AFG Grant for Radios & Headsets – 2020 Fiscal Year - 5% Match Approval - \$7,210.00 – Roll Call Vote**
  - B. Appoint Fire Board Secretary (Roll Call Vote)**
10. Correspondence:
  - A. Grinnell Mutual – Life Safety Achievement Award**
  - B. Letters from Mary Whiteford – State Representative**
11. Public Comments: (Limit 3 minutes):
12. Fire Board Comments:
13. Adjournment:

### NOTICE

This facility is wheel chair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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## FIRE DISTRICT BOARD MEETING

4:00pm – September 17<sup>th</sup>, 2018

### DRAFT MINUTES

1. Call to Order / Roll Call: **Meeting Called to order by J. Verplank at 4:01pm**  
**Present: E. Beckman, D. Fox, J. Verplank, S. Phelps, K. Mooradian, A. Miller**  
**Absent with Notice: C. Roerig**  
**Also Present: Chief Greg Janik, P. Stanislawski.**
2. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
3. Approval of Agenda (*additions / deletions*):
  - A. **Motion by Phelps, 2<sup>nd</sup> by Mooradian to approve the agenda as presented. No Discussion, motion carries unanimously.**
4. Approval of Minutes:
  - A. **August 20<sup>th</sup>, 2018**
    - a. **Motion by Beckman, 2<sup>nd</sup> by Phelps to approve the minutes of the 8/20/2018 regular session meeting minutes as presented. No discussion, motion carries unanimously.**
  - B. **September 1<sup>st</sup>, 2018 – Special**
    - a. **Motion by Phelps, 2<sup>nd</sup> by Beckman to approve the minutes of the 9/1/2018 Special Board Meeting minutes as presented. No discussion, motion carries unanimously.**
5. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
6. Request for Payment:
  - a. **Account Payables – Roll Call Vote**
    - i. **Motion by Phelps, 2<sup>nd</sup> by Mooradian to pay the invoices in the amount of \$84,129.13. Discussion ensued.**  
**YEAS: Phelps, Mooradian, Miller, Verplank, Beckman, Fox**  
**NEAS: None**  
**Absent with Notice: Roerig**  
**Motion passes 6:0**
  - b. **Financial Report**
    - i. **Financial report was reviewed by P. Stanislawski.**
7. Fire Chief Comments:
  - A. **Incident Reports / Calls to Date / Overlapping Calls**
    1. **Incident report statistics were reviewed – 636 calls year to date.**
    2. **5:64 – average response time year to date.**
  - B. **Community Risk Reduction**
    1. **State of Michigan has experienced 84 fatal fires year to date for 2018, 3 since last meeting.**
8. Unfinished Business:
  - A. **Fire Code Board of Appeals – Status Update**
    - i. **Fire Code Board of Appeals met earlier today and approved the Chair and Vice Chair roles, adopted the rules of procedure, the application form, adopted the fee of \$400.00 per application, and scheduled the 1<sup>st</sup> hearing on Wednesday at 6:00pm.**
    - ii. **Discussion ensued about the fee for the IFC BOA to ensure taxpayers don't fund appeals.**
    - iii. **Discussion ensued about the timeline for the Board of Appeals meeting.**
    - iv. **Discussion about requiring a complete application, and fee, prior to scheduling the hearing.**



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- B. IFC Spreadsheet
  - i. New additions to the IFC Spreadsheet were reviewed and discussed.
  - ii. Township response received today was distributed and will be discussed at next meeting.
- 9. New Business:
  - A. Welcome New Member & Oath of Office – Dan Fox
    - i. Oath was read by Chief Greg Janik and signed by Dan Fox
  - B. Fire Code Board of Appeals – Fee Schedule Approval (Roll Call Vote)
    - i. Motion by Phelps, 2<sup>nd</sup> by Mooradian to table the fee discussion until next meeting. No discussion, motion carries unanimously.
- 10. Correspondence:
  - A. Governing Magazine - Firehouse Article
    - i. Discussion ensued about article and the services of the fire department.
- 11. Public Comments: (Limit 3 minutes):
  - A. G. Janik reminder of Fire Prevention Open House on 10/7/2018 – 12:00-3:00pm.
- 12. Fire Board Comments:
  - A. Discussion ensued about wage study and policy manual. Board feels wages should be left up to the Chief within the limits of the budgeted line items as he is like the CEO of the Fire District.
- 13. Approval of Minutes:
  - C. July 16<sup>th</sup>, 2018 – Closed Session (It is anticipated that the Fire Board may enter into closed session.)
    - a. Motion by Phelps, 2<sup>nd</sup> by Beckman to enter into closed session. No Discussion, all approve, motion carries unanimously.
    - b. Motion by Phelps, 2<sup>nd</sup> by Mooradian to exit closed session.
    - c. Motion by Phelps, 2<sup>nd</sup> by Beckman to approve the minutes of the 7/16/2018 Closed Session Minutes as amended. No discussion, motion carries unanimously.
    - d. Motion by Verplank, 2<sup>nd</sup> by Phelps to approve the minutes of the 9/17/2018 Closed Session Minutes as presented. No Discussion, all approve, motion carries unanimously.
- 14. Adjournment: Meeting adjourned at 5:17pm

## NOTICE

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10/12/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 09/18/2018 - 10/15/2018				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
09/21/2018	DD2003(A)	BETTS, MICHAEL	PAYROLL	946.40
09/21/2018	DD2004(A)	JANIK, GREG	PAYROLL	2,214.52
09/21/2018	DD2005(A)	MANTELS, CHRISTOPHER	PAYROLL	1,705.80
09/21/2018	DD2006(A)	MILESKEWICZ, JOHN	PAYROLL	1,047.41
09/21/2018	EFT510(E)	457 MERS	PAYROLL	877.09
09/21/2018	EFT511(E)	MISDU	PAYROLL	217.86
09/21/2018	EFT512(E)	IRS	PAYROLL	1,960.99
09/21/2018	EFT513(E)	MERS	PAYROLL	2,044.70
09/21/2018	EFT514(E)	STATE OF MICHIGAN	PAYROLL	1,413.05
09/27/2018	1179(E)	FIRST BANKCARD	BUILDING & TRUCK REPAIRS & S	6,208.45
09/28/2018	DD2007(A)	VAN OSS, BRENT	PAYROLL	609.44
09/28/2018	EFT515(E)	IRS	PAYROLL	102.44
10/01/2018	DD2008(A)	VAN OSS, BRENT	PAYROLL	1,667.74
10/05/2018	19826	LAKE ODESSA FAIR	FIRE PREVENTION	250.00
10/05/2018	DD2009(A)	BECKMAN, ERIC	PAYROLL	25.83
10/05/2018	DD2010(A)	BEEK, HEATHER	PAYROLL	966.92
10/05/2018	DD2011(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,851.00
10/05/2018	DD2012(A)	BETTS, MICHAEL	PAYROLL	185.18
10/05/2018	DD2013(A)	BLATT, DAVID	PAYROLL	720.45
10/05/2018	DD2014(A)	BLOK, MICHAEL	PAYROLL	586.19
10/05/2018	DD2015(A)	DORNBUSH, KALEIGH	PAYROLL	576.37
10/05/2018	DD2016(A)	ENGLAND, MICHAEL	PAYROLL	15.38
10/05/2018	DD2017(A)	GARGANO, CHRISTINE	PAYROLL	292.19
10/05/2018	DD2018(A)	GARGANO, MARK	PAYROLL	343.53
10/05/2018	DD2019(A)	GROENDYKE, BRET	PAYROLL	261.34
10/05/2018	DD2020(A)	JANIK, GREG	PAYROLL	175.82
10/05/2018	DD2021(A)	KIRCHERT, ERIK	PAYROLL	580.56
10/05/2018	DD2022(A)	MANTELS, CHRISTOPHER	PAYROLL	111.57
10/05/2018	DD2023(A)	MCGOWAN, WILLIAM	PAYROLL	185.34
10/05/2018	DD2024(A)	MEISTE, JAMES	PAYROLL	285.93
10/05/2018	DD2025(A)	MEYER, KYLE	PAYROLL	960.66
10/05/2018	DD2026(A)	MILESKEWICZ, JOHN	PAYROLL	651.88
10/05/2018	DD2027(A)	MILLER, AARON	PAYROLL	25.42
10/05/2018	DD2028(A)	MOKMA, WAYNE	PAYROLL	209.05
10/05/2018	DD2029(A)	MOORADIAN, KATHRYN	PAYROLL	26.13
10/05/2018	19825	PHELPS, DONALD	PAYROLL	26.43
10/05/2018	DD2030(A)	PINA, ALYSSA	PAYROLL	277.57
10/05/2018	DD2031(A)	REWA, LANDON	PAYROLL	524.72
10/05/2018	DD2032(A)	ROERIG, CHRISTOPHER	PAYROLL	25.42
10/05/2018	DD2033(A)	SEYMOUR, SCOTT	PAYROLL	504.70
10/05/2018	DD2034(A)	STARRING, LINUS	PAYROLL	461.87

10/12/2018 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 09/18/2018 - 10/15/2018				
Check Date	Check	Vendor Name	Description	Amount
10/05/2018	STUB66(A)	STURM, ELLIOTT	PAYROLL	0.00
10/05/2018	DD2035(A)	VAN AUKEN, LAUREL	PAYROLL	353.64
10/05/2018	DD2036(A)	VAN OSS, BRENT	PAYROLL	100.38
10/05/2018	DD2037(A)	VERPLANK, JANE	PAYROLL	26.43
10/05/2018	DD2038(A)	WILKINSON, ERIN	PAYROLL	49.86
10/05/2018	EFT516(E)	457 MERS	PAYROLL	2,249.06
10/05/2018	EFT517(E)	MISDU	PAYROLL	233.29
10/05/2018	DD2039(A)	BETTS, MICHAEL	PAYROLL	1,479.23
10/05/2018	DD2040(A)	JANIK, GREG	PAYROLL	1,968.12
10/05/2018	DD2041(A)	MANTELS, CHRISTOPHER	PAYROLL	3,007.09
10/05/2018	DD2042(A)	MILESKEWICZ, JOHN	PAYROLL	1,809.14
10/05/2018	DD2043(A)	VAN OSS, BRENT	PAYROLL	1,667.73
10/05/2018	EFT518(E)	457 MERS	PAYROLL	1,290.81
10/05/2018	EFT519(E)	MISDU	PAYROLL	217.86
10/05/2018	EFT520(E)	IRS	PAYROLL	7,021.93
10/09/2018	DD2044(A)	BERNHARDY, CHRISTOPHER	PAYROLL	521.97
10/12/2018	1180(A)	SHAGS-SHOP INC	LIVE FIRE TRAINING CENTER	5,000.00
10/15/2018	1181(E)	COMCAST	INTERNET & TELEPHONES	263.37
10/15/2018	1182(E)	CONSUMERS ENERGY	BOAT DOCK	31.97
10/15/2018	1183(E)	CONSUMERS ENERGY	FIRE BARN	556.24
10/15/2018	1184(E)	HEALTH SAVINGS ACCOUNT	INSURANCE	1,250.00
10/15/2018	1185(E)	KAL LAKE SEWER WATER	WATER	404.32
10/15/2018	1186(E)	MENARDS	SUPPLIES	134.95
10/15/2018	1187(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	48.12
10/15/2018	1188(E)	PRIORITY HEALTH	HEALTH INSURANCE	2,972.10
10/15/2018	1189(E)	REPUBLIC SERVICES 240	TRASH	104.68
10/15/2018	1190(A)	ALLEGAN TREASURER	TAX CHARGE BACK	253.65
10/15/2018	1191(A)	APPLIED IMAGING	COPIER USE	166.98
10/15/2018	1192(A)	BLOOM SLUGGETT MORGAN	LEGAL FEES	6,467.00
10/15/2018	1193(A)	DOUGLAS SAFETY SYSTEMS LLC	THERMAL CAMERA	7,252.07
10/15/2018	1194(A)	FIRE CATT LLC	HOSE TESTING	4,769.40
10/15/2018	1195(A)	FRIS OFFICE	OFFICE SUPPLIES	122.96
10/15/2018	1196(A)	GREG JANIK	INSURANCE	1,707.30
10/15/2018	1197(A)	MOORE MEDICAL LLC	MEDICAL SUPPLIES	80.63
10/15/2018	1198(A)	NFPA	EDUCATION BOOKS	48.60
10/15/2018	1199(A)	LORRIE PASTOOR	CLEANING	180.00
10/15/2018	1200(A)	PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	17.00
10/15/2018	1201(A)	PRAXAIR	CYLINDER RENTAL	111.35
10/15/2018	1202(A)	RELIABLE ROAD SERVICE INC	TIRE REPAIR 2141	131.00
10/15/2018	1203(A)	SECURE N SAFE LLC	UPGRADES DOOR SECURITY	2,055.00
10/15/2018	1204(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
10/15/2018	19827	DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL	2,952.70
10/15/2018	19828	GRAPHIX EMBROIDERY INC	UNIFORMS	1,717.00

10/12/2018		CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT		
CHECK DATE FROM 09/18/2018 - 10/15/2018				
Check Date	Check	Vendor Name	Description	Amount
10/15/2018	19829	K & R TRUCK SALES INC	2112 REPAIR	382.40
10/15/2018	19830	COVERCO INC	TABLE COVERS	664.40
10/15/2018	19831	SPECTATORS SPORTS BAR & GRILL	FIRE PREVENTION	1,574.52
10/15/2018	19832	COSTCO	DUES	120.00
10/15/2018	19833	CLIA LABORATORY PROGRAM	DUES	150.00
10/15/2018	19834	CUSTOM PRODUCTS CORP	TRAINING	840.74
10/15/2018	19835	OFFICE DEPOT	SUPPLIES	103.20
10/15/2018	19836	SOUTHSIDE BODY & FABRICATION IN	OFF ROAD STRETCHER	547.00
10/15/2018	19837	STANDARD	INSURANCE	550.20
10/15/2018	19838	TRADE MASTER INC	SOFTWARE	2,266.00
10/15/2018	19839	ZORO	SUPPLIES	334.67
Total of 95 Checks:				100,499.40
Less 0 Void Checks:				0.00
Total of 95 Disbursements:				100,499.40

BOTH OPEN AND PAID

Vendor Name	Description	Amount
1. ALLEGAN TREASURER	TAX CHARGE BACK	253.65
2. APPLIED IMAGING	COPIER USE	166.98
3. BLOOM SLUGGETT MORGAN	LEGAL FEES	6,467.00
4. CLIA LABORATORY PROGRAM	DUES	150.00
5. COMCAST	INTERNET & TELEPHONES	263.37
6. CONSUMERS ENERGY	BOAT DOCK	31.97
	FIRE BARN	556.24
	TOTAL	588.21
7. COSTCO	DUES	120.00
8. COVERCO INC	TABLE COVERS	664.40
9. CUSTOM PRODUCTS CORP	TRAINING	840.74
10. DOUGLAS SAFETY SYSTEMS LLC	THERMAL CAMERA	7,252.07
11. DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL	871.06
	GASOLINE & DIESEL	1,106.74
	GASOLINE & DIESEL	974.90
	TOTAL	2,952.70
12. FIRE CATT LLC	HOSE TESTING	4,769.40
13. FIRST BANKCARD	REPAIRS	80.37
	TRAINING, FIRE PREVENTION, 2142 & SUPPLIES	5,143.41
	BUILDING & TRUCK REPAIRS & SUPPLIES	928.65
	SUPPLIES	56.02
	TOTAL	6,208.45
14. FRIS OFFICE	OFFICE SUPPLIES	122.96
15. GRAPHIX EMBROIDERY INC	UNIFORMS	1,698.00
	UNIFORMS	19.00
	TOTAL	1,717.00
16. GREG JANIK	INSURANCE	1,360.05
	INSURANCE	347.25
	TOTAL	1,707.30
17. HEALTH SAVINGS ACCOUNT	INSURANCE	1,250.00
18. K & R TRUCK SALES INC	2112 REPAIR	382.40
19. KAL LAKE SEWER WATER	WATER	404.32
20. LAKE ODESSA FAIR	FIRE PREVENTION	250.00
21. LORRIE PASTOOR	CLEANING	180.00

Vendor Name	Description	Amount
22. MENARDS	SUPPLIES	134.95
23. MICHIGAN GAS UTILITIES	NATURAL GAS	48.12
24. MOORE MEDICAL LLC	MEDICAL SUPPLIES	80.63
25. NFPA	EDUCATION BOOKS	48.60
26. OFFICE DEPOT	SUPPLIES	103.20
27. PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	17.00
28. PRAXAIR	CYLINDER RENTAL	111.35
29. PRIORITY HEALTH	HEALTH INSURANCE	2,972.10
30. RELIABLE ROAD SERVICE INC	TIRE REPAIR 2141	131.00
31. REPUBLIC SERVICES 240	TRASH	104.68
32. SECURE N SAFE LLC	UPGRADES DOOR SECURITY	560.00
	DVR	1,495.00
	TOTAL	2,055.00
33. SHAGS-SHOP INC	LIVE FIRE TRAINING CENTER	5,000.00
34. SOUTHSIDE BODY & FABRICATION INC	OFF ROAD STRETCHER	547.00
35. SPECTATORS SPORTS BAR & GRILL	FIRE PREVENTION	1,574.52
36. STANDARD	INSURANCE	550.20
37. TRADE MASTER INC	SOFTWARE	2,266.00
38. WEST MICHIGAN UNIFORM	SHOP TOWELS	48.00
39. ZORO	SUPPLIES	244.71
	SUPPLIES	89.96
	TOTAL	334.67
TOTAL - ALL VENDORS		52,837.97
<b>FUND TOTALS:</b>		
Fund 206 - FIRE FUND		47,837.97
Fund 210 - REGIONAL TRAINING CENTER		5,000.00



User: Peter

DB: Stfd

PERIOD ENDING 10/31/2018

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 10/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2018 INCREASE (DECREASE)	AVAILABLE		% BDGT USED
					BALANCE		
					NORMAL (ABNORMAL)		
Fund 206 - FIRE FUND							
Revenues							
Dept 000							
206-000-401.000	SAUGATUCK CITY	295,000.00	0.00	0.00	295,000.00		0.00
206-000-402.000	SAUGATUCK TOWNSHIP	612,000.00	0.00	0.00	612,000.00		0.00
206-000-403.000	DOUGLAS CITY	307,000.00	0.00	0.00	307,000.00		0.00
206-000-450.000	FIRE SERVICES	1,000.00	1,306.22	17.42	(306.22)		130.62
206-000-460.000	INSPECTION & PLAN REVIEW FEES	1,000.00	3,255.00	80.00	(2,255.00)		325.50
206-000-465.000	COST RECOVERY	1,000.00	3,748.19	2,298.19	(2,748.19)		374.82
206-000-560.000	GRANTS & DONATIONS	1,000.00	1,785.00	0.00	(785.00)		178.50
206-000-665.000	INTEREST	500.00	2,015.72	0.00	(1,515.72)		403.14
206-000-685.000	SALES OF ASSETS	500.00	600.00	0.00	(100.00)		120.00
Total Dept 000		1,219,000.00	12,710.13	2,395.61	1,206,289.87		1.04
TOTAL REVENUES		1,219,000.00	12,710.13	2,395.61	1,206,289.87		1.04
Expenditures							
Dept 336 - FIRE FUND							
206-336-702.000	BOARD SALARY	3,000.00	570.00	180.00	2,430.00		19.00
206-336-704.000	CHIEF SALARY	71,400.00	17,921.63	2,818.85	53,478.37		25.10
206-336-705.000	OFFICER SALARIES	12,000.00	1,949.97	687.49	10,050.03		16.25
206-336-708.000	CAREER FIREFIGHTER	193,750.00	39,613.10	11,362.68	154,136.90		20.45
206-336-709.000	OPERATIONAL WAGES	54,600.00	15,072.48	5,342.56	39,527.52		27.61
206-336-710.000	FIRE CALLS	45,000.00	16,778.17	4,903.98	28,221.83		37.28
206-336-711.000	MEDICAL CALLS	30,000.00	9,547.39	2,695.17	20,452.61		31.82
206-336-712.000	TRAINING	22,000.00	4,433.29	1,905.54	17,566.71		20.15
206-336-713.000	SPECIAL EVENTS	11,000.00	6,868.17	1,389.24	4,131.83		62.44
206-336-720.000	PAYROLL TAXES	33,000.00	8,839.91	2,446.89	24,160.09		26.79
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	77,100.00	26,654.43	7,179.60	50,445.57		34.57
206-336-722.000	WORKER COMP INSURANCE	32,000.00	18,341.00	0.00	13,659.00		57.32
206-336-723.000	RETIREMENT	50,000.00	12,328.13	3,215.39	37,671.87		24.66
206-336-727.000	OPERATING SUPPLIES	18,000.00	9,428.99	1,293.37	8,571.01		52.38
206-336-728.000	GAS & OIL	11,000.00	2,952.70	2,952.70	8,047.30		26.84
206-336-730.000	PROFESSIONAL SERVICES	20,000.00	11,284.00	6,647.00	8,716.00		56.42
206-336-742.000	TESTING, REPAIR & REPLACEMENT	11,500.00	6,227.71	4,769.40	5,272.29		54.15
206-336-745.000	STATION TOOLS	3,000.00	0.00	0.00	3,000.00		0.00
206-336-746.000	FIRE FIGHTER TOOLS	6,400.00	3,236.71	297.00	3,163.29		50.57
206-336-751.000	PHONES	11,000.00	3,044.35	343.37	7,955.65		27.68
206-336-752.000	UTILITIES	13,000.00	3,230.66	1,145.33	9,769.34		24.85
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	40,000.00	7,729.41	530.40	32,270.59		19.32
206-336-761.000	BOAT MAINTENANCE	15,000.00	4,191.48	295.00	10,808.52		27.94
206-336-762.000	RADIO & PAGER R&R	6,500.00	1,876.70	0.00	4,623.30		28.87
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	3,485.23	1,200.00	12,514.77		21.78
206-336-764.000	BUILDING SECURITY	2,000.00	896.00	560.00	1,104.00		44.80
206-336-767.000	DUES & SUBSCRIPTIONS	2,000.00	1,085.00	270.00	915.00		54.25
206-336-770.000	OFFICE EXPENSES	7,000.00	1,041.20	393.14	5,958.80		14.87
206-336-771.000	TECHNOLOGY	9,600.00	2,571.00	2,266.00	7,029.00		26.78
206-336-775.000	BUILDING INSPECTIONS	1,000.00	48.60	48.60	951.40		4.86
206-336-780.000	UNIFORMS	10,000.00	6,049.82	1,717.00	3,950.18		60.50
206-336-781.000	TURN OUT GEAR	25,000.00	0.00	0.00	25,000.00		0.00
206-336-785.000	EDUCATION	15,000.00	4,896.19	840.74	10,103.81		32.64
206-336-791.000	MEDICAL SUPPLY	6,500.00	1,626.45	330.63	4,873.55		25.02
206-336-795.000	FIRE PREVENTION	10,000.00	5,028.20	1,824.52	4,971.80		50.28
206-336-796.000	PHYSICALS	9,000.00	0.00	0.00	9,000.00		0.00
206-336-815.000	GENERAL INSURANCE	23,000.00	6,187.00	0.00	16,813.00		26.90

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User: Peter

DB: Stfd

## REVENUE AND EXPENDITURE REPORT FOR SAUGATUCK FIRE DISTRICT

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PERIOD ENDING 10/31/2018


GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	YTD BALANCE 10/31/2018 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 10/31/2018 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-861.000	TAX CHARGE BACK	500.00	253.65	253.65	246.35	50.73
206-336-975.000	LOAN PAYMENT	42,100.00	0.00	0.00	42,100.00	0.00
206-336-985.000	LONG TERM CAPITAL	200,000.00	12,905.07	7,252.07	187,094.93	6.45
206-336-986.000	CAPITAL FUND TRANSFER	50,050.00	0.00	0.00	50,050.00	0.00
Total Dept 336 - FIRE FUND		1,219,000.00	278,193.79	79,357.31	940,806.21	22.82
TOTAL EXPENDITURES		1,219,000.00	278,193.79	79,357.31	940,806.21	22.82
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,219,000.00	12,710.13	2,395.61	1,206,289.87	1.04
TOTAL EXPENDITURES		1,219,000.00	278,193.79	79,357.31	940,806.21	22.82
NET OF REVENUES & EXPENDITURES		0.00	(265,483.66)	(76,961.70)	265,483.66	100.00

# MICHIGAN FATAL FIRE STATISTICS

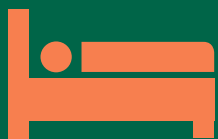
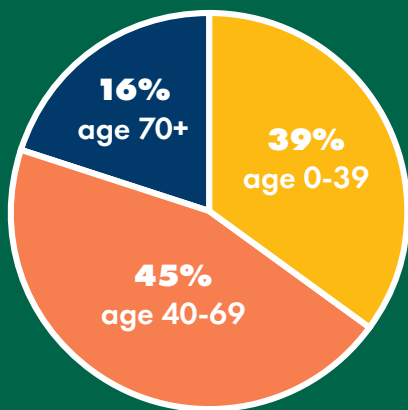
## JANUARY - SEPTEMBER 2018



**91** FIRE DEATHS in **68** fires

**↑ 23%**   
increase from this point  
of the year in 2017

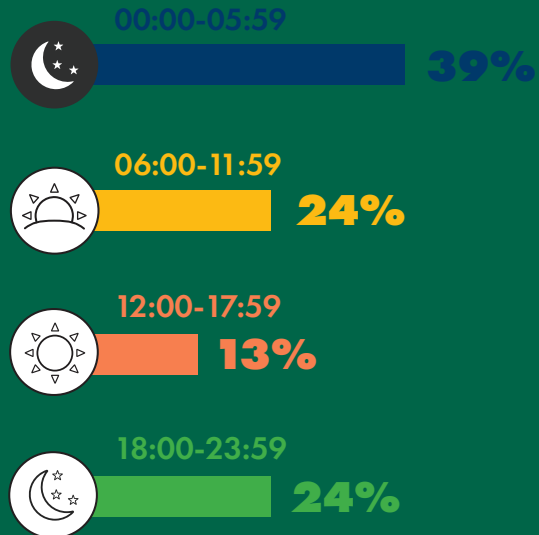
### FIRE DEATHS BY AGE



**65%** of known fatal  
fire origins occurred in the  
bedroom or living room

### FIRE DEATHS BY TIME OF DAY

The overwhelming majority of fire deaths happen overnight.



**95%** In the first nine months  
of this year, Michigan's  
residential fire death total  
has reached 95% of the total known residential  
fire deaths recorded during all of 2017

**SMOKING** is the leading known cause of fire fatalities in the State of Michigan.



**SMOKE ALARMS  
SAVE  
LIVES**



**10**  
years

Change your smoke  
alarms every ten years



Test your smoke  
alarms every month

**6**  
months

Change your batteries  
every six months

Have smoke alarms on **EVERY LEVEL**  
and in **EVERY BEDROOM**

[WWW.MFIS.ORG](http://WWW.MFIS.ORG)



September 7, 2018

Gregory Janik  
Saugatuck Township Fire District  
3342 Blue Star Highway  
Saugatuck, MI 49453

Dear Chief:

Congratulations! Your fire department has been awarded the 2017 Life Safety Achievement (LSA) Award, presented jointly by the National Association of State Fire Marshals Fire Research & Education Foundation and Grinnell Mutual.

Since 1994, LSA Award has recognized fire departments for having outstanding fire safety statistics and prevention programs during the preceding calendar year. In recognition of the proactive fire prevention efforts that your organization has made toward improving your community's safety behaviors, we are pleased to present you with the 2017 LSA Award.

Enclosed you will find a certificate suitable for framing that recognizes your department's accomplishments, signed by the president of the National Association of State Fire Marshals (NASFM) Fire Research & Education Foundation and the president of Grinnell Mutual, the award's sponsor. In addition, we are providing you with a news release template that you can customize and use to inform your community of your significant fire prevention efforts in time for Fire Prevention Week, Oct. 7-13.

We congratulate you for the substantial commitment that you have made to make your community safer, and we thank you for participating in the LSA award program.

If you have any questions about the award, please submit your inquiry to the NASFM Fire Research & Education Foundation general help line at [admin@firemarshals.org](mailto:admin@firemarshals.org).

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Narva".

Jim Narva  
Executive Director  
NASFM Fire Research & Education Foundation



# 2017 LIFE SAFETY ACHIEVEMENT AWARD

This certificate is awarded to

## Saugatuck Township Fire District

For your outstanding efforts on behalf of fire and life safety

September 2018

*Julius Halas*  
JULIUS HALAS, President  
NASFM Fire Research & Education



*Jeff R. Menary*

JEFF MENARY, President &  
CEO Grinnell Mutual

