



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
Phone: 269 857-3000
E-mail: Office@saugatuckfire.org

FIRE DISTRICT BOARD MEETING

4:00pm – November 18th, 2019

AGENDA

1. Call to Order:
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
6. Approval of Minutes:
 - A. **October 21st, 2019**
7. Public Comment on Agenda Items Only (Limit 3 minutes):
8. **Special Tribute Presentation from State Representative Mary Whiteford**
9. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
 - B. **Financial Report**
10. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 75 fatal fires year to date for 2019, 7 since last meeting.**
 2. **MI Prevention Program Recognition**
 - i. **Chief Janik**
 3. **Michigan Department of Health and Human Services - EMS 10 Best Recognition**
 - i. **Bret Groendyke**
 - ii. **Chris Mantels**
 - C. **Grant Updates**
 1. **Working through new RFP Process with FEMA to obtain Radios and Headsets.**
11. Unfinished Business:
 - A. **ISO Update**
12. New Business:
 - A. **Cost Recovery Spreadsheet**
 - B. **Auto Owners Insurance - Dividend Disbursement - \$2,392.40**
 - C. **Funding Approval Request – 2173 Replacement Utility Body**
 - D. **Lakeshore Drive Washout – Letter to Homeowners about diminished fire and EMS protection.**
 - E. **ECHO Protocol – Allegan County Medical Control**
 - F. **Engine 2112 – Special Dedication**
 - G. **Performance Review – (It is anticipated that the Fire Board may enter into closed session.)**
13. Correspondence:
 - A. **None**
14. Public Comments: (Limit 3 minutes):
15. Fire Board Comments:
16. Adjournment:

NOTICE

This facility is wheelchair accessible with accessible parking spaces available. Request for accommodations or interpretive services must be made 48 hours prior to this meeting. Please contact Saugatuck Township Fire District at 269-857-3000 for further information.



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FIRE DISTRICT BOARD MEETING

4:00pm – October 21st, 2019

DRAFT MINUTES

1. Call to Order: **Meeting called to order by J. Verplank at 4:01pm.**
2. Pledge of Allegiance (*Stand if you are able*):
3. Roll Call:
PRESENT: S. Aldrich, E. Beckman, D. Fox, J. Verplank, S. Phelps, K. Mooradian, A. Miller
ABSENT with Notice: None
Also Present: Chief Greg Janik, P. Stanislawski
4. Reminder: It is requested that the board silences cell phones and put them away for the duration of the meeting.
5. Approval of Agenda (*additions / deletions*):
 - A. **Motion by Phelps, 2nd by Mooradian to approve the agenda as amended adding correspondence 12D & 12E. No discussion, motion carries unanimously.**
6. Approval of Minutes:
 - A. **September 16th, 2019**
 - a. **Motion by Beckman, 2nd by Fox to approve the minutes of the 9/16/2019 as presented. No discussion, motion carries unanimously.**
7. Public Comment on Agenda Items Only (Limit 3 minutes): **None**
8. Request for Payment:
 - A. **Account Payables (Roll Call Vote)**
Motion by Phelps, 2nd to by Beckman to pay the invoices in the amount of \$136,327.14. Discussion ensued.
YAYS: Phelps, Beckman, Aldrich, Fox, Verplank, Mooradian, Miller
NAYS: None
ABSENT with Notice: None
Motion passes 7:0
 - B. **Financial Report**
 - i. **Financial Report reviewed by P. Stanislawski.**
9. Fire Chief Comments:
 - A. **Incident Reports / Calls to Date / Overlapping Calls**
 1. **Incident report statistics were reviewed – 742 Calls year to date.**
 - i. **Special Event potential cost policy/procedure was discussed.**
 2. **5:36 – average response time year to date.**
 - B. **Community Risk Reduction**
 1. **State of Michigan experienced 68 fatal fires year to date for 2019, 6 since last meeting.**
 - C. **Grant Updates**
 1. **Working through new RFP Process with FEMA to obtain Radios and Headsets.**
 - D. **Certifications and promotions**
 1. **Mike England – Fire Officer 3**
 2. **Scott Seymour – Promoted to Probationary Sergeant Officer Position**
10. Unfinished Business:
 - A. **Health Care Policy**
 1. **Motion by Phelps, 2nd by Mooradian to approve Policy #8.1 Payment in lieu of health insurance dated 10/18/2019. Discussion ensued. All approve, motion carries unanimously.**



SAUGATUCK TOWNSHIP FIRE DISTRICT

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11. New Business:

A. Grant Totals – 2014 – 2019

1. Grant spreadsheet was reviewed. The District has received almost \$400,000 in grants since 2014.

B. Memo – Station Improvements – Demand for Services

1. Chief Janik informed the board that the staff is exploring options for the future and discussion ensued.

12. Correspondence:

- A. Representative Mary Whiteford – Appreciation Letters
- B. East Saugatuck Church – Thank you
- C. Lakeshore Drive Washout Emergency Access Lane – Letter of Support
- D. Representative Mary Whiteford – Thank you for rescuing pets at a recent house fire and congratulations on collaboration for Live Fire Training Facility.
- E. Dawn Schuham – 206 Lakeshore Dr – concerned about water and aquifer supply for Northshore Development.

13. Public Comments: (Limit 3 minutes): **None**

14. Fire Board Comments: **None**

15. Adjournment: **Meeting adjourned at 5:13pm**

NOTICE

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11/14/2019 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/22/2019 - 11/19/2019				
Check Date	Check	Vendor Name	Description	Amount
Bank MAC MACATAWA BANK				
10/31/2019	1542(E)	HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNT	1,950.00
10/31/2019	1543(E)	PRIORITY HEALTH	HEALTH INSURANCE	2,671.79
11/01/2019	DD2560(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,255.15
11/01/2019	DD2561(A)	BETTS, MICHAEL	PAYROLL	1,001.96
11/01/2019	DD2562(A)	JANIK, GREG	PAYROLL	1,970.00
11/01/2019	DD2563(A)	MANTELS, CHRISTOPHER	PAYROLL	1,893.08
11/01/2019	DD2564(A)	MEYER, KYLE	PAYROLL	1,231.63
11/01/2019	DD2565(A)	MILESKIEWICZ, JOHN	PAYROLL	1,300.86
11/01/2019	EFT662(E)	457 MERS	PAYROLL	1,330.61
11/01/2019	EFT663(E)	MISDU	PAYROLL	217.86
11/01/2019	EFT664(E)	IRS	PAYROLL	2,890.65
11/06/2019	1544(A)	BEAVER RESEARCH COMPANY	CLEANING SUPPLIES	165.00
11/06/2019	1545(A)	FASTSIGNS OF HOLLAND	HARDWARE TAGS	47.49
11/06/2019	1546(A)	FIRE CATT LLC	FIRE HOSE LADDER TESTING	5,541.35
11/06/2019	1547(A)	GROUND MANAGEMENT SOLUTIONS L	PEST CONTROL	113.00
11/06/2019	1548(A)	GREG JANIK	DISH RAGS	19.72
11/06/2019	1549(A)	NFPA	TRAINING	77.45
11/06/2019	1550(A)	LORRIE PASTOOR	CLEANING	225.00
11/06/2019	1551(A)	PRAXAIR	CYLINDER RENTAL	124.23
11/06/2019	1552(A)	SECURE N SAFE LLC	BUILDING SECURITY	486.80
11/06/2019	1553(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	52.00
11/12/2019	1554(A)	ALARM 5	AIR MASK TAGS	1,263.00
11/12/2019	1555(A)	APPLIED IMAGING	COPIER USE	197.55
11/12/2019	1556(A)	SOUND OFF SIGNAL	2173 REPAIRS	5,092.83
11/15/2019	DD2566(A)	BERNHARDY, CHRISTOPHER	PAYROLL	1,255.14
11/15/2019	DD2567(A)	BETTS, MICHAEL	PAYROLL	1,001.96
11/15/2019	DD2568(A)	JANIK, GREG	PAYROLL	1,969.99
11/15/2019	DD2569(A)	MANTELS, CHRISTOPHER	PAYROLL	2,275.06
11/15/2019	DD2570(A)	MEYER, KYLE	PAYROLL	1,231.62
11/15/2019	DD2571(A)	MILESKIEWICZ, JOHN	PAYROLL	1,300.86
11/15/2019	EFT665(E)	457 MERS	PAYROLL	1,330.61
11/15/2019	EFT666(E)	MISDU	PAYROLL	217.86
11/15/2019	EFT667(E)	IRS	PAYROLL	2,890.75
11/18/2019	20069	CRESCENT ELECTRIC SUPPLY CO	2122 TRAILER REPAIR	178.84
11/18/2019	20070	DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL	1,002.70
11/18/2019	20071	GRAPHIX EMBROIDERY INC	UNIFORMS	52.00
11/18/2019	20072	I.T. RIGHT	COMPUTER SERVICES	95.21
11/18/2019	20073	SHADOW FIRE CONSULTANTS LLC	FIRE INSPECTOR TRAINING	900.00
11/18/2019	20074	RON FARR	FIRE INSPECTOR TRAINING	1,800.00
11/18/2019	20075	MARTY MYERS	FIRE INSPECTOR TRAINING	1,800.00
11/18/2019	20076	ALLEGAN COUNTY FIRE TRAINING	TRAINING BROCKERMANN	500.00

11/14/2019 CHECK REGISTER FOR SAUGATUCK FIRE DISTRICT				
CHECK DATE FROM 10/22/2019 - 11/19/2019				
Check Date	Check	Vendor Name	Description	Amount
11/18/2019	20077	LAKE ODESSA FAIR	FIRE PREVENTION	250.00
11/18/2019	20078	SHIELD SOLUTIONS LLC	SUPPLIES TRUCK WASH	30.21
11/18/2019	20079	OVERISEL LUMBER CO	TOOLS	1,046.97
11/18/2019	20080	SEPTIC TANK SYSTEMS CO INC	LIVE FIRE	285.00
11/18/2019	20081	SIEGFRIED CRANDALL PC	ANNUAL AUDIT	2,250.00
11/18/2019	20082	STANDARD	INSURANCE	656.63
11/18/2019	20083	ZORO	BARRICADE TAPE	94.44
11/18/2019	1557(E)	COMCAST	INTERNET & TELEPHONES	264.78
11/18/2019	1558(E)	CONSUMERS ENERGY	BOAT DOCK	79.35
11/18/2019	1559(E)	CONSUMERS ENERGY	FIRE BUILDING	433.12
11/18/2019	1560(E)	FIRST BANKCARD	OFFICE SUPPLIES	5,796.85
11/18/2019	1561(E)	KAL LAKE SEWER WATER	WATER	337.96
11/18/2019	1562(E)	MENARDS	MAINTENANCE & FIRE PREVENTION	1,295.43
11/18/2019	1563(E)	MICHIGAN GAS UTILITIES	NATURAL GAS	95.29
11/18/2019	1564(E)	PRIORITY HEALTH	HEALTH INSURANCE	2,671.79
11/18/2019	1565(E)	REPUBLIC SERVICES 240	TRASH	115.75
11/18/2019	1566(E)	VERIZON WIRELESS	CELL PHONE	388.95
11/18/2019	1567(A)	BLOOM SLUGGETT PC	LEGAL FEES	568.95
11/18/2019	1568(A)	MASTER MEDICAL EQUIPMENT	DOUGLAS AED CABINET	1,010.00
11/18/2019	1569(A)	OFFICE DEPOT	OFFICE SUPPLIES	71.80
11/18/2019	1570(A)	PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	34.00
11/18/2019	1571(A)	RELIABLE ROAD SERVICE INC	2172 TIRES	911.00
11/18/2019	1572(A)	ERIN K WILKINSON	CAMERA MAINTENANCE	37.50
11/18/2019	1573(A)	WEST MICHIGAN UNIFORM	SHOP TOWELS	52.00
Total of 65 Checks:				69,699.38
Less 0 Void Checks:				0.00
Total of 65 Disbursements:				69,699.38

Vendor Name	Description	Amount
1. ALARM 5	AIR MASK TAGS	1,263.00
2. ALLEGAN COUNTY FIRE TRAINING	TRAINING BROCKERMANN	250.00
	TRAINING DEMOND	250.00
	TOTAL	500.00
3. APPLIED IMAGING	COPIER USE	197.55
4. BEAVER RESEARCH COMPANY	CLEANING SUPPLIES	165.00
5. BLOOM SLUGGETT PC	LEGAL FEES	568.95
6. COMCAST	INTERNET & TELEPHONES	264.78
7. CONSUMERS ENERGY	BOAT DOCK	79.35
	FIRE BUILDING	433.12
	TOTAL	512.47
8. CRESCENT ELECTRIC SUPPLY CO	2122 TRAILER REPAIR	178.84
9. DUNES VIEW KWIK SHOP INC	GASOLINE & DIESEL	1,002.70
10. ERIN K WILKINSON	CAMERA MAINTENANCE	37.50
11. FASTSIGNS OF HOLLAND	HARDWARE TAGS	47.49
12. FIRE CATT LLC	FIRE HOSE LADDER TESTING	5,541.35
13. FIRST BANKCARD	FIRE PREVENTION SUPPLIES & MAINTENANCE	2,814.25
	UNIFORMS, EQUIPMENT MAINTENANCE	2,871.55
	OFFICE SUPPLIES	111.05
	TOTAL	5,796.85
14. GRAPHIX EMBROIDERY INC	UNIFORMS	52.00
15. GREG JANIK	DISH RAGS	19.72
16. GROUND MANAGEMENT SOLUTIONS LLC	PEST CONTROL	113.00
17. HEALTH SAVINGS ACCOUNT	HEALTH SAVINGS ACCOUNT	1,950.00
18. I.T. RIGHT	COMPUTER SERVICES	95.21
19. KAL LAKE SEWER WATER	WATER	337.96
20. LAKE ODESSA FAIR	FIRE PREVENTION	250.00
21. LORRIE PASTOOR	CLEANING	225.00
22. MARTY MYERS	FIRE INSPECTOR TRAINING	1,800.00
23. MASTER MEDICAL EQUIPMENT	AED DOUGLAS	730.00
	DOUGLAS AED CABINET	280.00
	TOTAL	1,010.00
24. MENARDS	MAINTENANCE & FIRE PREVENTION	1,295.43

Vendor Name	Description	Amount
25. MICHIGAN GAS UTILITIES	NATURAL GAS	95.29
26. NFPA	TRAINING	9.95
	TRAINING	67.50
	TOTAL	77.45
27. OFFICE DEPOT	OFFICE SUPPLIES	71.80
28. OVERISEL LUMBER CO	TOOLS	1,046.97
29. PETROLEUM TECHNOLOGIES LLC	OIL ANALYSIS	34.00
30. PRAXAIR	CYLINDER RENTAL	124.23
31. PRIORITY HEALTH	HEALTH INSURANCE	2,671.79
	HEALTH INSURANCE	2,671.79
	TOTAL	5,343.58
32. RELIABLE ROAD SERVICE INC	2172 TIRES	911.00
33. REPUBLIC SERVICES 240	TRASH	115.75
34. RON FARR	FIRE INSPECTOR TRAINING	1,800.00
35. SECURE N SAFE LLC	BUILDING SECURITY	486.80
36. SEPTIC TANK SYSTEMS CO INC	LIVE FIRE	285.00
37. SHADOW FIRE CONSULTANTS LLC	FIRE INSPECTOR TRAINING	900.00
38. SHIELD SOLUTIONS LLC	SUPPLIES TRUCK WASH	30.21
39. SIEGFRIED CRANDALL PC	ANNUAL AUDIT	2,250.00
40. SOUND OFF SIGNAL	2174 DODGE	2,019.84
	2174 DODGE	2,751.88
	2173 REPAIRS	321.11
	TOTAL	5,092.83
41. STANDARD	INSURANCE	656.63
42. VERIZON WIRELESS	CELL PHONE	388.95
43. WEST MICHIGAN UNIFORM	SHOP TOWELS	52.00
	SHOP TOWELS	52.00
	TOTAL	104.00
44. ZORO	BARRICADE TAPE	94.44
TOTAL - ALL VENDORS		43,133.73
FUND TOTALS:		
Fund 206 - FIRE FUND		42,848.73
Fund 210 - REGIONAL TRAINING CENTER		285.00

User: Peter

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PERIOD ENDING 11/30/2019

		2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	NORMAL (ABNORMAL)	MONTH 11/30/2019	BALANCE	% BDGT
Fund 206 - FIRE FUND						
Revenues						
Dept 000						
206-000-401.000	SAUGATUCK CITY	353,500.00	440.41	0.00	353,059.59	0.12
206-000-402.000	SAUGATUCK TOWNSHIP	716,000.00	0.00	0.00	716,000.00	0.00
206-000-403.000	DOUGLAS CITY	360,500.00	0.00	0.00	360,500.00	0.00
206-000-450.000	FIRE SERVICES	3,000.00	2,768.19	150.00	231.81	92.27
206-000-460.000	INSPECTION & PLAN REVIEW FEES	6,000.00	2,408.00	350.00	3,592.00	40.13
206-000-465.000	COST RECOVERY	5,000.00	4,507.18	818.02	492.82	90.14
206-000-560.000	GRANTS & DONATIONS	0.00	154.00	0.00	(154.00)	100.00
206-000-665.000	INTEREST	2,000.00	3,628.92	0.00	(1,628.92)	181.45
206-000-685.000	SALES OF ASSETS	0.00	0.00	0.00	0.00	0.00
Total Dept 000		1,446,000.00	13,906.70	1,318.02	1,432,093.30	0.96
TOTAL REVENUES		1,446,000.00	13,906.70	1,318.02	1,432,093.30	0.96
Expenditures						
Dept 336 - FIRE FUND						
206-336-702.000	BOARD SALARY	3,150.00	570.00	0.00	2,580.00	18.10
206-336-704.000	CHIEF SALARY	73,290.00	27,181.89	5,637.70	46,108.11	37.09
206-336-705.000	OFFICER SALARIES	9,000.00	1,465.82	0.00	7,534.18	16.29
206-336-708.000	CAREER FIREFIGHTER	245,000.00	87,709.28	18,539.70	157,290.72	35.80
206-336-709.000	OPERATIONAL WAGES	45,000.00	13,140.19	0.00	31,859.81	29.20
206-336-709.500	PAID ON CALL STIPEND	115,000.00	17,571.11	0.00	97,428.89	15.28
206-336-710.000	FIRE CALLS	60,000.00	13,771.09	0.00	46,228.91	22.95
206-336-711.000	MEDICAL CALLS	30,000.00	8,911.76	0.00	21,088.24	29.71
206-336-712.000	TRAINING	23,000.00	8,636.25	0.00	14,363.75	37.55
206-336-713.000	SPECIAL EVENTS	10,000.00	5,008.20	0.00	4,991.80	50.08
206-336-720.000	PAYROLL TAXES	50,000.00	14,843.54	1,849.57	35,156.46	29.69
206-336-721.000	EMPLOYEE INSURANCE BENEFITS	75,000.00	32,250.47	3,710.42	42,749.53	43.00
206-336-722.000	WORKER COMP INSURANCE	40,000.00	15,310.60	(2,392.40)	24,689.40	38.28
206-336-723.000	RETIREMENT	62,360.00	23,431.35	4,290.02	38,928.65	37.57
206-336-727.000	OPERATING SUPPLIES	18,000.00	10,397.49	636.24	7,602.51	57.76
206-336-728.000	GAS & OIL	12,000.00	4,855.57	1,223.99	7,144.43	40.46
206-336-730.000	PROFESSIONAL SERVICES	25,000.00	5,973.95	3,043.95	19,026.05	23.90
206-336-742.000	TESTING, REPAIR & REPLACEMENT	15,000.00	8,919.19	5,541.35	6,080.81	59.46
206-336-745.000	STATION TOOLS	3,000.00	1,205.89	1,134.01	1,794.11	40.20
206-336-746.000	FIRE FIGHTER TOOLS	10,000.00	101.70	0.00	9,898.30	1.02
206-336-751.000	PHONES	11,000.00	3,455.47	653.73	7,544.53	31.41
206-336-752.000	UTILITIES	14,000.00	4,277.11	1,061.47	9,722.89	30.55
206-336-760.000	VEHICLE/ EQUIP REP & MAINTENANCE	40,000.00	14,002.90	2,428.84	25,997.10	35.01
206-336-761.000	BOAT MAINTENANCE	15,000.00	6,183.04	269.49	8,816.96	41.22
206-336-762.000	RADIO & PAGER R&R	6,500.00	242.28	0.00	6,257.72	3.73
206-336-763.000	BUILDING REPAIR & MAINTENANCE	16,000.00	11,122.06	382.80	4,877.94	69.51
206-336-764.000	BUILDING SECURITY	2,000.00	1,709.17	486.80	290.83	85.46
206-336-767.000	DUES & SUBSCRIPTIONS	2,000.00	993.39	328.40	1,006.61	49.67
206-336-770.000	OFFICE EXPENSES	7,000.00	2,994.99	276.20	4,005.01	42.79
206-336-771.000	TECHNOLOGY	9,600.00	7,284.67	954.09	2,315.33	75.88
206-336-775.000	BUILDING INSPECTIONS	2,500.00	286.87	0.00	2,213.13	11.47
206-336-780.000	UNIFORMS	10,000.00	5,188.51	1,686.96	4,811.49	51.89
206-336-781.000	TURN OUT GEAR	25,000.00	3,967.45	1,263.00	21,032.55	15.87
206-336-785.000	EDUCATION	15,000.00	8,293.74	5,298.55	6,706.26	55.29
206-336-791.000	MEDICAL SUPPLY	10,000.00	3,945.93	689.28	6,054.07	39.46
206-336-795.000	FIRE PREVENTION	10,000.00	3,926.36	2,767.65	6,073.64	39.26
206-336-796.000	PHYSICALS	0.00	0.00	0.00	11,000.00	0.00

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User: Peter

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PERIOD ENDING 11/30/2019

		2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	
GL NUMBER	DESCRIPTION	AMENDED BUDGET	11/30/2019	MONTH 11/30/2019	BALANCE	% BDGT
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	USED
Fund 206 - FIRE FUND						
Expenditures						
206-336-815.000	GENERAL INSURANCE	23,000.00	13,764.75	0.00	9,235.25	59.85
206-336-861.000	TAX CHARGE BACK	500.00	0.00	0.00	500.00	0.00
206-336-975.000	LOAN PAYMENT	42,100.00	0.00	0.00	42,100.00	0.00
206-336-980.000	SMALL CAPITAL	0.00	0.00	0.00	0.00	0.00
206-336-985.000	LONG TERM CAPITAL	200,000.00	8,490.24	4,771.72	191,509.76	4.25
206-336-986.000	CAPITAL FUND TRANSFER	50,000.00	0.00	0.00	50,000.00	0.00
Total Dept 336 - FIRE FUND		1,446,000.00	401,384.27	66,533.53	1,044,615.73	27.76
TOTAL EXPENDITURES		1,446,000.00	401,384.27	66,533.53	1,044,615.73	27.76
Fund 206 - FIRE FUND:						
TOTAL REVENUES		1,446,000.00	13,906.70	1,318.02	1,432,093.30	0.96
TOTAL EXPENDITURES		1,446,000.00	401,384.27	66,533.53	1,044,615.73	27.76
NET OF REVENUES & EXPENDITURES		0.00	(387,477.57)	(65,215.51)	387,477.57	100.00

User: Peter

DB: Stfd

PERIOD ENDING 11/30/2019

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE	ACTIVITY FOR	AVAILABLE	% BDGT USED
		AMENDED BUDGET	11/30/2019	MONTH 11/30/2019	BALANCE	
			NORMAL (ABNORMAL)	INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 210 - REGIONAL TRAINING CENTER						
Revenues						
Dept 000						
210-000-450.000	FIRE SERVICES	0.00	750.00	0.00	(750.00)	100.00
210-000-560.000	GRANTS & DONATIONS	0.00	0.00	0.00	0.00	0.00
210-000-561.000	REGIONAL TRAINING CENTER	0.00	6,250.00	0.00	(6,250.00)	100.00
Total Dept 000		0.00	7,000.00	0.00	(7,000.00)	100.00
TOTAL REVENUES		0.00	7,000.00	0.00	(7,000.00)	100.00
Expenditures						
Dept 338 - TRAINING CENTER						
210-338-730.000	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00
210-338-805.000	REGIONAL TRAINING CENTER	0.00	11,928.32	285.00	(11,928.32)	100.00
Total Dept 338 - TRAINING CENTER		0.00	11,928.32	285.00	(11,928.32)	100.00
TOTAL EXPENDITURES		0.00	11,928.32	285.00	(11,928.32)	100.00
Fund 210 - REGIONAL TRAINING CENTER:						
TOTAL REVENUES		0.00	7,000.00	0.00	(7,000.00)	100.00
TOTAL EXPENDITURES		0.00	11,928.32	285.00	(11,928.32)	100.00
NET OF REVENUES & EXPENDITURES		0.00	(4,928.32)	(285.00)	4,928.32	100.00
TOTAL REVENUES - ALL FUNDS		1,446,000.00	20,906.70	1,318.02	1,425,093.30	1.45
TOTAL EXPENDITURES - ALL FUNDS		1,446,000.00	413,312.59	66,818.53	1,032,687.41	28.58
NET OF REVENUES & EXPENDITURES		0.00	(392,405.89)	(65,500.51)	392,405.89	100.00



SAUGATUCK TOWNSHIP FIRE DISTRICT

Proudly serving : Douglas | Saugatuck | Saugatuck Township



3342 Blue Star Highway
Saugatuck, MI 49453
269 857-3000 / Fax: 269 857-1228
E-mail: office@saugatuckfire.org

November 14, 2019

Funding Approval Form

ITEM DESCRIPTION:

Truck #2173 – Purchase Reading Utility Body

PRIORITY:

Medium

QUALITY FACTORS:

In 2016, the Fire District purchased a new 2016 RAM 2500 Pickup from Wayland Chrysler and had a 6.5' UST Aluminum Service Body outfitted by Arista Truck System's in Grand Rapids. The original purchase price of the UST body was \$15,274. The Fire District paid \$12,500 of the invoice price at pickup and has never paid the balance due to all of the problems with Arista and UST.

UST aluminum bodies went bankrupt shortly after our body was purchased, and Arista claimed they had no recourse for the poor paint job from UST. Arista had their own paint shop repaint the body on two different occasions prior to delivery to the Fire District, and 2.5 years later, much of that paint is peeling off.

Deputy Chief Mantels, and Chief Janik spent countless hours attempting to work with Arista's owner Todd Jensen to get the body repainted and repaired at their expense in 2016 and early 2017 with no success. The Fire District's legal counsel was contacted at the time and advised that the cost to take Arista to small claims court would be more expensive than the \$12,500 we had paid.

Fire District Staff have explored having the UST body sandblasted and repainted by numerous local body shops, and most will not touch the body as they are fearful the paint peeling, corrosion, and chipping will return. They are unwilling to tarnish their quality work by attempting to fix a lemon. The only ballpark guestimate we were given was \$7,500 to sandblast and repaint, with no guarantee or warranty that it would last.

At this point, we are requesting that the Fire District cut its losses with the current UST body, and have it removed and replaced with a quality Reading Aluminum utility body.

BUDGETED:

\$0.00 - Capital Plan – 2019/20 Budget Year

FUNDING SOURCE(S):

Capital Plan & General Fund – 2019/20 Budget Year



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COST:

\$17,490.00 – Not to exceed Cost Breakdown:

Reading Aluminum Service Body - \$14,489.44

Lighting and Lettering - \$1,500.00

Contingency for unknowns - \$1,500.00

Total = \$17,489.44

REQUESTER:

Chief Greg Janik

SAMPLE MOTION:

I _____ motion to authorize Fire District staff to purchase the Reading aluminum service body, lighting, and lettering with a not to exceed amount of \$17,490.00 for the 2016 RAM, #2173.

I _____ 2nd the Motion. (Roll Call Vote)

Fire Board Vote - Date: _____

Motion: _____

YEAS: _____

NAYS: _____

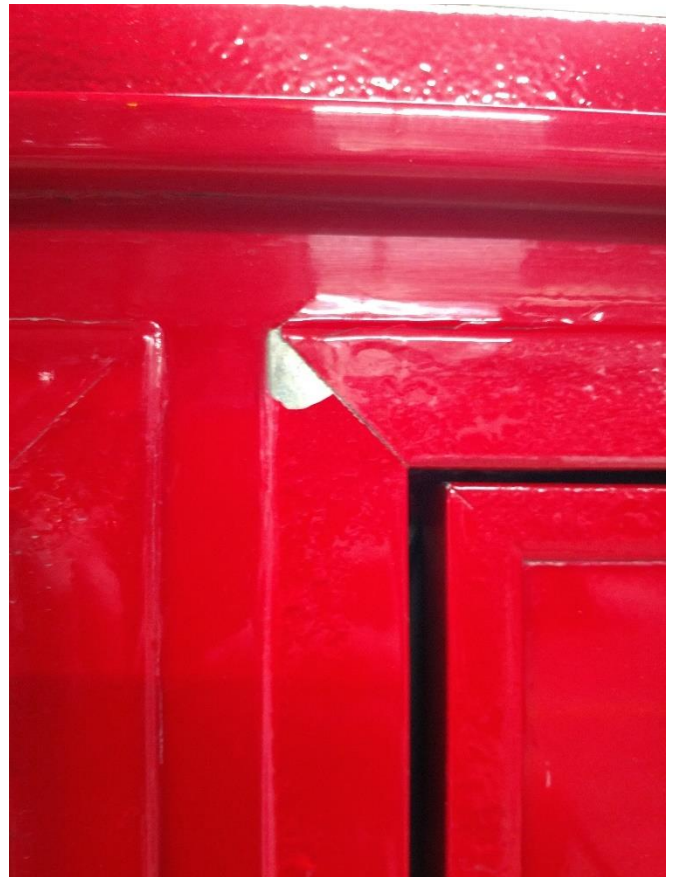
ABSENT: _____





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